



POSITION TITLE: Public Works Seasonal Maintenance Worker II

COMPENSATION: \$26 per hour +/- DOQ

POSTED: October 17, 2023 | Position will remain open until filled

POSITION SUMMARY:

The Village of Lake Villa is accepting applications for the position of part-time Maintenance Worker II for the Public Works Department. This position is a maximum of 1,000 hours' seasonal position. This position will work under the Superintendent of Public Works. Generally working Monday through Friday from 7:00am-3:30pm, with the possibility of after-hour call-outs on weekends or holidays.

ESSENTIAL DUTIES:

- Knowledge of how to operate snowplow trucks with plows, salt spreaders, and have the ability to shovel snow.
- Light street maintenance. Cold patching, removal and dispose of trash, dead animals and other debris found on roadways.
- Must also have the ability to wash, grease and assist in maintenance/servicing equipment including minor repairs and preventive maintenance.
- Maintenance of park and facility restrooms.
- The ability to trim and chip trees and shrubs. Must be comfortable working from ladders.
- The ability to perform difficult physical labor including lifting at least 75 pounds and work under extreme weather conditions.

ESSENTIAL SKILLS, KNOWLEDGE, AND ABILITIES:

This position requires an individual to read, write, hear, and speak the English language sufficiently to effectively meet performance expectations. The position requires an individual to walk, sit, stand, operate the equipment required for the position and perform the essential functions listed in this job description. The individual in this position must possess the minimum skills, knowledge and abilities required for the position.

Skills and Abilities

This position must demonstrate the following skills:

- Ability to understand and follow instructions, both verbal and written.
- Ability to work in a team while performing semi-skilled and unskilled work.

- Ability to perform critical problem-solving skills, and interpersonal skills.
- Ability to interact with the public in a courteous, helpful and professional manner.
- Ability to work with co-workers, outside agencies, and vendors in a professional manner.
- Ability to lift a minimum of 75 pounds from the floor.

WORK ENVIRONMENT AND PHYSICAL EFFORT:

This position can be a physically strenuous and demanding job. He/she will be lifting, pulling and managing heavy equipment and objects. This position will have to work in all weather, and must be prepared for both extreme heat and cold. This position occasionally works near moving mechanical parts; in high, precarious places; and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, and vibration.

While performing the duties of this job, the employee is regularly required to walk; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; and talk or hear.

This position must occasionally lift and/or move up to 75 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

EDUCATION AND CERTIFICATIONS:

Graduation from high school or GED equivalent and four years' experience in public works, construction management or water and wastewater systems, or any equivalent combination of training and experience that provides the following minimum knowledge, skills and abilities. Additional education and certification requirements for the position include:

- Must possess a valid driver's license issued by the employee's state of residency.
- Must possess a Class B CDL vehicle driver's license with air brake endorsement.