

## **AUTOMATIC PAYMENT OPTION**

This plan offers many advantages:

**EMAIL ADDRESS** 

DATE

- Save money on postage and check writing charges
- Save time on check writing and related paperwork
- Eliminate the cost of late charges
- Eliminate the need to drop off payments at the Village Hall

To sign up for this convenient service please complete the following form and return it to the Village of Lake Villa, 65 Cedar Avenue, P.O. Box 519, Lake Villa, IL 60046.

Please call (847) 356-6100 if you have any questions.

## AUTHORIZATION AGREEMENT FOR PREAUTHORIZED AUTO-DEBIT PAYMENTS

I (we) hereby authorize the Village of Lake Villa, hereinafter called COMPANY, to initiate debit entries for payment of my water and sewer bills from my/our account indicated below, and the FINANCIAL

INSTITUTION named below, hereinafter called FINANCIAL INSTITUTION, to debit the same to such account. FINANCIAL INSTITUTION **BRANCH CITY** STATE ZIP TRANSIT/ABA NO. CHECKING ACCOUNT NO. Please attach a voided check. This authority is to remain in full force and effect until the COMPANY and FINANCIAL INSTITUTION has received written notification from me (or either of us) of its termination in such time and in such manner as to afford COMPANY and FINANCIAL INSTITUTION a reasonable opportunity to act on it. NAME PHONE # W/S ACCOUNT# SERVICE ADDRESS

**SIGNATURE**