



Village of Lake Villa Park Attendant

Location: [Lehmann Park, Lake Villa, IL.]

Employment Type: [Seasonal/Part-time]

Salary: [\$15.50 an hour]

About Us

Lehmann Park in Lake Villa, Illinois is a public park open to all, however, is under controlled parking lot access that limits the parking lot area to village residents only, who display a proper village vehicle sticker for parking lot use. The Village of Lake Villa is dedicated to maintaining safe, accessible, and enjoyable public parks for all community members and visitors. You will work closely with local law enforcement to ensure the park remains a peaceful environment where regulations are respectfully observed.

Position Overview

We are seeking a professional and detail-oriented Park Attendant to monitor parking regulations and maintain order within our park system. This position serves as a critical link between park visitors, public works, and local law enforcement, ensuring parking regulations and park policies are observed while also providing excellent customer service. We are seeking a friendly and energetic person to join our team for the upcoming season. As a Park Attendant, you'll be the face of our park operations, working closely with the police department and public works personnel, ensuring guests enjoy a safe and relaxing experience while maintaining our high standards of service.

Key Responsibilities

- Monitor and enforce parking regulations throughout the park
- Serve as a liaison between park visitors and local police, when necessary
- Provide information and assistance to park visitors regarding parking policies
- Conduct regular patrols of parking areas and access points
- Report suspicious activities or safety concerns to appropriate authorities
- Assist with traffic management during special events and peak periods
- Participate in training sessions
- Assist with emergency situations involving the park

Qualifications

- High school diploma or equivalent required
- Previous experience in security, law enforcement, or customer service preferred

- Knowledge of local parking regulations and municipal bylaws (training provided)
- Valid driver's license with clean driving record
- Strong communication and interpersonal skills
- Ability to remain calm and professional in confrontational situations
- Detail-oriented with excellent record-keeping abilities
- Physical ability to walk and stand for extended periods in various weather conditions
- Basic computer skills for documentation and reporting
- Availability to work rotating weekends
- Professional appearance and demeanor

Benefits

- Competitive hourly wage
- Opportunity to work outdoors
- Uniform provided

Requirements

- Must pass a background check
- Must be at least 18 years of age
- May be required to wear a uniform (provided)
- May be required to complete specific training in parking enforcement

How to Apply

Please submit a village of Lake Villa application and your resume / cover letter to [jdecaro@lake-villa.org] with the subject line "Beach Attendant Application - [Your Name]" or apply in person at Village of Lake Villa 65 Cedar Avenue Lake Villa, IL. 60046.

The Village of Lake Villa is an equal opportunity employer.

Note: This position requires working outdoors in varying weather conditions including hot temperatures, humidity, and occasional inclement weather.