

**VILLAGE OF LAKE VILLA
VILLAGE BOARD
REGULAR MEETING
May 6th, 2024**

Call to Order: Mayor McDonald called the meeting to order at 7:01 pm.

Present: Mayor McDonald, Village Clerk Konrad, Trustees: Nielsen, Barbato, O'Reilly, Bartlett and Savell, Chief of Police Rochelle Tisinai, Village Administrator Mike Strong, Assistant to the Village Administrator Jake Litz, Village Attorney Rebecca Alexopoulos, Public Works Supervisors Ryan Horton and Jim Bowles. Trustee McCollum was absent.

ROLL CALL VOTE WAS:

AYES: 5 (Nielsen, Barbato, O'Reilly, Bartlett, Savell)

NAYS: 0

ABSENT: 1 (McCollum)

ABSTAIN: 0

MOTION CARRIED

Public Comment: None

It was moved by Trustee Nielsen and seconded by Trustee Savell to approve the April 15th, 2024 Village Board Meeting Minutes.

ROLL CALL VOTE WAS:

AYES: 5 (Nielsen, Barbato, O'Reilly, Bartlett, Savell)

NAYS: 0

ABSENT: 1 (McCollum)

ABSTAIN: 0

MOTION CARRIED

Finance: It was by Trustee Savell and seconded by Trustee O'Reilly to approve the Accounts Payable Report for May 6th, 2024 in the amount of \$63,566.08

ROLL CALL VOTE WAS:

AYES: 5 (Nielsen, Barbato, O'Reilly, Bartlett, Savell)

NAYS: 0

ABSENT: 1 (McCollum)

ABSTAIN: 0

MOTION CARRIED

Mayor: **Approval: Annual Appointment of Village Officials and Officers**
Pursuant to Section 1-6A-2 of the Village Code, the Mayor shall appoint, with the consent and approval of the Village Board, officers of the Village at the first regular Village Board meeting in May of each year.

- Village Administrator: Michael Strong
- Zoning Officer: Michael Strong
- Treasurer: Christine McKinley
- Collector: Karen Mercure
- Chief of Police: Rochelle Tisinai
- Street Commissioner: Ryan Horton
- Engineer(s):

- Applied Technologies Inc., Jon Tack
- Baxter & Woodman
- Village Attorney: Bateman Law Offices Ltd.
- Prosecuting Attorney: Magee & Hartmen
- Village Planner: Teska & Associates

It was moved by Trustee Barbato and seconded by Trustee Nielsen to Approve the Mayors Appointments for Fiscal Year 2024-2025

ROLL CALL VOTE WAS:

AYES: 5 (Nielsen, Barbato, O'Reilly, Bartlett, Savell)

NAYS: 0

ABSENT: 1 (McCollum)

ABSTAIN: 0

MOTION CARRIED

Village Board and Commission Appointments and Reappointments

ZONING BOARD OF APPEALS (4-year Term)

- Jerry Coia Reappoint ending 4/30/2028
- Jake Cramond Reappoint ending 4/30/2028
- Lee Filas Reappoint ending 4/30/2028
- Tracy Lucas Reappoint ending 4/30/2028

PLAN COMMISSION (4-Year Term)

- Jerry Coia Reappoint ending 4/30/2028
- Jake Cramond Reappoint ending 4/30/2028
- Lee Filas Reappoint ending 4/30/2028
- Tracy Lucas Reappoint ending 4/30/2028

POLICE COMMISSION (3-Year Term)

- Rich Coles Reappoint as Chair ending 4/30/2027

POLICE PENSION BOARD (2-Year Term)

- Mike Gardiner Reappoint ending 4/30/2026
- John Konrad Reappoint ending 4/30/2026
- Roger Schroeder Reappoint ending 4/30/2026

It was moved by Trustee O'Reilly and seconded by Trustee Savell to approve the Mayors Appointments and Reappointments

ROLL CALL VOTE WAS:

AYES: 5 (Nielsen, Barbato, O'Reilly, Bartlett, Savell)

NAYS: 0

ABSENT: 1 (McCollum)

ABSTAIN: 0

MOTION CARRIED

Staff Reports:

Public Works reports the continuation of the Grand Ave construction. Two-way traffic is open; they are in the process of installing a storm sewer control at the west end and concrete work will be done all at once starting with the North side of Grand.

The Water Tower project is progressing with the 3rd week in May being tentatively include 'Lift day'.

Lehmann Mansion has been chosen as the Best Wedding venue and will be profiled in the June 2nd issue of the Daily Hearld. 18 Events have been scheduled for 2025 to date.

Repaving bid requests will be sent out for the repaving of Savannah Springs. The ordered dump truck will be delivered approximately mid June.

The Police Department reported our new recruits have successfully completed the there training and are currently working in the FTO program for the next 12 weeks. Cop-on-a-Rooftop will be at the Dunkin Donuts located on the southwest corner of Monaville and Rt 83.

New Business

Ordinance 2024-05-01: An Ordinance Granting Final Approval of a Request for an Amendment to an Existing Conditional Use Permit for a Mixed-Use Planned Development for Part of Lake Tower Crossing, Phase 3 (800 Tower Drive) Agreement

The Village Board conferred on the approval of an Ordinance granting final approval for an amendment to an existing Planned Development in Lake Tower Crossing for a proposed multi-tenant commercial development to be anchored with a Dunkin' Donuts drive through restaurant.

The property, located in the northwest corner of Deep Lake Road and Grass Lake Road, is comprised of a 0.81-acre undeveloped site with access to Tower Drive to the east. The property is currently zoned Suburban Business (SB). The Applicant is proposing a single-story multi-tenant commercial space with an anchor combination sit-down and drive-through Dunkin restaurant on the property.

The Plan Commission reviewed the final plan/plat of PUD and recommended approval of the final plan based on findings of fact and conditions.

It was moved by Trustee O'Reilly and seconded by Trustee Savell to approve Ordinance 2024-05-01 granting final planned development approval for an amendment to an existing Conditional Use Permit for a Mixed-Use Development for Part of Lake Tower Crossing (Phase 3) Development at 800 Tower Drive.

ROLL CALL VOTE WAS:

AYES: 5 (Nielsen, Barbato, O'Reilly, Bartlett, Savell)

NAYS: 0

ABSENT: 1 (McCollum)

ABSTAIN: 0

MOTION CARRIED

Ordinance 2024-05-02: An Ordinance Granting Preliminary and Final Approval for a Request for Conditional Use Permit for a Business Planned Development for the Redevelopment of the Property at 65 Grand Avenue, Lake Villa, IL (Serve & Swig at Nutties)

The Village Board conferred on the approval of an Ordinance granting preliminary and final approval for a Conditional Use Permit for a redevelopment at 65 W Grand Avenue, Serve & Swig.

The Subject Property is approximately 40,000 square feet in area, located in the Community Business zoning district and is within the Downtown TIF District. The applicant is proposing to enhance the exiting buildings' interior and exterior by means of renovating the existing bar and adding a variety of outdoor activities and games. The Plan Commission reviewed the petitioner's request and recommended approval of the final plan based on findings of fact, and conditions.

It was moved by Trustee Nielsen and seconded by Trustee Savell to approve Ordinance 2024-05-02 granting preliminary and final approval for a request for Conditional Use Permit for a business planned development for the redevelopment of the property at 65 Grand Avenue, Lake Villa, IL.

ROLL CALL VOTE WAS:

AYES: 5 (Nielsen, Barbato, O'Reilly, Bartlett, Savell)

NAYS: 0

ABSENT: 1 (McCollum)

ABSTAIN: 0

MOTION CARRIED

Resolution 2024-05-01: A Resolution Providing for Advanced Authorization to Renew the Village's Municipal Aggregation Program

The Village Board heard a presentation relative to the potential continuation of the Village-wide Municipal Aggregation Program. The Village's current program is set to expire in August 2024; however, the renewal period for the program is approaching in May. Current default supply electricity rates with ComEd have dropped, which has led to many municipalities rethinking and/or revising their municipal aggregation programs.

Village Staff will sought direction from the Board on whether to proceed with soliciting formal bids or renewing its program for residents.

It was moved by Trustee Nielsen and seconded by Trustee Savell to table Resolution 2024-05-01 for the Village's Municipal Aggregation Program for further discussion.

ROLL CALL VOTE WAS:

AYES: 5 (Nielsen, Barbato, O'Reilly, Bartlett, Savell)

NAYS: 0

ABSENT: 1 (McCollum)

ABSTAIN: 0

MOTION CARRIED

Approval: Contracts for FY2025 Annual Pavement Patching Program and Lake Villa Township Baseball Complex Parking Lot

The Village manages an annual pavement patching program based on visual inspections and input from Public Works and the Village Board. The Village has participated in joint-bidding with area municipalities through the Lake County Municipal League (LCML). On April 4, 2024, the LCML opened bids for its pavement patching and pavement marking program. Two (2) responsive bids were received for annual pavement patching from Chicagoland Paving and Schroeder Asphalt.

Village received an executed quote from Chicagoland Paving Contractors, Inc., to match the lowest unit bid pricing that was obtained through the LCML bidding process. The Village has used Chicagoland Paving Contractors, Inc. for this work in the past and found their work to be satisfactory.

Information on the program will be included in the Village's regular construction updates that are sent out via the website.

It was moved by Trustee Barbato and seconded by Trustee Nielsen to waive the bidding and award contracts for the FY2024 annual pavement patching program and Lake Villa Baseball Complex Parking Lot to Chicagoland Paving Contractors, Inc. for the Not-to-Exceed Amount of \$120,272 plus a contingency of \$9,728 for unforeseen expenses, for a total amount of \$130,000.

ROLL CALL VOTE WAS:

AYES: 5 (Nielsen, Barbato, O'Reilly, Bartlett, Savell)

NAYS: 0

ABSENT: 1 (McCollum)

ABSTAIN: 0

MOTION CARRIED

Ordinance 2024-05-03: An Ordinance Amending the Number of Liquor Licenses

Pursuant to Village Board direction, discussion regarding the proposed changes to the Village's Code relative to Liquor Licensing will occur at Monday night's meeting.

It was moved by Trustee Savell and seconded by Trustee O'Reilly to approve an Ordinance 2024-05-04 Adopting Amendments to the Village of Lake Villa Village Code Relative to Liquor Licensing

ROLL CALL VOTE WAS:

AYES: 5 (Nielsen, Barbato, O'Reilly, Bartlett, Savell)

NAYS: 0

ABSENT: 1 (McCollum)

ABSTAIN: 0

MOTION CARRIED

Ordinance 2024-05-04: An Ordinance Approving Annual Water and Sewer Rates

The Village conferred on the approval of the water and sewer rates effective May 5, 2024, for the Village of Lake Villa. The proposed water rate stands at \$10.42, representing a 5.45% increase from the current rate. The proposed sewer rate is \$7.77, a 1% increase.

As discussed in recent meetings, there is a need to adjust our water rates to cover rising CLCJAWA and operating costs. This rate covers all operating needs including maintenance costs and debt service. The sewer rate follows the 5-year plan laid out the prior adopted ordinance.

It was moved by Trustee Barbato and seconded by Trustee Savell to approve an Ordinance 2024-05-05 approving new water rates.

ROLL CALL VOTE WAS:

AYES: 5 (Nielsen, Barbato, O'Reilly, Bartlett, Savell)

NAYS: 0

ABSENT: 1 (McCollum)

ABSTAIN: 0

MOTION CARRIED

Resolution 2024-05-01: A Resolution Providing for the Advance Authorization for the Release of Certain Payments

Village Code sets forth that authority to approve other purchases and contracts for vendors or other providers delivering or providing supplies or services on an unspecified but ongoing basis in annual amounts anticipated to be more than \$25,000, such contracts or similar authorizations shall be presented to the Village Board for consideration as part of the review and approval of the Village's annual budget. The Village Board approved Annual Budget on April 15, 2024. Resolution 2024-05-02, identifies the vendors requested for approval for FY2025, along with their estimated amounts and description of services.

It was moved by Trustee Savell and seconded by Trustee Bartlett to approve Resolution 2024-05-01 approving advanced authorization for the release of certain payment to annual vendors for FY2025

ROLL ROLL CALL VOTE WAS:

AYES: 5 (Nielsen, Barbato, O'Reilly, Bartlett, Savell)

NAYS: 0

ABSENT: 1 (McCollum)

ABSTAIN: 0

MOTION CARRIED

Executive Session: It was moved by Trustee Nielsen and seconded by Trustee Savell to convene into an Executive Session a 8:22 pm

ROLL ROLL CALL VOTE WAS:

AYES: 5 (Nielsen, Barbato, O'Reilly, Bartlett, Savell)

NAYS: 0

ABSENT: 1 (McCollum)

ABSTAIN: 0

MOTION CARRIED

Adjournment: It was moved by Trustee Barbato and seconded by Trustee Savell to adjourn at 8:42 pm

APPROVED BY ME THIS 20th May, 2024



JAMES MCDONALD, MAYOR



MARY KONRAD, CLERK