

**VILLAGE OF LAKE VILLA  
VILLAGE BOARD  
WORKSHOP MEETING  
OCTOBER 30<sup>th</sup>, 2023**

***Call to Order:*** Mayor McDonald called the meeting to order at 7:00 pm.

***Present:*** Mayor McDonald, Village Clerk Konrad, Trustees: Nielsen, Barbato, O'Reilly, Bartlett, and McCollum, Police Chief Rochelle Tisinai, Village Administrator Mike Strong, Assistant to the Village Administrator Jake Litz, Public Works Supervisor Ryan Horton and Jim Bowles, and Christine McKinley. Trustee Savell was absent.

**ROLL CALL VOTE WAS:**

**AYES: 3 (O'Reilly, Bartlett, McCollum)**

**NAYS: 0**

**ABSENT: 3 (Nielsen, Barbato, Savell)**

**ABSTAIN: 0**

**MOTION CARRIED**

***Public Comment:*** None

**Discussion: Lauterbach & Amen Actuarial Results for Police Pension Fund**

Lauterbach & Amen, LLP, the accounting firm presented the draft FY23/34 Lake Villa Police Pension Fund actuarial valuation for Village Board review. State law requires that the Village Board accept the Police Pension Fund's Report annually.

Annually the Police Pension Board presents the Village Board with a recommended contribution amount under the selected Funding Policy along with an alternative contribution. These include the statutory or local pension funding policy contribution amounts that would achieve 90% or 100% funded by 2040.

Village staff requested direction from the Board on a preferred funding contribution that will be used to help determine the FY2024/2025 tax levy. Staff will present an overview of the tax levy process during the meeting on November 6, 2023.

**Discussion: Pavement Management Program Update**

In January, the Village of Lake Villa was awarded financial assistance through the Chicago Metropolitan Agency for Planning ("CMAP") to develop a pavement management plan for the community. The purposes of a pavement management plan is to outline pavement preservation techniques, understand the current condition of pavements, develop scenarios for evaluating costs, and recommend capital planning options based on a desired pavement condition and spending scenario.

As part of this project, Applied Pavement Technology, Inc. (APT) was contracted through CMAP to evaluate the current condition of the Village of Lake Villa's pavement network and implement a pavement management system using PAVER™ software to forecast conditions, generate budget scenario planning, and recommend future maintenance and rehabilitation plans.

### **Discussion: Water Tower Project Update**

At the September 18, 2023 Village Board meeting a discussion was held concerning the Well No. 7 Booster Station Project and whether to pursue the project, or reject the bids and consider an alternative measure to address pressure transient issues occurring between the north and south sections of the water distribution system.

The purpose of the booster station at Loffredo Park would be to transfer water from lower pressures in the south to the higher-pressure north sections that would all the Village full utilization of the northern water tower (Blue Tower) at Deep Lake Road and Grass Lake Road. Because this project came in nearly 60% over budget staff explored alternative approaches that includes lowering Tower B by approximately 12 feet to achieve the same result. Staff has been in contact with contractors regarding the potential of this project, and at the Village Board's direction, has undergone new water modeling with Stanley Consultants to better understand the running scenarios to simulate water pressure needs should the tower be taken out of service for this approach.

### **Discussion: Potential Water Meter Replacement Program Update**

As a follow up to the July 7, 2023 Village Board Workshop meeting, staff has been in communication with additional water meter vendors relative to a proposed water meter replacement program. Staff presented a brief overview of additional provider and technology options for consideration by the Board.

### **Discussion: Kayak Rentals at Lehman Park – Rent Fun**

Following discussions concerning the implementation of the Village's Comprehensive Plan and Downtown TOD Plan, the Board focuses on expanding access to Cedar Lake to non-motorized sports. Staff presented a proposal for a Kayak Rental Company, Rent Fun. Rent Fun provides kayak rentals for municipalities and park districts. Their company will provide 10' x 3.5' lockers with 4 kayaks available for rent.

A potential non-motorized recreational opportunity fits well with the goals and objectives of both the Comprehensive Plan and the Downtown TOD Plan. The activation fee for a 4-unit kayak locker is \$18,000 for a 5-year term. The Village would be able to set the price point for each kayak rental and the Village would receive a 50% revenue share throughout the duration of the 5 years. Additionally, this service requires minimal staff resources and time as the lockers are self-service. Interested customers simply scan a QR Code located on the locker, pay through the Rent Fun app and return when finished.

**Adjournment:** It was moved by Trustee O'Reilly and seconded by Trustee Barbato to adjourn at 9:26 pm

### **ROLL CALL VOTE WAS:**

**AYES: 5 (Nielsen, Barbato, O'Reilly, Bartlett, McCollum)**

**NAYS: 0**

**ABSENT: 1 (Savell)**

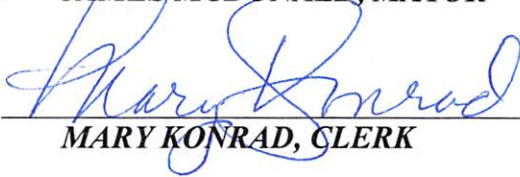
**ABSTAIN: 0**

**MOTION CARRIED**

APPROVED BY ME THIS 20<sup>th</sup> NOVEMBER, 2023

A handwritten signature in blue ink, appearing to read "James McDonald", written over a horizontal line.

JAMES MCDONALD, MAYOR

A handwritten signature in blue ink, appearing to read "Mary Konrad", written over a horizontal line.

MARY KONRAD, CLERK