

Attached is the agenda packet for the May 5, 2025 Board Meeting. For those of you with Drop Box, the file will be placed in the Drop Box Folder.

The Village Board meeting will begin at 7:00 PM. All discussions and business will occur at the Village Board meeting. After consideration of the meeting minutes and accounts payable, the meeting will proceed to new and old business.

Please contact the Mayor if you have any questions or if you wish to attend the meeting electronically.

James McDonald, Mayor
Mary Konrad, Clerk
Christine McKinley, Treasurer



Trustees:
Allena Barbato
Scott Bartlett
Glenn McCollum
Jeff Nielsen
Tom O'Reilly
Doug Savell

AGENDA
VILLAGE OF LAKE VILLA
BOARD OF TRUSTEES – REGULAR MEETING
Monday, May 5, 2025
7:00 p.m.

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Public Comment
4. Inauguration of Newly Elected Officials
 - a. Mayor James McDonald, Clerk Connie Olker, Trustees Jake Cramond, Allena Barbato, and Doug Savell
5. Roll Call
6. Approval of the Minutes – April 21, 2025
7. Accounts Payable – May 5, 2025
8. Mayor
 - a. Swearing in of Police Officer Nina Larson
 - b. Approval: Village Administrator Employment Agreement
 - c. Approval: Police Chief Employment Agreement
9. Staff Reports
10. New Business
 - a. Approval: Appointment of Village Officials and Officers
 - b. Approval: Village Board and Commission Appointments and Reappointments
 - c. Ordinance 2025-05-01: CLCJAWA Appointments for Director and Alternate Director
 - d. Approval: Intergovernmental Agreement with Lake County Metro Enforcement Group - Illinois State Police
 - e. Ordinance 2025-05-02: An Ordinance Authorizing the Sale of Surplus Personal Property Owned by the Village of Lake Villa
 - f. Approval: An Agreement with Applied Technologies Inc. to Prepare IEPA Loan Application Documents for Phase II of the Local Water Main Replacement Project
 - g. Approval: Authorization to Execute a Contract with Bellefeuil, Szur & Associates,

Inc. ("BS&A") for Human Resources Software

11. Old Business

12. Executive Session

13. Adjournment



DATE: April 30, 2025
TO: Village Board of Trustees
FROM: Michael Strong
Village Administrator
RE: Agenda Transmittal

Mayor

b. Approval: Village Administrator Employment Agreement

Staff Contact: James McDonald, Mayor

Included in the agenda packet is a draft agreement between the Village of Lake Villa and Village Administrator.

Suggested Motion: *Motion to approve an Employment Agreement for the Village Administrator*

c. Approval: Police Chief Employment Agreement

Staff Contact: James McDonald, Mayor

Included in the agenda packet is a draft agreement between the Village of Lake Villa and Police Chief.

Suggested Motion: *Motion to approve an Employment Agreement for the Police Chief*

New Business

a. Approval: Appointment of Village Officials and Officers

Staff Contact: James McDonald, Mayor

Pursuant to Section 1-6A-2 of the Village Code, the Mayor shall appoint by, and with the consent and approval of the Village Board, officers of the Village at the first regular meeting of the Village Board in May of each year.

Village Administrator	Michael Strong
Zoning Officer	Michael Strong
Treasurer	Christine McKinley
Collector	Karen Mercure

Chief of Police	Rochelle Tisinai
Street Commissioner	Ryan Horton
Engineer(s):	Applied Technologies Inc. Jon Tack Baxter & Woodman
Village Attorney	Bateman Law Offices Ltd.
Prosecuting Attorney	Magee Hartmen
Village Planner	Teska & Associates

Suggested Motion: *Motion to Approve the Mayors Appointments for Fiscal Year 2025-2026.*

b. Approval: Village Board and Commission Appointments and Reappointments

Staff Contact: James McDonald, Mayor

ZONING BOARD OF APPEALS (5-year Term)

Name of Member	Appoint/Reappoint	Term Expiration
Steve Smart	Reappoint	4/30/2030

PLAN COMMISSION (5-Year Term)

Name of Member	Appoint/Reappoint	Term Expiration
Steve Smart	Reappoint	4/30/2030

POLICE PENSION BOARD (2-Year Term)

Name of Member	Appoint/Reappoint	Term Expiration
Rob Copeland	Reappoint	4/30/2027

Suggested Motion: *Motion to Approve the Mayors Appointments and Reappointments*

c. Ordinance 2025-05-01: CLCJAWA Appointments for Director and Alternate Director

Staff Contact: James McDonald, Mayor

The Village Board will consider the appointment of Mayor James McDonald as Director, and Trustee Glenn McCollum as Alternate Director, to represent the Village of Lake Villa on the Central Lake County Joint Action Water Agency Board of Directors.

As a member community, the Village of Lake Villa is required to appoint such Officers to serve on the Board of Directors.

Suggested Motion: *Motion to approve Ordinance 2025-05-01 Appointing a Director and Alternate Director to the Board of Directors for the Central Lake County Joint Action Water Agency*

d. Approval: Intergovernmental Agreement with Lake County Metro Enforcement Group - Illinois State Police

Staff Contact: Rochelle Tisinai, Police Chief

The Village Board will consider approval of an IGA with Lake County MEG. Chief Tisinai will provide a brief overview of the agreement at Monday's meeting. A Memo from the Chief is included in the agenda packet.

Suggested Motion: *Motion to approve an Intergovernmental Agreement with Lake County Metro Enforcement Group - Illinois State Police*

e. Ordinance 2025-05-02: An Ordinance Authorizing the Sale of Surplus Personal Property Owned by the Village of Lake Villa

Staff Contact: Ryan Horton and Jim Bowles, Superintendents of Public Works

The Village Board is requested to discuss and consider whether to recommend approval of an Ordinance disposing of surplus Village property. In reviewing items for disposal, there is three vehicles that has been identified as beyond useful life and deemed appropriate for disposal. This includes a 1998, 1999, and 2002 International 4900 (Truck #5, #6 and #9) and the 2010 Pathfinder and its associated technical/camera components.

Suggested Motion: *Motion to approve Ordinance 2025-05-02 An Ordinance Authorizing the Sale of Surplus Personal Property Owned by the Village of Lake Villa*

f. Approval: An Agreement with Applied Technologies Inc. to Prepare IEPA Loan Application Documents for Phase II of the Local Water Main Replacement Project

Staff Contact: James Bowles, Superintendent of Public Works – Water/Sewer

Included in the FY2026 Capital Improvement Program is funding to support the preparation of an application through the Illinois Environmental Protection Agency (IEPA) Public Water Supply Loan Program (PWSLP) for the second phase of the Local Water Main Replacement Project.

This phase of the project will consist of replacing approximately 6,000 feet of water main located in the residential area on Burnett Avenue, Walden Lane, Laurie Court, and Wesley Avenue. The current estimate, based on the design/engineering that has been completed, is approximately \$2,000,000 in construction costs.

As part of the five-year capital improvement program funding strategy, staff recommends pursuing low-interest financing through the IEPA's Public Water Supply Loan Program for this project. To ensure the Village's application is comprehensive and meets IEPA requirements, staff solicited a proposal from Applied Technologies, Inc, the Village's water and sewer engineering firm, who has prior experience assisting the Village with similar loan applications and related project documentation.

Under the proposed agreement, ATI will work closely with Village staff to provide the following services:

- Preparation of the IEPA PWSLP loan application and supporting documentation

- Coordination with Village staff to gather necessary technical, financial, and operational data
- Development of a Project Plan and environmental review materials as required by IEPA
- Attendance at meetings and support during IEPA review, as needed

A copy of the proposal is attached that outlines the full scope of work. The goal is to position the Village for successful loan award consideration in advance of the anticipated design and construction phases of the water main replacement project.

Below is a summary of the project budget:

FY2026 Funding Source	Amount Budgeted	Amount Requested	Budgeted? Yes/No
Water/Sewer Capital Fund Water System Improvements	\$25,000	\$25,000	Yes

Suggested Motion: *Motion to Approve an Agreement with Applied Technologies Inc., in an amount not to exceed \$25,000, for Assistance in Preparing IEPA Loan Application Documents for Phase II of the Local Water Main Replacement Project*

g. Approval: Authorization to Execute a Contract with Bellefeuil, Szur & Associates, Inc. ("BS&A") for Human Resources Software

Staff Contact: Christine McKinley, Finance Director

The Village Board will be considering approval of a contract with Bellefeuil, Szur & Associates, Inc. ("BS&A") for implementation of a cloud version of our existing financial management software. The Village currently utilizes BS&A's enterprise software for its financial operations, utility billing, and payroll.

The total cost of the implementation is \$25,565, which includes the implementation and training for all software modules related to the Human Resources system, allowing the Village to track timesheets, run payroll, and budget for personnel.

Financial Management	Human Resources	Total
\$38,705	\$25,565	\$64,270

Suggested Motion: *Motion to Authorize the Mayor to Execute a Contract with Bellefeuil, Szur & Associates, Inc. ("BS&A") in the amount of \$25,565 for the implementation of financial management software.*

**VILLAGE OF LAKE VILLA
VILLAGE BOARD
REGULAR MEETING
April 21st, 2025**

Call to Order: Mayor McDonald called the meeting to order at 7:00 pm.

Present: Mayor McDonald, Village Clerk Konrad, Trustees: Nielsen, Barbato, O'Reilly, Bartlett, Savell (via Video Conferencing) and McCollum, Village Administrator, Mike Strong, Assistant to the Village Administrator Jake Litz, Finance Director Christine McKinley, Chief of Police Rochelle Tisinai, Public Works Supervisor Jim Bowles and Village Attorney Jim Bateman. Public Works Supervisor Ryan Horton was absent.

ROLL CALL VOTE WAS:

AYES: 6 (Nielsen, Barbato O'Reilly, Bartlett, Savell, McCollum)

NAYS: 0

ABSENT: 0

ABSTAIN: 0

MOTION CARRIED

Public Comment: A resident raised concern over the amending ordinance limiting public speaking to 3-minutes.

Minutes: It was moved by Trustee Nielsen and seconded by Trustee Barbato to approve the April 7th, 2025 Village Board Meeting Minutes.

ROLL CALL VOTE WAS:

AYES: 6 (Nielsen, Barbato O'Reilly, Bartlett, Savell, McCollum)

NAYS: 0

ABSENT: 0

ABSTAIN: 0

MOTION CARRIED

Finance: It was moved by Trustee McCollum seconded by Trustee O'Reilly to approve the accounts payable report for April 21st, 2025 in the amount of \$551,377.83

ROLL CALL VOTE WAS:

AYES: 6 (Nielsen, Barbato, O'Reilly, Bartlett, Savell, McCollum)

NAYS: 0

ABSENT: 0

ABSTAIN: 0

MOTION CARRIED

Mayor: The Mayor thanked everyone who worked the Easter Egg hunt held last weekend. It was a complete success. The Mayor then presented plaques to Trustee Thomas O'Reilly and Village Clerk Mary Konrad for there service to the Village.

Staff Reports: Public Works continues on the Water Project proceeding in the area of Painted lakes. The Police Department received a NRA Grant providing ammunition for training purposes. Finance advised they are prepping for our upcoming Audit. Staff will be sending out Business Surveys which was distributed to the Trustees for review. The LakeComm project is holding a ribbon cutting for the Communication on June 27th at 3pm. Transition for the Village to use the Dispatch Center will be in mid-July being one of seven agencies transitioning. A public hearing notice will be held May 1st regarding the Cedar Lake and Grand Avenue residential development.

New Business:

Approval: Community Solar Subscription Agreement with U.S. Solar for Various Village-managed electricity accounts

The Village Board conferred on entering in a solar agreement with E4, LLC to negotiate on the Village's behalf with U.S. Solar, a national solar energy developer, who is completing construction of a solar project in Fulton, IL, known as USS Cattail Solar, LLC. This project qualifies under the Illinois Adjustable Block Program and an opportunity for governmental entities and other ComEd customers to participate. E4, LLC., has secured a community solar subscription offer with the following terms:

- The Village will subscribe approximately 20 electricity accounts, representing an average annual consumption of 820,184 kWh.
- Under the subscription agreement, the Village will receive bill credits directly on its monthly ComEd invoices.
- The Village will pay 90% of the value of those credits to U.S. Solar.
- By retaining the remaining 10% of the on-bill credits, the Village is projected to save approximately \$5,150 annually on its electricity costs.
- There is no upfront cost, and participation does not impact existing electricity supply contracts.

The Village Attorney has reviewed the agreement for form and compliance, and staff will coordinate the enrollment process upon approval. It was moved by Trustee Barbato and seconded by Trustee Nielsen to authorize the Village Administrator to execute the Community Solar Subscription Agreement with U.S. Solar on behalf of the Village, subject to final legal review.

ROLL CALL VOTE WAS:

AYES: 6 (Nielsen, Barbato, O'Reilly, Bartlett, Savell, McCollum)

NAYS: 0

ABSENT: 0

ABSTAIN: 0

MOTION CARRIED

Ordinance 2025-04-02: An Ordinance Approving a Request for a Conditional Use for a Banking Drive-Through Facility on the Property at 985 E. Grand Avenue

First American Bank, the contract purchaser of the property located at 985 East Grand Avenue, Lake Villa, Illinois, is petitioning for a Conditional Use Permit (CUP) to continue the operation of a drive-through. The Plan Commission unanimously approved and recommend to the Mayor and Board.

It was moved by Trustee O'Reilly and seconded by Trustee McCollum to Approve Ordinance 2025-04-02 approving a request for a Conditional Use for a Banking Drive-Through Facility on the Property at 985 E. Grand Avenue

ROLL CALL VOTE WAS:

AYES: 6 (Nielsen, Barbato, O'Reilly, Bartlett, Savell, McCollum)

NAYS: 0

ABSENT: 0

ABSTAIN: 0

MOTION CARRIED

Discussion & Approval: FY2026 Annual Budget

The Village Board is reviewed and discussed the Annual Budget for Fiscal Year 2025/2026.

It was moved by Trustee O'Reilly and seconded by Trustee Savell to approve the FY2026 Operating and Capital Budget.

ROLL CALL VOTE WAS:

AYES: 6 (Nielsen, Barbato, O'Reilly, Bartlett, Savell, McCollum)

NAYS: 0

ABSENT: 0

ABSTAIN: 0

MOTION CARRIED

Approval: Salary Classification and Pay Plan for FY2026

The Village Board conferred on approving an updated Salary Classification and Pay Plan for FY2025 that reflects a 3% increase across the board. For the Operations and Management Classifications, there were no reclassifications or additional positions added since the pay plan was last approved on July 17, 2024. The Public Safety Classification and Pay Plan includes the addition of the Deputy Police Chief position.

It was moved by Trustee Barbato and seconded by Trustee Nielsen to approve the Salary Classification and Pay Plan for FY2026.

ROLL CALL VOTE WAS:

AYES: 6 (Nielsen, Barbato, O'Reilly, Bartlett, Savell, McCollum)

NAYS: 0

ABSENT: 0

ABSTAIN: 0

MOTION CARRIED

Resolution 2025-04-02: A Resolution Providing for the Advance Authorization for the Release of Certain Payments

Pursuant to Section 1-16-1(G) of the Village Code , which grants authority to approve other purchases and contract vendors or other providers delivering or providing supplies or services on an unspecified but ongoing basis in annual amounts anticipated to be more than \$25,000; such contracts or similar authorizations shall be presented to the Village Board for consideration as part of the review and approval of the Village's annual budget. A list identified the vendors requested for approval for FY2026, along with their estimated amounts and description of services. The Village Board will continue to approve any single purchase over \$25,000 as specified in the Village Code.

It was moved by Trustee O'Reilly and seconded by Trustee Bartlett to approve Resolution 2025-04-02 approving annual Vendors for FY2026.

ROLL CALL VOTE WAS:

AYES: 6 (Nielsen, Barbato, O'Reilly, Bartlett, Savell, McCollum)

NAYS: 0

ABSENT: 0

ABSTAIN: 0

MOTION CARRIED

**Ordinance 2025-04-03: An Ordinance Amending Fees for the Village of Lake Villa
Relative to Solid Waste Disposal and Water Service/Sewer Service Fees**

The Village Board conferred on Ordinance 2025-04-03, establishing new municipal solid waste collection rates for the Village of Lake Villa. Last year, the Village Board approved Ordinance 2024-02-04, which established Lakeshore Recycling Systems (LRS) as the exclusive municipal solid waste, recycling and yard waste for the Village. Pursuant to the Village's contract with LRS, billing rates may be adjusted annually to match the hauler's annual contractual rate increases. The contract calls for a 4% increase annually.

The Ordinance authorizes the Village to increase the refuse and recycling rate to \$27.70 per month for 65 Gallon customers and \$28.70 per month for 95 Gallon customers. Yard Waste Stickers will now cost \$3.07 per sticker. Approval of the Ordinance would set new rates effective May 1, 2025. Additionally, the Ordinance will establish new rates for water and sewer service charges. Effective May 1, 2025, the water service charge will be \$10.84 per 1,000 gallons of metered water usage, with a minimum monthly charge of \$32.26 per month. The sewer service charge will be \$8.24 for each 1,000 gallons of metered water usage, with a minimum monthly charge of \$12.16 per month.

It was moved by Trustee Bartlett and seconded by Trustee Nielsen to approve Ordinance 2025-04-02 amending fees for the Village of Lake Villa relative to Solid Waste Disposal and Water Service/Sewer Service Fees.

ROLL CALL VOTE WAS:

AYES: 6 (Nielsen, Barbato, O'Reilly, Bartlett, Savell, McCollum)

NAYS: 0

ABSENT: 0

ABSTAIN: 0

MOTION CARRIED

Ordinance 2025-04-04: An Ordinance Amending the Class A Liquor Licenses for the Village of Lake Villa

The Village Board conferred on Ordinance 2025-04-04, which amends the Village Code relative to liquor license numbers and their allocation. Pursuant to Village Code, the Village Board may specify the total number of licenses of a specific classification which shall be issued in any license year. The attached Ordinance will grant a Class Julies Morengo will now be doing business as Dakota's Players Club.

It was moved by Trustee Bartlett and seconded by Trustee O'Reilly to approve Ordinance 2024-04-04 amending the Class A Liquor Licenses for the Village of Lake Villa.

ROLL CALL VOTE WAS:

AYES: 6 (Nielsen, Barbato, O'Reilly, Bartlett, Savell, McCollum)

NAYS: 0

ABSENT: 0

ABSTAIN: 0

MOTION CARRIED

Resolution 2025-04-03: A Resolution Regarding Closed Meeting Minutes and Audio Recordings

The Village Board will consider Resolution 2025-04-03 regarding Executive Session Minutes. The enclosed Resolution approves executive session minutes that have not

been approved by the Village Board, maintains confidentiality for all approved executive session minutes and approves the destruction of recordings of all executive session recordings older than 18 months that are not subject to possible litigation.

It was moved by Trustee Bartlett and seconded by Trustee McCollum to Approve Resolution 2025-04-03 regarding Closed Session meeting Minutes and Audio.

ROLL CALL VOTE WAS:

AYES: 6 (Nielsen, Barbato, O'Reilly, Bartlett, Savell, McCollum)

NAYS: 0

ABSENT: 0

ABSTAIN: 0

MOTION CARRIED

Ordinance 2025-04-05: An Ordinance Amending Rules Relative to Public Comments at Public Meetings for the Village of Lake Villa.

The Village Board will consider Ordinance 2025-04-05 amending rules relative to public comments during public meetings. The Ordinance defines clear limitations around the rules of public comment and establishes a 3-minute time limit for public comment unless otherwise specified by the chair of any given meeting. The Village Attorney provided a brief overview of the new rules at the April 21 Village Board meeting.

It was moved by Trustee Nielsen and seconded by Trustee Bartlett to approve Ordinance 2025-04-05 amending rules relative to Public Comments at Public Meetings for the Village of Lake Villa.

Executive

Session:

It was moved by Trustee Bartlett and seconded by Trustee O'Reilly to go into Executive session to discuss land acquisition at 7:52pm

ROLL CALL VOTE WAS:

AYES: 6 (Nielsen, Barbato, O'Reilly, Bartlett, Savell, McCollum)

NAYS: 0

ABSENT: 0

ABSTAIN: 0

MOTION CARRIED

Adjournment: It was moved by Trustee O'Reilly and seconded by Trustee Barbato to adjourn at 9:09 pm

ROLL CALL VOTE WAS:

AYES: 6 (Nielsen, Barbato, O'Reilly, Bartlett, Savell, McCollum)

NAYS: 0

ABSENT: 0

ABSTAIN: 0

MOTION CARRIED

APPROVED BY ME THIS _____ DAY OF MAY, 2025

JAMES MCDONALD, MAYOR

, CLERK

VILLAGE OF LAKE VILLA Treasurer's Report
EXP CHECK RUN DATES 04/22/2025 - 05/05/2025
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Fund	Department	Line Item	Item Description	Amount	Account Number	Budget	Total	Over YTD Budget
911 WELLNESS GROUP								
GENERAL FUND	POLICE	PHYSICALS/TESTING	PRE- EMPLOYMENT TESTIN	600.00	01-20-60-4570	10,600.00	10,015.40	OVER
			Vendor Total:	600.00				
AMERICAN LEGAL PUBLISHING								
GENERAL FUND	LEGISLATIVE	CODIFICATION	2025 S-S11 SUPPLEMENT	9,124.95	01-11-20-4391	0.00	0.00	OVER
			Vendor Total:	9,124.95				
ANTIOCH AUTO PARTS								
WATER & SEWER	WATER	VEHICLE SUPPLIES	TRUCK 22	12.31	60-42-60-4930	9,000.00	6,063.98	
WATER & SEWER	SEWER	VEHICLE SUPPLIES	TRUCK 22	12.32	60-43-60-4930	9,000.00	6,494.61	
WATER & SEWER	WATER	VEHICLE SUPPLIES	TRUCK 22	11.35	60-42-60-4930	9,000.00	6,063.98	
WATER & SEWER	SEWER	VEHICLE SUPPLIES	TRUCK 22	11.35	60-43-60-4930	9,000.00	6,494.61	
GENERAL FUND	FACILITIES	MAINTENANCE-BUILDING	SHOP MAINT	33.69	01-46-40-4210	10,610.00	18,659.93	OVER
GENERAL FUND	FLEET	VEHICLE SUPPLIES	VEHICLE SUPPLIES	35.48	01-30-60-4930	53,000.00	60,417.12	OVER
GENERAL FUND	FLEET	VEHICLE SUPPLIES	SQUAD 294	35.47	01-30-60-4930	53,000.00	60,417.12	OVER
GENERAL FUND	FLEET	VEHICLE SUPPLIES	CREDIT FOR INVOICE 179:	(27.00)	01-30-60-4930	53,000.00	60,417.12	OVER
WATER & SEWER	WATER	VEHICLE SUPPLIES	CREDIT FOR INVOICE 179:	(4.50)	60-42-60-4930	9,000.00	6,063.98	
WATER & SEWER	SEWER	VEHICLE SUPPLIES	CREDIT FOR INVOICE 179:	(4.50)	60-43-60-4930	9,000.00	6,494.61	
GENERAL FUND	FLEET	VEHICLE SUPPLIES	TRUCK 16	26.82	01-30-60-4930	53,000.00	60,417.12	OVER
WATER & SEWER	WATER	VEHICLE SUPPLIES	TRUCK 16	4.47	60-42-60-4930	9,000.00	6,063.98	
WATER & SEWER	SEWER	VEHICLE SUPPLIES	TRUCK 16	4.47	60-43-60-4930	9,000.00	6,494.61	
WATER & SEWER	WATER	VEHICLE SUPPLIES	VAN 17	7.54	60-42-60-4930	9,000.00	6,063.98	
WATER & SEWER	SEWER	VEHICLE SUPPLIES	VAN 17	7.55	60-43-60-4930	9,000.00	6,494.61	
WATER & SEWER	WATER	VEHICLE SUPPLIES	TRUCK 15	7.54	60-42-60-4930	9,000.00	6,063.98	
WATER & SEWER	SEWER	VEHICLE SUPPLIES	TRUCK 15	7.55	60-43-60-4930	9,000.00	6,494.61	
GENERAL FUND	FLEET	VEHICLE SUPPLIES	CREDIT FOR INVOICE 197:	(18.00)	01-30-60-4930	53,000.00	60,417.12	OVER
GENERAL FUND	FLEET	VEHICLE SUPPLIES	TRUCK 16	91.44	01-30-60-4930	53,000.00	60,417.12	OVER
WATER & SEWER	WATER	VEHICLE SUPPLIES	TRUCK 16	15.24	60-42-60-4930	9,000.00	6,063.98	
WATER & SEWER	SEWER	VEHICLE SUPPLIES	TRUCK 16	15.24	60-43-60-4930	9,000.00	6,494.61	
GENERAL FUND	FLEET	MECHANIC TOOLS	VALVE CORE EXTRACT TOO:	4.88	01-30-60-4931	15,400.00	1,492.69	
GENERAL FUND	FLEET	VEHICLE SUPPLIES	KUBOTA TRACTOR	12.93	01-30-60-4930	53,000.00	60,417.12	OVER
WATER & SEWER	WATER	VEHICLE SUPPLIES	KUBOTA TRACTOR	2.15	60-42-60-4930	9,000.00	6,063.98	
WATER & SEWER	SEWER	VEHICLE SUPPLIES	KUBOTA TRACTOR	2.16	60-43-60-4930	9,000.00	6,494.61	
GENERAL FUND	FLEET	AUTOMOTIVE FUEL/OIL	GREASE	16.40	01-30-60-4820	83,500.00	66,618.05	
GENERAL FUND	FLEET	VEHICLE SUPPLIES	TOOLCAT	61.99	01-30-60-4930	53,000.00	60,417.12	OVER
GENERAL FUND	FLEET	VEHICLE SUPPLIES	TOOLCAT	126.56	01-30-60-4930	53,000.00	60,417.12	OVER
GENERAL FUND	FLEET	VEHICLE SUPPLIES	BAT CORE DEPOSIT	18.00	01-30-60-4930	53,000.00	60,417.12	OVER
GENERAL FUND	FACILITIES	MAINTENANCE-BUILDING	CREDIT FOR INVOICE # :	(26.12)	01-46-40-4210	10,610.00	18,659.93	OVER
GENERAL FUND	FLEET	VEHICLE SUPPLIES	WHEEL LOADER	15.92	01-30-60-4930	53,000.00	60,417.12	OVER
WATER & SEWER	WATER	VEHICLE SUPPLIES	WHEEL LOADER	2.65	60-42-60-4930	9,000.00	6,063.98	
WATER & SEWER	SEWER	VEHICLE SUPPLIES	WHEEL LOADER	2.66	60-43-60-4930	9,000.00	6,494.61	
GENERAL FUND	FLEET	VEHICLE SUPPLIES	CREDIT FOR INVOICE 197:	(60.99)	01-30-60-4930	53,000.00	60,417.12	OVER
GENERAL FUND	FLEET	MECHANIC TOOLS	SQUAD #272	4.70	01-30-60-4931	15,400.00	1,492.69	
GENERAL FUND	FLEET	MECHANIC TOOLS	SHOP TOOL	28.72	01-30-60-4931	15,400.00	1,492.69	
			Vendor Total:	498.44				
ARIES INDUSTRIES, INC.								
WATER & SEWER	SEWER	MAINTENANCE-SEWER SYSTI	SEWER MAIN	784.49	60-43-40-4250	35,000.00	34,981.10	OVER
			Vendor Total:	784.49				
AWARDS BY KAYDAN								
GENERAL FUND	LEGISLATIVE	MISCELLANEOUS EXPENSES	NAME BADGES	15.00	01-11-60-5190	0.00	0.00	OVER
			Vendor Total:	15.00				
BAXTER & WOODMAN								
GENERAL FUND	COMMUNITY DEVELOPMENT	MANAGED GIS SERVICES-	PROJECT 0230517.00/ GI:	224.75	01-12-20-5216	0.00	0.00	OVER
WATER & SEWER	WATER	MANAGED GIS SERVICES-	PROJECT 0230517.00/ GI:	449.50	60-42-20-5216	9,880.00	10,551.57	OVER
WATER & SEWER	SEWER	MANAGED GIS SERVICES-	PROJECT 0230517.00/ GI:	449.50	60-43-20-5216	9,880.00	10,551.56	OVER
GENERAL FUND	COMMUNITY DEVELOPMENT	MANAGED GIS SERVICES-	PROJECT 2400510.00/ PH:	249.00	01-12-20-5216	0.00	0.00	OVER
WATER & SEWER	WATER	MANAGED GIS SERVICES-	PROJECT 2400510.00/ PH:	498.00	60-42-20-5216	9,880.00	10,551.57	OVER
WATER & SEWER	SEWER	MANAGED GIS SERVICES-	PROJECT 2400510.00/ PH:	498.00	60-43-20-5216	9,880.00	10,551.56	OVER
GENERAL CAPITAL FUND	STREETS	CAPITAL IMPROVEMENTS -	PROJECT 2401752.00/ 20:	7,370.00	90-41-60-5100	100,000.00	26,529.22	

VILLAGE OF LAKE VILLA Treasurer's Report
EXP CHECK RUN DATES 04/22/2025 - 05/05/2025
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Fund	Department	Line Item	Item Description	Amount	Account Number	Budget	Total	Over YTD Budget
BROWNLEE DATA SYSTEMS				Vendor Total:				
GENERAL FUND	POLICE	SOFTWARE LICENSES	VP CLOUD RECORDS MANAGI	1,080.00	01-20-60-5213	29,961.00	24,667.95	
BS&A SOFTWARE				Vendor Total:				
GENERAL FUND	MANAGEMENT SERVICES	SOFTWARE LICENSES-75% FIXED ASSETS SYSTEM/ AI		873.00	01-10-60-5213	39,327.75	32,827.56	
WATER & SEWER	WATER	SOFTWARE LICENSES-12.5% FIXED ASSETS SYSTEM/ AI		145.50	60-42-60-5213	8,654.62	7,990.06	
WATER & SEWER	SEWER	SOFTWARE LICENSES- 12.5% FIXED ASSETS SYSTEM/ AI		145.50	60-43-60-5213	8,654.62	7,990.11	
C.O.P.S. TESTING SERVICE, INC.				Vendor Total:				
GENERAL FUND	POLICE	PHYSICALS/TESTING	LAW ENFORCEMENT PRE-EM	175.00	01-20-60-4570	10,600.00	10,015.40	
CASH				Vendor Total:				
GENERAL FUND	FACILITIES	MAINTENANCE-BUILDING	AWC WINDOW CLEANING- A	21.00	01-46-40-4210	10,610.00	18,659.93	OVER
CES				Vendor Total:				
GENERAL FUND	FACILITIES	MAINTENANCE-PARKS	LEHMANN PARK	109.83	01-46-40-4211	11,506.00	12,879.76	OVER
GENERAL FUND	FACILITIES	MAINTENANCE-PARKS	LEHMANN PARK	160.00	01-46-40-4211	11,506.00	12,879.76	OVER
COMCAST BUSINESS				Vendor Total:				
GENERAL FUND	FACILITIES	TELEPHONE	65 CEDAR AVE	1.69	01-46-60-4420	34,700.00	33,074.99	
WATER & SEWER	WATER	TELEPHONE	65 CEDAR AVE	0.28	60-42-60-4420	3,300.00	5,551.32	OVER
WATER & SEWER	SEWER	TELEPHONE	65 CEDAR AVE	0.29	60-43-60-4420	3,000.00	5,551.38	OVER
COMCAST CABLE				Vendor Total:				
GENERAL FUND	FACILITIES	TELEPHONE	222 OAK KNOLL DR OFC 2	93.71	01-46-60-4420	34,700.00	33,074.99	
WATER & SEWER	WATER	TELEPHONE	222 OAK KNOLL DR OFC 2	15.62	60-42-60-4420	3,300.00	5,551.32	OVER
WATER & SEWER	SEWER	TELEPHONE	222 OAK KNOLL DR OFC 2	15.62	60-43-60-4420	3,000.00	5,551.38	OVER
GENERAL FUND	FACILITIES	TELEPHONE	222 OAK KNOLL DR- OFC	93.71	01-46-60-4420	34,700.00	33,074.99	
WATER & SEWER	WATER	TELEPHONE	222 OAK KNOLL DR- OFC	15.62	60-42-60-4420	3,300.00	5,551.32	OVER
WATER & SEWER	SEWER	TELEPHONE	222 OAK KNOLL DR- OFC	15.62	60-43-60-4420	3,000.00	5,551.38	OVER
CONSERV FS, INC.				Vendor Total:				
GENERAL FUND	FLEET	AUTOMOTIVE FUEL/OIL	186.00 GAL SUPREX GOLD	1,905.57	01-30-60-4820	83,500.00	66,618.05	
WATER & SEWER	WATER	AUTOMOTIVE FUEL/OIL	186.00 GAL SUPREX GOLD	317.60	60-42-60-4820	14,000.00	11,103.02	
WATER & SEWER	SEWER	AUTOMOTIVE FUEL/OIL	186.00 GAL SUPREX GOLD	317.59	60-43-60-4820	14,000.00	11,103.01	
GENERAL FUND	FLEET	AUTOMOTIVE FUEL/OIL	131.9 GAL DIESEL	311.05	01-30-60-4820	83,500.00	66,618.05	
WATER & SEWER	WATER	AUTOMOTIVE FUEL/OIL	131.9 GAL DIESEL	51.84	60-42-60-4820	14,000.00	11,103.02	
WATER & SEWER	SEWER	AUTOMOTIVE FUEL/OIL	131.9 GAL DIESEL	51.84	60-43-60-4820	14,000.00	11,103.01	
GENERAL FUND	FLEET	AUTOMOTIVE FUEL/OIL	759.700 GAL UNL GAS	1,725.22	01-30-60-4820	83,500.00	66,618.05	
WATER & SEWER	WATER	AUTOMOTIVE FUEL/OIL	759.700 GAL UNL GAS	287.54	60-42-60-4820	14,000.00	11,103.02	
WATER & SEWER	SEWER	AUTOMOTIVE FUEL/OIL	759.700 GAL UNL GAS	287.54	60-43-60-4820	14,000.00	11,103.01	
CORE & MAIN LP				Vendor Total:				
W&S CAPTIAL FUND	WATER	WATER METER REPLACEMENT	WATER METER CHANGE OUT	16.32	91-42-60-5100-0	0.00	0.00	OVER
W&S CAPTIAL FUND	WATER	WATER METER REPLACEMENT	WATER METER CHANGE OUT	874.42	91-42-60-5100-0	0.00	0.00	OVER
CRITICAL REACH, INC.				Vendor Total:				
GENERAL FUND	POLICE	MEMBERSHIPS	2025 APBNET ANNUAL SUP	415.00	01-20-60-4531	24,050.00	24,366.80	OVER
CUSTOM TRUCK ONE SOURCE				Vendor Total:				
GENERAL FUND	FLEET	VEHICLE SUPPLIES	VEHICLE SUPPLIES	20.83	01-30-60-4930	53,000.00	60,417.12	OVER
DANCING QUEEN BAND LLC				Vendor Total:				
SPECIAL EVENTS FUND		EVENT EXPENSES - SUMMER	FINAL BALANCE FOR 8/16	5,525.00	81-00-00-4366-0	0.00	0.00	OVER
DEEPTI SHAH				Vendor Total:				
GENERAL FUND		LIQUOR LICENSE	REFUND FOR LIQUOR LICE	100.00	01-00-20-3110	19,850.00	19,825.00	OVER

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Fund	Department	Line Item	Item Description	Amount	Account Number	Budget	Total	Over YTD Budget
DEFRANCO PLUMBING				Vendor Total:				
GENERAL FUND	FACILITIES	MAINTENANCE-BUILDING	LEHMANN MANSION	2,528.71	01-46-40-4210	10,610.00	18,659.93	OVER
				Vendor Total:				
				2,528.71				
DYNEGY ENERGY SERVICES								
MANSION FUND		ELECTRICITY - 485 N MI	485 N MILWAUKEE AVE 03.	820.36	08-00-00-4660	18,500.00	20,409.87	OVER
				Vendor Total:				
				820.36				
EGOV STRATEGIES								
GENERAL FUND	MANAGEMENT SERVICES	SOFTWARE LICENSES- 75%	ANNUAL LICENSE	637.50	01-10-60-5213	39,327.75	32,827.56	
WATER & SEWER	WATER	SOFTWARE LICENSES- 12.	ANNUAL LICENSE	106.25	60-42-60-5213	8,654.62	7,990.06	
WATER & SEWER	SEWER	SOFTWARE LICENSES- 12.	ANNUAL LICENSE	106.25	60-43-60-5213	8,654.62	7,990.11	
				Vendor Total:				
				850.00				
EXPERIENCE AUTOMOTIVE INC								
WATER & SEWER	SEWER	CONTRACT VEHICLE MAINT	TRUCK 22	320.37	60-43-20-4230	5,000.00	1,480.72	
WATER & SEWER	WATER	CONTRACT VEHICLE MAINT	TRUCK 22	320.36	60-42-20-4230	5,000.00	1,480.70	
				Vendor Total:				
				640.73				
GALL'S, LLC								
GENERAL FUND	POLICE	UNIFORM ALLOWANCE	UNIFORM ALLOWANCE- MIC	44.04	01-20-60-4170	40,000.00	24,205.95	
GENERAL FUND	POLICE	UNIFORM ALLOWANCE	UNIFORM ALLOWANCE- PAU	121.63	01-20-60-4170	40,000.00	24,205.95	
GENERAL FUND	POLICE	UNIFORM ALLOWANCE	UNIFORM ALLOWANCE- RYA	167.07	01-20-60-4170	40,000.00	24,205.95	
GENERAL FUND	POLICE	UNIFORM ALLOWANCE	UNIFORM ALLOWANCE- ERI	59.79	01-20-60-4170	40,000.00	24,205.95	
GENERAL FUND	POLICE	UNIFORM ALLOWANCE	UNIFORM ALLOWANCE- MIC	87.79	01-20-60-4170	40,000.00	24,205.95	
GENERAL FUND	POLICE	UNIFORM ALLOWANCE	UNIFORM ALLOWANCE- MIC	41.84	01-20-60-4170	40,000.00	24,205.95	
GENERAL FUND	POLICE	UNIFORM ALLOWANCE	UNIFORM ALLOWANCE- MIC	39.74	01-20-60-4170	40,000.00	24,205.95	
GENERAL FUND	POLICE	UNIFORM ALLOWANCE	UNIFORM ALLOWANCE- PAU	300.22	01-20-60-4170	40,000.00	24,205.95	
GENERAL FUND	POLICE	UNIFORM ALLOWANCE	UNIFORM ALLOWANCE- ESTO	28.99	01-20-60-4170	40,000.00	24,205.95	
GENERAL FUND	POLICE	UNIFORM ALLOWANCE	UNIFORM ALLOWANCE- JOH	75.67	01-20-60-4170	40,000.00	24,205.95	
GENERAL FUND	POLICE	UNIFORM ALLOWANCE	UNIFORM ALLOWANCE- ROB	44.14	01-20-60-4170	40,000.00	24,205.95	
GENERAL FUND	POLICE	UNIFORM ALLOWANCE	UNIFORM ALLOWANCE- THO	210.99	01-20-60-4170	40,000.00	24,205.95	
				Vendor Total:				
				1,221.91				
GEWALT HAMILTON ASSOCIATES, INC.								
GENERAL CAPITAL FUND	FACILITIES	CAPITAL IMPROVEMENTS -	LAKE VILLA- GRAND AVE :	26,001.04	90-46-60-5100	370,500.00	157,287.77	
				Vendor Total:				
				26,001.04				
GREATAMERICA FINANCIAL SERVICES COR								
GENERAL FUND	MANAGEMENT SERVICES	EQUIPMENT MAINTENANCE	KYOCERA COPIER RENTAL-	241.63	01-10-20-4813	3,000.00	5,572.75	OVER
				Vendor Total:				
				241.63				
GREGORY REGNIER								
GENERAL FUND	POLICE	TRAINING/TRAVEL	TRAVEL REIMBURSEMENT/ :	201.90	01-20-60-4530	19,500.00	22,819.84	OVER
				Vendor Total:				
				201.90				
GWINN GUTTERS								
GENERAL FUND	FACILITIES	MAINTENANCE-BUILDING	GUTTERS AND DOWNSPOUTS	1,475.00	01-46-40-4210	10,610.00	18,659.93	OVER
				Vendor Total:				
				1,475.00				
HOME DEPOT CREDIT SERVICES								
GENERAL CAPITAL FUND	FACILITIES	CAPITAL IMPROVEMENTS -	SURVIVOR SPORT FLOOR	1,216.00	90-46-60-5100	370,500.00	157,287.77	
				Vendor Total:				
				1,216.00				
J.G. UNIFORMS								
GENERAL FUND	POLICE	UNIFORM ALLOWANCE	EMBRO DC STAR ON PATCH	100.49	01-20-60-4170	40,000.00	24,205.95	
GENERAL FUND	POLICE	UNIFORM ALLOWANCE	LVPD SMALL PATCHES	355.49	01-20-60-4170	40,000.00	24,205.95	
				Vendor Total:				
				455.98				
JASON LACKHOUSE								
WATER & SEWER	WATER	UNIFORM ALLOWANCE	REIMBURSEMENT- UNIFORM	95.54	60-42-60-4170	1,000.00	629.89	
WATER & SEWER	SEWER	UNIFORM ALLOWANCE	REIMBURSEMENT- UNIFORM	95.54	60-43-60-4170	1,000.00	629.92	
				Vendor Total:				
				191.08				
JIM BOWLES								
WATER & SEWER	WATER	TRAINING/TRAVEL	REIMBURSEMENT/ WATERCO	142.60	60-42-60-4530	2,000.00	618.50	
WATER & SEWER	SEWER	TRAINING/TRAVEL	REIMBURSEMENT/ WATERCO	142.60	60-43-60-4530	2,000.00	568.50	
WATER & SEWER	WATER	TRAINING/TRAVEL	MILEAGE REIMBURSEMENT :	147.00	60-42-60-4530	2,000.00	618.50	
WATER & SEWER	WATER	TRAINING/TRAVEL	MILEAGE REIMBURSEMENT :	147.00	60-42-60-4530	2,000.00	618.50	

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Fund	Department	Line Item	Item Description	Amount	Account Number	Budget	Total	Over YTD Budget
KAREN MERCURE				Vendor Total:				
GENERAL FUND	LEGISLATIVE	MISCELLANEOUS EXPENSES	REIMBURSEMENT FOR NOTAL	143.95	01-11-60-5190	0.00	0.00	OVER
KIMBALL MIDWEST				Vendor Total:				
GENERAL FUND	STREETS	MAINTENANCE - SIGNS & DIS	SS NUT	52.50	01-41-40-4270	7,500.00	11,404.50	OVER
KUNES' COUNTRY				Vendor Total:				
GENERAL FUND	FLEET	VEHICLE SUPPLIES	SQUAD 271	59.40	01-30-60-4930	53,000.00	60,417.12	OVER
LAKE COUNTY COLLECTOR				Vendor Total:				
GENERAL FUND	MANAGEMENT SERVICES	MISCELLANEOUS EXPENSES	0 PETITE LAKE RD-2024 '	23.44	01-10-60-5190	9,000.00	9,017.64	OVER
LAKE COUNTY TREASURER				Vendor Total:				
GENERAL FUND	FLEET	CONTRACT VEHICLE MAINT	VEHICLE MAINT- MARCH :	2,170.82	01-30-20-4230	80,000.00	55,403.86	
WATER & SEWER	WATER	CONTRACT VEHICLE MAINT	VEHICLE MAINT- MARCH :	361.80	60-42-20-4230	5,000.00	1,480.70	
WATER & SEWER	SEWER	CONTRACT VEHICLE MAINT	VEHICLE MAINT- MARCH :	361.80	60-43-20-4230	5,000.00	1,480.72	
LAKESIDE INTERNATIONAL TRUCKS				Vendor Total:				
GENERAL FUND	FLEET	VEHICLE SUPPLIES	V-BELT/ TENSIONER ASSY,	591.93	01-30-60-4930	53,000.00	60,417.12	OVER
WATER & SEWER	WATER	VEHICLE SUPPLIES	V-BELT/ TENSIONER ASSY,	98.66	60-42-60-4930	9,000.00	6,063.98	
WATER & SEWER	SEWER	VEHICLE SUPPLIES	V-BELT/ TENSIONER ASSY,	98.65	60-43-60-4930	9,000.00	6,494.61	
GENERAL FUND	FLEET	VEHICLE SUPPLIES	DRIVELINE U-JOI/ U JOI	98.41	01-30-60-4930	53,000.00	60,417.12	OVER
WATER & SEWER	WATER	VEHICLE SUPPLIES	DRIVELINE U-JOI/ U JOI	16.40	60-42-60-4930	9,000.00	6,063.98	
WATER & SEWER	SEWER	VEHICLE SUPPLIES	DRIVELINE U-JOI/ U JOI	16.40	60-43-60-4930	9,000.00	6,494.61	
LEXIPOL LLC				Vendor Total:				
GENERAL FUND	POLICE	POLICE POLICY	ANNUAL LAW ENFORCEMENT	8,925.03	01-20-60-4393	8,380.31	8,380.31	OVER
LINDE GAS & EQUIPMENT INC.				Vendor Total:				
GENERAL FUND	FACILITIES	SUPPLIES-BUILDING	ACETYLENE/ OXYGEN	28.68	01-46-40-4910	16,000.00	10,140.16	
LRS, LLC				Vendor Total:				
GARBAGE FUND		REFUSE PICKUP	STICKERS- 13501-14000,	4,425.00	68-00-20-4470	777,238.00	942,554.40	OVER
MCDONOUGH MECHANICAL				Vendor Total:				
MANSION FUND		MAINTENANCE & REPAIRS	MANSION/ REMOVE RADIAT	399.08	08-00-00-4210	5,000.00	8,130.45	OVER
MENARDS - ANTIOCH				Vendor Total:				
GENERAL FUND	FACILITIES	MAINTENANCE-BUILDING	BUILDING MAINT	18.98	01-46-40-4210	10,610.00	18,659.93	OVER
GENERAL FUND	PARKS MAINTENANCE	SUPPLIES-PARKS	PARK SUPPLIES	17.69	01-48-40-4911	0.00	0.00	OVER
GENERAL FUND	PARKS MAINTENANCE	SUPPLIES-PARKS	PARK SUPPLIES	113.56	01-48-40-4911	0.00	0.00	OVER
GENERAL FUND	STREETS	STORM SEWERS	STORM SEWER	67.98	01-41-40-4241	64,000.00	53,777.74	
GENERAL FUND	FACILITIES	SUPPLIES-BUILDING	SHOP SUPPLIES	28.36	01-46-40-4910	16,000.00	10,140.16	
GENERAL FUND	FACILITIES	SUPPLIES-BUILDING	SHOP SUPPLIES	78.60	01-46-40-4910	16,000.00	10,140.16	
GENERAL FUND	FACILITIES	SUPPLIES-BUILDING	SHOP	30.46	01-46-40-4910	16,000.00	10,140.16	
MOTOROLA SOLUTIONS, INC.				Vendor Total:				
GENERAL CAPITAL FUND	POLICE	CAPITAL IMPROVEMENTS -	EL5 DESKTOP LICENSING I	2,500.00	90-20-60-5100	39,715.00	38,672.42	OVER
GENERAL CAPITAL FUND	POLICE	CAPITAL IMPROVEMENTS -	4 V300 BWC LICENSES	640.00	90-20-60-5100	39,715.00	38,672.42	
NORTHEASTERN IL REGIONAL CRIME LAB				Vendor Total:				
GENERAL FUND	POLICE	CRIME LAB	MEMEBERSHIP DUES/ FACI	15,762.00	01-20-20-4332	17,762.00	15,762.00	OVER
NORTHWESTERN UNIVERSITY				Vendor Total:				
GENERAL FUND	POLICE	TRAINING/TRAVEL	CRASH INVESTIGATION 2/	1,295.00	01-20-60-4530	19,500.00	22,819.84	OVER
PERFORMANCE AUTO REPAIR				Vendor Total:				

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Fund	Department	Line Item	Item Description	Amount	Account Number	Budget	Total	Over YTD Budget
GENERAL FUND	FLEET	CONTRACT VEHICLE MAINT	SQUAD 274	50.62	01-30-20-4230	80,000.00	55,403.86	
GENERAL FUND	FLEET	CONTRACT VEHICLE MAINT	SQUAD 293	30.00	01-30-20-4230	80,000.00	55,403.86	
GENERAL FUND	FLEET	CONTRACT VEHICLE MAINT	SQUAD 282	190.62	01-30-20-4230	80,000.00	55,403.86	
Vendor Total:				271.24				
PITNEY BOWES GLOBAL FINANCIAL SERVI								
GENERAL FUND	MANAGEMENT SERVICES	EQUIPMENT MAINTENANCE	LEASE- OCT 24- JAN 202	189.24	01-10-20-4813	3,000.00	5,572.75	OVER
Vendor Total:				189.24				
RAY CHRYSLER DODGE JEEP RAM								
GENERAL FUND	FLEET	CONTRACT VEHICLE MAINT	SQUAD 272	817.95	01-30-20-4230	80,000.00	55,403.86	
Vendor Total:				817.95				
ROBIN GESINSKI								
GENERAL FUND	POLICE	UNIFORM ALLOWANCE	REIMBURSEMENT- UNIFORM	99.94	01-20-60-4170	40,000.00	24,205.95	
Vendor Total:				99.94				
SMARTSAFETY SOFTWARE INC								
GENERAL FUND	POLICE	SOFTWARE LICENSES	EASY STREET DRAW SUBSC	156.00	01-20-60-5213	29,961.00	24,667.95	
Vendor Total:				156.00				
STREICHER'S								
GENERAL FUND	POLICE	UNIFORM ALLOWANCE	UNIFORM ALLOWANCE - NI	155.00	01-20-60-4170	40,000.00	24,205.95	
GENERAL FUND	POLICE	UNIFORM ALLOWANCE	UNIFORM ALLOWANCE - PA	155.00	01-20-60-4170	40,000.00	24,205.95	
GENERAL FUND	POLICE	UNIFORM ALLOWANCE	UNIFORM ALLOWANCE - MI	155.00	01-20-60-4170	40,000.00	24,205.95	
Vendor Total:				465.00				
THOMPSON ELEVATOR								
GENERAL FUND	COMMUNITY DEVELOPMENT	BUILDING INSPECTORS	1 ELEVATOR CERTIFICATE	48.00	01-12-20-4392	0.00	0.00	OVER
Vendor Total:				48.00				
ULINE, INC.								
GENERAL FUND	FLEET	MECHANIC TOOLS	SPILL KIT/ PT CLOTHIN	430.00	01-30-60-4931	15,400.00	1,492.69	
GENERAL FUND	STREETS	UNIFORM ALLOWANCE	SPILL KIT/ PT CLOTHIN	86.00	01-41-60-4170	3,200.00	3,884.79	OVER
Vendor Total:				516.00				
WAREHOUSE DIRECT								
WATER & SEWER	SEWER	OFFICE SUPPLIES	OFFICE SUPPLIES- NAMEP	14.37	60-43-60-4810	5,800.00	5,644.74	
WATER & SEWER	WATER	OFFICE SUPPLIES	OFFICE SUPPLIES- NAMEP	14.37	60-42-60-4810	5,800.00	5,830.50	OVER
GENERAL FUND	MANAGEMENT SERVICES	OFFICE SUPPLIES	OFFICE SUPPLIES- NAMEP	33.53	01-10-60-4810	7,350.00	7,682.65	OVER
GENERAL FUND	POLICE	OFFICE SUPPLIES	OFFICE SUPPLIES- NAMEP	33.53	01-20-60-4810	12,000.00	8,508.70	
Vendor Total:				95.80				
Grand Total:				113,438.27				

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR CODE: 911 911 WELLNESS GROUP 113	PRE- EMPLOYMENT TESTING	600.00
TOTAL VENDOR 911 911 WELLNESS GROUP		600.00
VENDOR CODE: AMELEG AMERICAN LEGAL PUBLISHING 41897	2025 S-S11 SUPPLEMENT [AGES (ORD: 2024-0	9,124.95
TOTAL VENDOR AMELEG AMERICAN LEGAL PUBLISHING		9,124.95
VENDOR CODE: ANTAUT ANTIOCH AUTO PARTS 558102	TRUCK 22	24.63
557738	TRUCK 22	22.70
558252	SHOP MAINT	33.69
557075	VEHICLE SUPPLIES	35.48
557497	SQUAD 294	35.47
555412	CREDIT FOR INVOICE 1793-550747 - BAT COR	(36.00)
560042	TRUCK 16	35.76
560575	VAN 17	15.09
556069	TRUCK 15	15.09
559493	CREDIT FOR INVOICE 1973-559397/ BAT CORE	(18.00)
560050	TRUCK 16	121.92
560337	VALVE CORE EXTRACT TOOL	4.88
560013	KUBOTA TRACTOR	17.24
559628	GREASE	16.40
559415	TOOLCAT	61.99
559396	TOOLCAT	126.56
559397	BAT CORE DEPOSIT	18.00
559074	CREDIT FOR INVOICE # 1973- 558252	(26.12)
559048	WHEEL LOADER	21.23
558446	CREDIT FOR INVOICE 1973-567996	(60.99)
561471	SQUAD #272	4.70
560714	SHOP TOOL	28.72
TOTAL VENDOR ANTAUT ANTIOCH AUTO PARTS		498.44
VENDOR CODE: ARIIND ARIES INDUSTRIES, INC. 436552	SEWER MAIN	784.49
TOTAL VENDOR ARIIND ARIES INDUSTRIES, INC.		784.49
VENDOR CODE: AWAKAY AWARDS BY KAYDAN 23593	NAME BADGES	15.00
TOTAL VENDOR AWAKAY AWARDS BY KAYDAN		15.00
VENDOR CODE: BAXWOO BAXTER & WOODMAN 0271453	PROJECT 0230517.00/ GIS CONSULTING	1,123.75
0271456	PROJECT 2400510.00/ PHASE GIS IMPLETENTA	1,245.00
0271463	PROJECT 2401752.00/ 2025 STREET IMPROVEM	7,370.00
TOTAL VENDOR BAXWOO BAXTER & WOODMAN		9,738.75
VENDOR CODE: BRODAT BROWNLEE DATA SYSTEMS 25-C-139	VP CLOUD RECORDS MANAGEMENT SOFTWARE	1,080.00
TOTAL VENDOR BRODAT BROWNLEE DATA SYSTEMS		1,080.00
VENDOR CODE: BS&A BS&A SOFTWARE		

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR CODE: BS&A BS&A SOFTWARE 160306	FIXED ASSETS SYSTEM/ ANNUAL SERVICE SUPP	1,164.00
TOTAL VENDOR BS&A BS&A SOFTWARE		1,164.00
VENDOR CODE: C.O.P.S. C.O.P.S. TESTING SERVICE, INC. 1339	LAW ENFORCEMENT PRE-EMPLOYMENT POLYGRAPH	175.00
TOTAL VENDOR C.O.P.S. C.O.P.S. TESTING SERVICE, INC		175.00
VENDOR CODE: CASH CASH 04282025	AWC WINDOW CLEANING- APRIL 2025	21.00
TOTAL VENDOR CASH CASH		21.00
VENDOR CODE: CES CES LKV/112025	LEHMANN PARK	109.83
LKV/112027	LEHMANN PARK	160.00
TOTAL VENDOR CES CES		269.83
VENDOR CODE: COMBUS COMCAST BUSINESS 04222025-6207	65 CEDAR AVE	2.26
TOTAL VENDOR COMBUS COMCAST BUSINESS		2.26
VENDOR CODE: COMCAB COMCAST CABLE 04282025-2963	222 OAK KNOLL DR OFC 2	124.95
04292025-2955	222 OAK KNOLL DR- OFC	124.95
TOTAL VENDOR COMCAB COMCAST CABLE		249.90
VENDOR CODE: CONF S CONSERV FS, INC. 65192144	186.00 GAL SUPREX GOLD SYN BLND OIL	2,540.76
102032214	131.9 GAL DIESEL	414.73
102032213	759.700 GAL UNL GAS	2,300.30
TOTAL VENDOR CONF S CONSERV FS, INC.		5,255.79
VENDOR CODE: CORMAI CORE & MAIN LP W747796	WATER METER CHANGE OUT PROGRAM	16.32
W732737	WATER METER CHANGE OUT PROGRAM	874.42
TOTAL VENDOR CORMAI CORE & MAIN LP		890.74
VENDOR CODE: CRIREA CRITICAL REACH, INC. 3962	2025 APBNET ANNUAL SUPPORT FEE	415.00
TOTAL VENDOR CRIREA CRITICAL REACH, INC.		415.00
VENDOR CODE: CUSTRU CUSTOM TRUCK ONE SOURCE 2025002311826	VEHICLE SUPPLIES	20.83
TOTAL VENDOR CUSTRU CUSTOM TRUCK ONE SOURCE		20.83
VENDOR CODE: DANQUE DANCING QUEEN BAND LLC 04/29/2025	FINAL BALANCE FOR 8/16/2025 DANCING QUEE	5,525.00
TOTAL VENDOR DANQUE DANCING QUEEN BAND LLC		5,525.00

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR CODE: DEESHA DEEPTI SHAH 04292025	REFUND FOR LIQUOR LICENSE/ NO GOLF MACHI	100.00
TOTAL VENDOR DEESHA DEEPTI SHAH		100.00
VENDOR CODE: DEF DEFRANCO PLUMBING 38016	LEHMANN MANSION	2,528.71
TOTAL VENDOR DEF DEFRANCO PLUMBING		2,528.71
VENDOR CODE: DYNENE DYNEGY ENERGY SERVICES 010000100455	485 N MILWAUKEE AVE 03/20/2025- 04/20/20	820.36
TOTAL VENDOR DYNENE DYNEGY ENERGY SERVICES		820.36
VENDOR CODE: EGOV EGOV STRATEGIES INV-30413	ANNUAL LICENSE	850.00
TOTAL VENDOR EGOV EGOV STRATEGIES		850.00
VENDOR CODE: EXPAUT EXPERIENCE AUTOMOTIVE INC 52420	TRUCK 22	640.73
TOTAL VENDOR EXPAUT EXPERIENCE AUTOMOTIVE INC		640.73
VENDOR CODE: GALL'S GALL'S, LLC 030872894 030762251 030830763 030775126 030639428 030682315 030731533 030650949 030661507 031038276 031062239 031023875	UNIFORM ALLOWANCE- MICHAEL HEIDKAMP UNIFORM ALLOWANCE- PAUL DAVIES UNIFORM ALLOWANCE- RYAN DIONNE UNIFORM ALLOWANCE- ERIK LINDBERG UNIFORM ALLOWANCE- MICHAEL HEIDKAMP UNIFORM ALLOWANCE- MICHAEL HEIDKAMP UNIFORM ALLOWANCE- MICHAEL HEIDKAMP UNIFORM ALLOWANCE- PAUL DAVIES UNIFORM ALLOWANCE-ESTO GOMEZ UNIFORM ALLOWANCE- JOHN WILLER UNIFORM ALLOWANCE- ROBIN GESINSKI UNIFORM ALLOWANCE- THOMAS DVORAK	44.04 121.63 167.07 59.79 87.79 41.84 39.74 300.22 28.99 75.67 44.14 210.99
TOTAL VENDOR GALL'S GALL'S, LLC		1,221.91
VENDOR CODE: GERO ROBIN GESINSKI 04292025	REIMBURSEMENT- UNIFORM ALLOWANCE	99.94
TOTAL VENDOR GERO ROBIN GESINSKI		99.94
VENDOR CODE: GEWHAM GEWALT HAMILTON ASSOCIATES, INC. 5875.100- 21 FINAL	LAKE VILLA- GRAND AVE SW PH 1	26,001.04
TOTAL VENDOR GEWHAM GEWALT HAMILTON ASSOCIATES, INC		26,001.04
VENDOR CODE: GREAME GREATAMERICA FINANCIAL SERVICES COR 39109304	KYOCERA COPIER RENTAL- MAY 2025	241.63
TOTAL VENDOR GREAME GREATAMERICA FINANCIAL SERVICES		241.63
VENDOR CODE: GREREG GREGORY REGNIER 04292025	TRAVEL REIMBURSEMENT/ PER DIEM 8/19/202	201.90
TOTAL VENDOR GREREG GREGORY REGNIER		201.90

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR CODE: GWIGUT GWINN GUTTERS 04-10-2025	GUTTERS AND DOWNSPOUTS	1,475.00
TOTAL VENDOR GWIGUT GWINN GUTTERS		1,475.00
VENDOR CODE: HOMDEP HOME DEPOT CREDIT SERVICES 7473929	SURVIVOR SPORT FLOOR	1,216.00
TOTAL VENDOR HOMDEP HOME DEPOT CREDIT SERVICES		1,216.00
VENDOR CODE: JASLAC JASON LACKHOUSE 04282025	REIMBURSEMENT- UNIFORM ALLOWANCE	191.08
TOTAL VENDOR JASLAC JASON LACKHOUSE		191.08
VENDOR CODE: JGUNI J.G. UNIFORMS 145176 144338	EMBRO DC STAR ON PATCH LVPD SMALL PATCHES	100.49 355.49
TOTAL VENDOR JGUNI J.G. UNIFORMS		455.98
VENDOR CODE: JIM BOWLES JIM BOWLES APRIL 14, 2025 04292025	REIMBURSEMENT/ WATERCON CONFERENCE MILEAGE REIMBURSEMENT WATER CON CONFEREN	285.20 294.00
TOTAL VENDOR JIM BOWLES JIM BOWLES		579.20
VENDOR CODE: KARMER KAREN MERCURE 04292025	REIMBURSEMENT FOR NOTARY RENEWAL	143.95
TOTAL VENDOR KARMER KAREN MERCURE		143.95
VENDOR CODE: KIMMID KIMBALL MIDWEST 103294726	SS NUT	52.50
TOTAL VENDOR KIMMID KIMBALL MIDWEST		52.50
VENDOR CODE: KUNCOU KUNES' COUNTRY 47022	SQUAD 271	59.40
TOTAL VENDOR KUNCOU KUNES' COUNTRY		59.40
VENDOR CODE: LAKINT LAKESIDE INTERNATIONAL TRUCKS 2361289P 2361179P	V-BELT/ TENSIONER ASSY/ AIR FILTER/ AIR DRIVELINE U-JOI/ U JOINT STRAP	789.24 131.21
TOTAL VENDOR LAKINT LAKESIDE INTERNATIONAL TRUCKS		920.45
VENDOR CODE: LCCOL LAKE COUNTY COLLECTOR 02-29-400-036	0 PETITE LAKE RD-2024 TAXES	23.44
TOTAL VENDOR LCCOL LAKE COUNTY COLLECTOR		23.44
VENDOR CODE: LCTREAS LAKE COUNTY TREASURER 430036899	VEHICLE MAINT- MARCH 2025	2,894.42
TOTAL VENDOR LCTREAS LAKE COUNTY TREASURER		2,894.42
VENDOR CODE: LEXLLC LEXIPOL LLC INVLEX11251256	ANNUAL LAW ENFORCEMENT POLICY & MANUAL D.	8,925.03

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR CODE: LEXLLC LEXIPOL LLC		
TOTAL VENDOR LEXLLC LEXIPOL LLC		8,925.03
VENDOR CODE: LINGAS LINDE GAS & EQUIPMENT INC. 49303196	ACETYLENE/ OXYGEN	28.68
TOTAL VENDOR LINGAS LINDE GAS & EQUIPMENT INC.		28.68
VENDOR CODE: LRS LRS, LLC NI603415	STICKERS- 13501-14000/ 14001- 14500/	4,425.00
TOTAL VENDOR LRS LRS, LLC		4,425.00
VENDOR CODE: MCDMEC MCDONOUGH MECHANICAL 117918	MANSION/ REMOVE RADIATOR	399.08
TOTAL VENDOR MCDMEC MCDONOUGH MECHANICAL		399.08
VENDOR CODE: MENANT MENARDS - ANTIOCH 61965 62740 62688 62587 62542 62536 62193	BUILDING MAINT PARK SUPPLIES PARK SUPPLIES STORM SEWER SHOP SUPPLIES SHOP SUPPLIES SHOP	18.98 17.69 113.56 67.98 28.36 78.60 30.46
TOTAL VENDOR MENANT MENARDS - ANTIOCH		355.63
VENDOR CODE: MOTSOL MOTOROLA SOLUTIONS, INC. 8281924029 8281924589	EL5 DESKTOP LICENSING KEY FOR YR 2024/25 4 V300 BWC LICENSES	2,500.00 640.00
TOTAL VENDOR MOTSOL MOTOROLA SOLUTIONS, INC.		3,140.00
VENDOR CODE: NORILREG NORTHEASTERN IL REGIONAL CRIME LAB 374	MEMEBERSHIP DUES/ FACILITY MAINT. 05/01/	15,762.00
TOTAL VENDOR NORILREG NORTHEASTERN IL REGIONAL CRIM		15,762.00
VENDOR CODE: NORUNI NORTHWESTERN UNIVERSITY 27426	CRASH INVESTIGATION 2/ NINA LARSON CPS1	1,295.00
TOTAL VENDOR NORUNI NORTHWESTERN UNIVERSITY		1,295.00
VENDOR CODE: PERAUT PERFORMANCE AUTO REPAIR 000024708 000024707 000024737	SQUAD 274 SQUAD 293 SQUAD 282	50.62 30.00 190.62
TOTAL VENDOR PERAUT PERFORMANCE AUTO REPAIR		271.24
VENDOR CODE: PITBOW PITNEY BOWES GLOBAL FINANCIAL SERVI 3106958020	LEASE- OCT 24- JAN 2025	189.24
TOTAL VENDOR PITBOW PITNEY BOWES GLOBAL FINANCIAL S		189.24
VENDOR CODE: RAYCHR RAY CHRYSLER DODGE JEEP RAM CHCS90479	SQUAD 272	817.95

INVOICE		
NUMBER	DESCRIPTION	AMOUNT
VENDOR CODE: RAYCHR RAY CHRYSLER DODGE JEEP RAM		
	TOTAL VENDOR RAYCHR RAY CHRYSLER DODGE JEEP RAM	817.95
VENDOR CODE: SMASOF SMARTSAFETY SOFTWARE INC		
TLSMN0002084	EASY STREET DRAW SUBSCRIPTION 05/14/25-	156.00
	TOTAL VENDOR SMASOF SMARTSAFETY SOFTWARE INC	156.00
VENDOR CODE: STREICH STREICHER'S		
I1753109	UNIFORM ALLOWANCE - NINA LARSON BADGE	155.00
I1753110	UNIFORM ALLOWANCE - PAUL DAVIES BADGE	155.00
I1753111	UNIFORM ALLOWANCE - MICHAEL HEIDKAMP BAD	155.00
	TOTAL VENDOR STREICH STREICHER'S	465.00
VENDOR CODE: THOELE THOMPSON ELEVATOR		
25-0866	1 ELEVATOR CERTIFICATE	48.00
	TOTAL VENDOR THOELE THOMPSON ELEVATOR	48.00
VENDOR CODE: ULINE ULINE, INC.		
191665095	SPILL KIT/ PT CLOTHING ALLOWANCE	516.00
	TOTAL VENDOR ULINE ULINE, INC.	516.00
VENDOR CODE: WARDIR WAREHOUSE DIRECT		
5913692-0	OFFICE SUPPLIES- NAMEPLATE FOR CONNIE OL	95.80
	TOTAL VENDOR WARDIR WAREHOUSE DIRECT	95.80
GRAND TOTAL:		113,438.27

EMPLOYMENT AGREEMENT

This Employment Agreement (“Agreement”) is made and entered into this ____ day of _____, 2025 by and between the Village of Lake Villa, Illinois (“Employer” or “Village”) and Michael P. Strong (“Employee”).

RECITALS

WHEREAS, Employer desires to employ Employee as Village Administrator of the Village under the terms and conditions provided for in this Employment Agreement and the Village of Lake Villa Village Code, as amended from time to time, and Employee desires to be so employed, all on the terms and conditions set forth herein:

NOW THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

1. DUTIES; EMPLOYMENT AT-WILL.
 - A. Duties: Employer hereby employs Employee as Village Administrator of said Employer to perform functions and duties as specified from time to time in said Lake Villa Village Code and to perform other duties and functions as Employer shall from time to time assign and Employee agrees to dutifully perform such functions and duties. Employee reports to and shall work under the supervision, direction, and authority of the Mayor and/or the Village Board of Trustees.
 - B. Employment Is At-Will: Subject to the notice requirement of this Agreement, Employee is employed at the will of the Corporate Authorities of the Village (the “Village Board”), and nothing in this Agreement shall create any property right in the employment by the Village of the Employee or any other right to the continuation of Employee’s employment with the Village. No act of the Village Board, Mayor, any Village Board member, any Village employee, or any legal representative or other agent of the Village shall create any such property right or any such other right.
 - C. The Employer expects the Employee to adhere to the highest professional standards, and the Employee agrees to comply with those standards. The Employee agrees to follow the Code of Ethics of the International City/County Management Association (ICMA) and the ethics rules, regulations, and laws of the State of Illinois. Consistent with the standards outlined in the ICMA Code of Ethics, the Employee shall not endorse or make financial contributions to candidates for elected office, sign or circulate petitions, or participate in fundraising activities for individuals seeking or holding elected office, nor seek or accept any personal enrichment or profit derived from confidential information or from the misuse of public time. Employer shall support Employee in keeping these commitments by refraining from issuing to the Employee any order, direction or request that would require Employee to violate the ICMA Code of Ethics. Neither the Mayor nor the Board of Trustees of the Employer nor any individual member thereof shall request Employee to endorse any candidate for elected office, make any financial contribution, sign or circulate any petition, or participate in any fundraising activity for individuals

seeking or holding elected office, nor to handle any matter of personnel on a basis other than fairness, impartiality, and merit.

2. TERM.

- A. This Agreement shall remain in effect from the date of execution until May 31, 2029 in order that it will not in any event extend beyond the end of the term of James McDonald as Mayor, provided, however, this date of May 31, 2029 shall apply even if James McDonald ceases to act as Mayor prior to such May 31, 2029 date, or until such earlier date as the Mayor and the Employee may mutually agree to, or unless terminated earlier by the Employer or Employee. The parties hereto understand that this Agreement terminates effective as of May 31, 2029, subject to the terms, conditions, limitations, notice, payments, and other requirements set forth in Section 3 hereof, "Termination and Severance". However, this Agreement may be renewed or extended in writing by the parties upon the commencement of the term of office of the Mayor elected at the 2029 municipal election.
- B. Nothing in this Agreement shall prevent, limit or otherwise interfere with the rights of the Mayor with the concurrence of the Board of Trustees to terminate the services of the Employee at any time, subject only to the provisions set forth in Section 3 of this Agreement.
- C. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of Employee to resign at any time from the position as Village Administrator with the Village, subject only to the provisions set forth in Section 3, Paragraph d.
- D. If Employer chooses not to renew or extend this Agreement within sixty (60) days following the 2029 municipal election, the Employer agrees to continue to pay to Employee Employee's current salary payable at the same time as normal Village pay periods during such sixty (60) day period, and Employee shall continue to be an Employee of Employer and shall perform such duties of the position of Village Administrator as directed by the Mayor and/or by the Village Board during such sixty (60) day period.

3. TERMINATION AND SEVERANCE. Either party hereto may terminate this Agreement at any time for any reason or no reason at all, but such termination shall be subject to the other terms and conditions of this Agreement, including but not limited to the termination, severance, and notice provisions of this Section.

- A. In the event the Employer terminates Employee's employment, and if as a condition precedent to any severance payments Employee executes a Separation Agreement, Waiver, and Release in the form attached hereto as Exhibit A and thereby made a part hereof, which Employee shall not revoke, then in such event, Employee shall be paid as severance, continued semi-monthly payments for not to exceed five (5) months thereafter in an amount equal to Employee's then semi-monthly salary prior to separation, less employment taxes usually withheld. During the severance period, the Employee shall

continue receiving benefits provided to the Employee prior to Employee's termination, but Employee's employment with Employer shall continue for the limited purpose of the continuation of health insurance and other benefits for the Employee during the not to exceed five (5) month severance period. Employee's rights under Illinois C.O.B.R.A. shall commence at the end of said five (5) month severance period. However, notwithstanding anything in this Agreement to the contrary the Village shall have no obligation to pay any severance payments whatsoever until and unless the Employee has executed a Separation Agreement, Waiver, and Release in the form attached hereto as Exhibit A and thereby made a part hereof, which Agreement Employee shall not revoke, or if the Village Board of Trustees reasonably believes that: (i) the Employee is guilty of fraud, dishonesty, or other acts of misconduct related to Employee's employment; (ii) if any action of Employee is found by a court of competent jurisdiction to constitute an illegal act (other than a petty offense such as but not limited to a minor traffic ticket); (iii) if Employee has been convicted of a felony either related to or unrelated to Employee's employment; (iv) or if the Village Board reasonably believes that Employee has voluntarily abandoned the position of Village Administrator, then, in the event that any of such circumstances occur, the Village shall have no obligation to pay any severance payments as otherwise provided for in this Section, or to give prior notice of such termination, or continue to provide any salary or any benefits as set forth in this Agreement. Upon the Employer's determination that any of the above circumstances has occurred, all severance payments may be withheld until and unless a court of competent jurisdiction enters an order directing payment to be made hereunder. In addition, in the event Employee obtains employment from another employer for compensation equal to or exceeding the severance compensation level which would otherwise be received by the Employee pursuant to this Agreement, all severance benefits shall terminate upon said reemployment of Employee and it shall be the duty of Employee to notify Employer immediately of the commencement of employment of Employee following separation from Employer. In the event Employee obtains employment from another employer for compensation less than the severance compensation level which would otherwise be received by the Employee pursuant to this agreement, then the Employer shall pay the above severance compensation to Employee only in an amount equal to the difference between the amount the Employee's new compensation averages for each semi-monthly pay period for the then-remaining period of the Employer's not to exceed five (5) month severance obligation provided in this Paragraph A of Section 3.

- B. The following events shall be deemed, at Employee's option, to be Employer's termination of this Agreement thereby activating the severance payment obligations of Employer, but only if Employee has, as a condition precedent to such payments by Employer, executed a Separation Agreement, Waiver and Release in the form attached hereto as Exhibit A: (i) Upon Employer reducing the salary or other financial benefits of Employee in a greater percentage than applicable across-the-board reduction for all employees of Employer; (ii) Employer's wrongful refusal to comply with any payment obligations of Employer herein; (iii) Employee resigns following instructions or suggestions by a majority of the Village Board of the Employer that the Employee resign, in which event, such instructions or suggestions shall be documented by the minutes of a closed session of a Village Board meeting; or (iv) Upon the Employer determining that

Employee is permanently disabled or otherwise unable to perform the duties of Village Administrator because of illness, accident, injury, mental incapacity or health for a period of four successive weeks beyond any accrued sick leave.

- C. In the event Employee voluntarily resigns from the position of Village Administrator with the Village at any time during the term of this Agreement, then Employee shall give the Village sixty (60) days written notice in advance of said resignation, unless the parties otherwise mutually agree in writing. Failure of Employee to give the required sixty (60) days written notice of resignation will result in a pro-rata reduction in benefits normally payable to resigning Village employees, such as, but not limited to, accrued vacation payment, sick leave payment, and the like. Voluntary resignation by Employee will result in a loss of all severance pay and benefits otherwise provided to the Employee by the Village.

4. SALARY.

- A. Employer shall pay Employee for the services rendered by the Employee to the Employer pursuant hereto an annual salary of One Hundred Sixty-Two Thousand Eight Hundred Seventeen Dollars (\$162,817.00), payable in installments which shall be paid at the same time as the other employees of the Employer are paid.
- B. This Agreement shall be deemed to automatically be amended to reflect any future salary and/or benefit adjustments that may hereafter be approved by the Village Board of Employer or as may be approved by the Employer's approved compensation plan.
- C. Employer shall review compensation and adjust salary and/or benefits of Employee in such amounts and to such extent as the Employer may annually determine based on a salary review of said Employee and the fiscal constraints of the Village.

5. PERFORMANCE EVALUATION.

- A. The Employer shall review, evaluate, and meet with the Employee to discuss the performance of the Employee at least once annually. Said review and evaluation shall include discussion of the status of specific performance goals and criteria established jointly by Employer and Employee, which performance goals and criteria may be amended from time to time as the Employer may determine to be appropriate in consultation with the Employee. Further, the Mayor shall provide the Employee with a written statement summarizing the Employer's findings as to the performance of the Employee and provide an adequate opportunity for the Employee to discuss said evaluation with the Employer.
- B. The Employer and Employee shall define such goals and performance objectives that they determine necessary and/or appropriate for the economic growth and proper operation of the Village of Lake Villa and in the attainment of the Employer's policy objectives and shall further establish a relative priority among those various goals and objectives, said goals and objectives to be reduced to writing and shall generally be

attainable within the time limitations as specified and within the limitations of the Village's annual operating and capital budgets and appropriations approved from time to time by the Corporate Authorities of the Village.

6. HOURS OF WORK. It is recognized that Employee shall be a full-time employee of the Employer, but must devote a great deal of time outside the normal office hours to business of the Employer, and to that end Employee will be allowed to take compensatory time off as the Mayor shall deem appropriate during said normal office hours.

7. ACTIVITIES PERMITTED OUTSIDE OF EMPLOYMENT WITH THE EMPLOYER. Employee may engage in activities outside of Employee's employment with the Employer such as working in a compensated position teaching or consulting so long as the Employer is made aware of such specific additional activities and the additional activity does not interfere or conflict with Employee's duties as Village Administrator and/or Employee's job performance for the Employer and does not interfere or conflict with the efficient operations of the Village.

8. RESIDENCY REQUIREMENTS. Employee shall not be required to live within the corporate limits of the Village.

9. AUTOMOBILE. The Employee agrees to use the personal vehicle of the Employee exclusively while performing Employee's duties on behalf of the Village, and the Village shall provide Employee with a monthly automobile allowance of Two Hundred Fifty and 00/100's Dollars (\$250.00) per month in lieu of reimbursement for work-related mileage of Employee at the rate approved by the Internal Revenue Service from time to time. This automobile allowance shall not survive the separation of the Employee from Village employment and shall not be included in any severance calculation or payment(s) that may be authorized pursuant to Section 3 of this Agreement.

10. BENEFITS.

- A. Employee shall receive all Village-sponsored medical and dental insurance, and life insurance, if any, as well as paid vacation days, paid sick leave and all other general benefits provided to the Village's Department Heads by the Employer according to the Village's Employee Handbook, except as specifically provided herein.
- B. Notwithstanding the provisions of Section 6.3 of the Village of Lake Villa Employee Handbook to the contrary, Employee shall earn paid vacation days at the rate of twenty (20) paid vacation days per year, until after Employee's fifth (5th) year of employment with the Village, when the Employee shall earn twenty-four (24) paid vacation days per year, and after Employee's tenth (10th) year of employment with the Village, Employee shall earn one (1) additional paid vacation day per year up to a maximum of thirty (30) days, but Employee shall be subject to the same carry-over limitation of said Section 6.3 of the Village of Lake Villa Employee Handbook, as amended from time to time. The Employee shall be permitted to carry over a maximum of five (5) days of accrued but

unused vacation days each year and may also be paid for a maximum of five (5) days of accrued but unused vacation each year.

- C. Employee shall receive the same paid sick leave as other Village employees and shall also be subject to the same restrictions as to sick leave as provided from time to time in Section 7.1 (Sick Leave) of the Lake Villa Employee Handbook, including but not limited to the fact that upon separation, Employee shall forfeit all accrued and unused sick leave and shall not be entitled to any payment for any accrued and unused sick leave.
- D. The Employer shall pay the amount of premium due for term life insurance in the amount of two (2) times the Employee's annual base salary, including all increases in the base salary during the life of this agreement. The Employee shall name the beneficiaries of the life insurance policy.
- E. In addition to base salary provided to Employee pursuant to this Agreement, the Employer shall pay \$2,500 per annum into the Deferred Compensation Plan on Employee's behalf, which Employer shall pay by dividing said amount into equal proportionate amounts each pay period during the term of this Agreement. In addition, the Employer reserves the right to recognize and reward special contributions the Employee makes to the Village and may, from time to time and in the Employer's sole discretion, pay Employee such additional bonus compensation, if any, as the Employer deems appropriate.
- F. The Village agrees to pay the same percent (%) of the premiums for Employee for group health insurance covering Employee and Employee's dependents (as that term, "dependent", is defined in the applicable group health insurance policy of the Village) as other Village employees not covered by a collective bargaining agreement.

11. VILLAGE ELECTRONIC DEVICE(S). In addition to all electronic devices provided to Employee by the Village, at the Village's sole discretion, for use by Employee for Village business, including but not limited to a Village computer and/or I-Pad, the Village shall provide to Employee a Village cell phone for Employee's use for Village business and for incidental personal use (collectively, the "Village Electronic Devices"). All Village Electronic Device(s), whether owned or leased by the Village, shall be and remain the property of the Village, and the Village shall be responsible for payment of any charges related to the Employee's use of each such Village Electronic Device. In addition, Employee is and shall be required to preserve all Village-related communications, data, documents, and information contained on and/or downloaded to any of the Village Electronic Devices and/or contained on or downloaded to any personal electronic device(s) of the Employee, and all such communications, data, documents, and information shall be and remain the property of the Village. Employee is not and shall not be permitted to retain any Village-related communications, data, documents, and information on any of Employee's personal electronic and/or cellular device(s) owned, leased, or otherwise utilized by Employee. When Employee ceases to be employed by the Village for any reason, Employee is required to promptly return to the Mayor of the Village, or his designee, all Village Electronic Device(s) in good and proper operating condition with all Village-related communications, data, documents, and information preserved thereon, accessible,

and in their original form, including but not limited to providing to the Mayor, or his designee, in writing copies of all password(s) and code(s) necessary to access the Village Electronic Devices and to access any document(s), program(s), or application(s) on such Village Electronic Devices. Employee shall also be required to preserve and download to a device as directed by the Mayor, or his designee, all communications, data, documents, and information still remaining on Employee's personal electronic device(s) when Employee ceases to be employed by the Village.

12. DUES, SUBSCRIPTIONS AND PROFESSIONAL DEVELOPMENT.

Employer shall annually reasonably budget and pay for:

- A. Professional dues for participation in the International City County Management Association (ICMA) and the Illinois City County Management Association (ILCMA). This provision does not survive the separation of Employee from Village employment and shall not be included in any severance calculation or payment(s) that may be authorized pursuant to Section 3 of this Agreement.
- B. Reasonable travel and subsistence expenses of Employee for professional and official travel, meetings, and occasions adequate to continue the professional development of Employee and to adequately pursue necessary official functions for Employer, including but not limited to the ICMA Annual Conference, the ILCMA Annual Conference, and such other national, regional, state, and local governmental groups and committees thereof which Employee serves as a member. Notwithstanding the foregoing, all such reasonable travel and subsistence expenses of Employee for professional and official travel, meetings, and occasions adequate to continue the professional development of Employee and to adequately pursue necessary official functions for Employer shall at all times be subject to the prior written approval of the Mayor and also shall be subject to the Village's then current Travel and Expense Reimbursement Policy as it may be amended from time to time.
- C. Subject to the prior approval of the Mayor, travel and subsistence expenses of Employee for short courses, institutes, and seminars that are necessary for Employee's professional development and for the good of the Employer which expenses shall also be subject to the Village's then current Travel and Expense Reimbursement Policy as it may be amended from time to time.

13. INDEMNIFICATION. To the greatest extent permitted by law, the Employer shall defend, save harmless and indemnify Employee against any tort, professional liability claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of the Employee's duties as Village Administrator. The Village will diligently pursue the compromise and settlement of any such claim or suit and pay the amount of any settlement or judgment rendered thereon. Notwithstanding the other provisions of this Section, the Village's indemnification obligations pursuant to this Section shall not apply to any lawsuit, claim, demand or other legal action arising from the willful misconduct of Employee.

14. BONDING. Employer shall pay the full cost of any fidelity or other bonds required of the Employee under any law or ordinance.

15. OTHER TERMS AND CONDITIONS OF EMPLOYMENT.

- A. The Mayor and Board of Trustees, in consultation with Employee, shall fix any such other terms and conditions of employment, as it may determine from time to time, relating to the performance of Employee, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, or in conflict with the Village Code as amended from time to time, or any other law.
- B. All provisions of the Village of Lake Villa Village Code and the Village of Lake Villa Personnel Policy Manual, which is part thereof, as they now exist or hereafter may be amended from time to time, shall also apply to Employee as they would to other employees of the Village, except as specifically inconsistent or in conflict with the express provisions of this Agreement.

16. NOTICES. Any notice or other communication in connection with this Agreement shall be in writing and shall be deemed “given” to a party (i) when delivered by hand to such party, or (ii) on the second day after deposit in the U.S. mail, postage prepaid and certified (return receipt requested), addressed to the party to which it is to be given at the address set forth below, or (iii) on the date sent, if sent by telegram, telex, email, or facsimile transmission, provided confirmatory notice is sent by first-class mail, postage prepaid, or (iv) on the first day after proper and timely deposit, freight prepaid, with a nationally recognized next-day delivery service to the location of the recipient, to such party at the address set forth below:

If to the Employer: Mayor, Village of Lake Villa
65 Cedar Avenue
Lake Villa, IL 60046

If to the Employee: Michael Strong
468 Sandlewood Lane
Lake Villa, IL 60046

Employee may at any time change the address at which Employee is to be given notice by giving notice of Employee’s new address to Employer in the foregoing manner. Employer is a municipality whose address is readily ascertainable.

17. GENERAL PROVISIONS.

- A. The text herein shall constitute the entire agreement and understanding between the parties hereto and shall supersede all prior agreements.
- B. This Agreement shall be binding upon and inure to the benefit of the heirs at law and executors of the Village Administrator.

C. This Agreement may not be amended or modified except by written agreement executed by both the Employer and the Employee.

18. CONFIDENTIALITY. Employee agrees to and shall keep confidential information which Employee may acquire during the course of Employee's providing services to the Village, as well as after any termination of Employee, and the obligations of this Paragraph 17 shall survive the termination of this Agreement.

19. SEVERABILITY. The invalidity or unenforceability of any provision of this Agreement shall not in any way affect, impair or render unenforceable any other provision of this Agreement. It is intended that each provision of this Agreement which is invalid or unenforceable as written be valid and enforceable to the fullest extent possible.

20. GOVERNING LAW. This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois. Each of the parties hereto hereby submits to the nonexclusive jurisdiction of any state court sitting in Lake County, Illinois, or of the federal court in any action brought under or relating to this Agreement, and hereby waives any objection such party may have to the laying of venue of any such action brought in any such court.

21. CAPTIONS. Captions and descriptive headings contained herein are for convenience only and are not to be construed as substantive parts of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.

EMPLOYER:
VILLAGE OF LAKE VILLA

EMPLOYEE:

By: _____
James McDonald, Mayor
On behalf of the Village of Lake Villa

Michael P. Strong,
Employee

EXHIBIT A

SEPARATION AGREEMENT, WAIVER AND RELEASE

EMPLOYMENT AGREEMENT

This Employment Agreement (“Agreement”) is made and entered into this ____ day of _____, 2025, by and between the Village of Lake Villa, Illinois (“Employer” or “the Village”) and Rochelle Tisinai (“Employee”) (the Employer and the Employee may individually be referred to herein as a “Party” and may collectively be referred to herein as the “Parties”), both Parties agreeing as follows:

Recitals

WHEREAS, the Employer desires to employ the services of the Employee as Chief of Police of the Village of Lake Villa in accordance with the provisions of Title 6, Chapter 1, Section 6-1-2 of the Lake Villa Village Code, as amended, the Village of Lake Villa Employee Handbook as it may be amended from time to time, and this Employment Agreement; and

WHEREAS, the Employee desires to continue to be employed as Chief of Police of the Village of Lake Villa in accordance with the provisions of Title 6, Chapter 1, Section 6-1-2 of the Lake Villa Village Code, as amended, the Village of Lake Villa Employee Handbook as it may be amended from time to time, and this Employment Agreement; and

WHEREAS, the Parties acknowledge and agree that Employee is currently, and has long been, an employee of the Village of Lake Villa, serving in the capacity of a sworn officer of the Lake Villa Police Department, currently holding the rank of Chief of Police; and

WHEREAS, the Parties further acknowledge and agree that the provisions of all applicable Illinois statutes, including specifically, but without limitation, 65 ILCS 5/10-2.1-17, describe and govern the processes whereby a sworn officer may be disciplined or discharged, including situations where the sworn officer is appointed to the position of Chief of Police, and that all provisions of this Agreement must be construed in accordance with those statutes and the published court decisions interpreting them; and

NOW THEREFORE, in consideration of the mutual covenants herein contained, the Parties agree as follows:

1. Duties. Employer hereby employs Employee as Chief of Police of said Employer to perform functions and duties as specified from time to time in said Lake Villa Village Code and to perform other duties and functions as Employer shall from time to time assign and Employee agrees to dutifully perform such functions and duties.

2. Term.
- a. This Agreement shall remain in effect from the date of execution until May 31, 2029 unless terminated earlier by the Employer or Employee. The Parties hereto understand that this Agreement terminates effective as of the end of Mayor James McDonald's current term in office, subject to the terms, conditions, limitations, notice, payments, and other requirements set forth in Section 3 hereof, "Termination and Severance". However, this Agreement may be renewed or extended in writing by mutual agreement of the Parties. Upon commencement of the term of office of the Mayor elected at the 2029 municipal election, the Mayor may authorize in writing an extension of this Agreement for up to one (1) year without further Board approval, unless such extension is terminated earlier by the Employer or Employee.
 - b. Nothing in this Agreement shall prevent, limit or otherwise interfere with the rights of the Mayor with the concurrence of the Board of Trustees to terminate the services of the Employee at any time, subject only to the provisions set forth in Section 3 of this Agreement.
 - c. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of Employee to resign at any time from her position as Chief of Police with the Village, subject only to the provisions set forth in Section 3(d).

3. Termination and Severance Pay.

- a. Either Party hereto may terminate this Agreement at any time for any reason or for no reason at all, but such termination shall be subject to the other terms and conditions of this Agreement, including but not limited to the termination, severance, and notice provisions of this Section.
- b. Termination With Cause or Resignation: In the event the Employee is terminated for cause as defined in Paragraph 3(e) below or resigns (from both her appointed position as Chief of Police by the Mayor with the concurrence of the Board of Trustees and from her sworn position as a lieutenant through the Lake Villa Police Commission), the Employee will not receive severance pay or other benefits described in Section 3(a) above. Employee will, however, be entitled to receive all accrued benefits, vacation time, sick time and other benefits routinely available under the Village of Lake Villa Employee Handbook (hereinafter sometimes referred to as the "Employee Handbook").
- c. Termination Without Cause:
 - (i) In the event the appointment of the Employee as Chief of Police is terminated by the Employer without cause, the Employee may choose to remain in her sworn position as a lieutenant of the Lake Villa Police Department, and she shall then receive no severance payment(s), but shall receive the continuing salary, seniority and other benefits then provided by the Collective Bargaining Agreement or current Village pay plan that is applicable to such ranked officers.
 - (ii) Alternatively, in the event the appointment of the Employee as Chief of Police is terminated by the Employer without cause, the Employee may elect to sever her employment with the Village, and at such point and in such event, the Employer agrees to pay the Employee severance payments calculated as set forth below plus any

accrued employee benefits the Employee is entitled to under Section 3(b) above and under the Employee Handbook; provided that the Employee signs and does not revoke a Resignation and Severance Agreement and Release of All Claims described below.

- (iii) In consideration for, and as a condition precedent to the payment of severance benefits payable under this Section 3, Employee shall be required to execute a Resignation and Severance Agreement and Release of All Claims in a form determined by the Employer releasing Employer from any and all causes of action, claims and demands (whether choate or inchoate, and whether arising under federal, state or common law) which Employee may have against the Employer and return the executed document to the Employer.
 - (iv) The severance payment shall be paid to Employee one (1) business day after the expiration of the seven (7) calendar day revocation period for revoking a severance and release of claims agreement as provided under the Age Discrimination in Employment Act, as amended. In the event the Employee fails to approve or revokes her approval of the Resignation and Severance Agreement and Release of All Claims, the Employee shall not be entitled to receive and the Employer shall not be obligated to pay the severance payment or any other severance benefits set forth above in this Section 3.
- d. Upon any severance of employment, Employee shall further receive all COBRA insurance continuation rights and other benefits provided for by state or federal law. Upon Employee's retirement from her employment with the Village, the same retiree health insurance coverage shall be available to Employee as then available through the Village's then current health plan for other retired Village employees.

- e. In the event the Employer terminates Employee's employment without cause, Employee shall be paid as severance, continued semi-monthly payments for three months thereafter in an amount equal to Employee's then semi-monthly salary prior to separation, less employment taxes usually withheld. During the severance period, the Employee shall continue receiving benefits provided to the Employee prior to separation, but Employee's employment with Employer shall continue for the limited purpose of the continuation of health insurance and other benefits for the Employee during this three-month severance period. Employee's rights under C.O.B.R.A. shall commence at the end of said three-month severance period. However, notwithstanding anything in this Agreement to the contrary, if the Village Board reasonably believes that: (i) the Employee is guilty of fraud, dishonesty, or other acts of misconduct related to Employee's employment; (ii) if any action of Employee is found by a court of competent jurisdiction to constitute an illegal act (other than a petty offense such as but not limited to a minor traffic ticket); (iii) if Employee has been convicted of a felony unrelated to Employee's employment, or (iv) if the Village Board reasonably believes that Employee has voluntarily abandoned her position, then, in the event that any of such circumstances occur, the Village shall have no obligation to pay the severance sum designated in this Section, or to give prior notice of such termination, or continue to provide any salary or any benefits as set forth in this Agreement. Upon the Employer's determination that any of the above circumstances has occurred (sometimes referred to herein as "for Cause"), all severance payments may be withheld until a court of competent jurisdiction enters an order directing payment to be made hereunder. In addition, in the event Employee obtains employment from another employer for compensation equal to or exceeding the severance compensation level received pursuant to this Agreement, all severance benefits shall terminate upon said reemployment of Employee and it shall be the duty of Employee to notify Employer immediately of the

commencement of employment of Employee following separation from Employer. In the event Employee obtains employment from another employer for compensation less than the severance compensation level to be received pursuant to this Agreement, then the Employer shall pay severance compensation to Employee only in the amount equal to the difference between the amount the Employee's new compensation averages for each semi-monthly pay period for the then-remaining term of this three-month severance obligation.

- f. The following events shall be deemed, at Employee's option, to be Employer's termination of this Agreement thereby activating the severance payment obligations of Employer: (i) Upon Employer reducing the salary or other financial benefits of Employee in a greater percentage than applicable across-the-board reduction for all employees of Employer; (ii) Employer's wrongful refusal to comply with any payment obligations of Employer herein; (iii) Employee resigns following instructions or suggestions by a majority of the Village Board of the Employer that she resign, in which event, such instructions or suggestions shall be documented by the minutes of a closed session of a Village Board meeting; or (iv) Upon the Employer determining that Employee is permanently disabled or otherwise unable to perform her duties because of sickness, accident, injury, mental incapacity or health for a period of four successive weeks beyond any accrued sick leave and/or FMLA leave as provided by law.
- g. In the event Employee voluntarily resigns her position with the Village at any time during the term of this Agreement, then Employee shall give the Village thirty (30) days written notice in advance of said resignation, unless the Parties otherwise agree. Failure of Employee to give the required thirty (30) days written notice of resignation will result in a pro-rata reduction in benefits normally payable to resigning Village employees, such as, but not limited to, accrued vacation payment, sick leave payment, and the like. Voluntary resignation by Employee will result in a loss of all severance pay and benefits provided to her by the Village.

- h. In any event, whether upon separation, termination, resignation and/or retirement, Employee shall be entitled to a payment for any and all remaining accrued but unused vacation leave, accrued but unused sick leave and accrued but unused personal leave, subject to the maximum payout limitations set forth in the Illinois Government Severance Pay Act, 5 ILCS 415/1, et seq. as amended from time and to the extent applicable. In the event of voluntary resignation and/or retirement, Employee may alternatively elect to deduct accumulated accrued and unused vacation leave, accrued and unused sick leave, and/or accrued and unused personal leave from the time required to be worked in her final year in lieu of such payment, which such paid leave shall still constitute earned pension service credit to the extent permitted by law. Upon voluntary resignation and/or retirement, Employee may also elect to use a combination of payment and deducted paid time off for accrued and unused leave but Employee is not entitled to both payment and deducted paid time off for the same accrued and unused leave.

4. Salary.

- a. Employer shall pay Employee for her services rendered pursuant hereto an annual salary of \$136,696.00, payable in installments at the same time as the other employees of the Employer are paid.
- b. This Agreement shall be deemed to automatically be amended to reflect any future salary and/or benefit adjustments that may hereafter be approved by the Employer in the Employer's current Salary Classification and Pay Plan.
- c. Employer shall review compensation and adjust salary and/or benefits of Employee in such amounts and to such extent as the Employer may annually determine based on a salary review of said Employee and the fiscal constraints of the Village.

5. Performance Evaluation.

- a. The Employer agrees that by May 1st of each year, it shall conduct a formal review of the Employee's performance and salary and benefit package. The formal annual salary review will be in accordance with specific criteria developed by the Employer. Such criteria may be amended or altered from time to time as the Employer deems appropriate. The review shall be conducted primarily by the Mayor, who may additionally seek input from the Village Administrator and any or all of the Trustees. The Mayor or the Village Administrator shall provide the Employee with a written summary statement of the finding of the evaluation and provide an adequate opportunity for the Employee to discuss her evaluation with the Mayor in consultation with the Village Administrator. The Mayor in consultation with the Village Administrator may adjust the Employee's base salary and other financial benefits in accordance with the results of the formal review effective to May 1st of each year and approved budget.
- b. Annually, the Mayor in consultation with the Village Administrator shall set written goals and milestones for further professional achievement by the Employee.

6. Hours of Work. It is recognized that Employee shall be a full-time employee of the Employer but must devote a great deal of time outside the normal office hours to business of the Employer, and to that end Employee will be allowed to take compensatory time off as the Mayor shall deem appropriate during said normal office hours.

7. Residency Requirements. Employee shall not be required to live within the corporate limits of the Village.

8. Automobile. The Employee will be provided a vehicle for use while at work. The Employee shall be permitted to use the vehicle for reasonable personal use, including travel to and from work.

9. Benefits.

- a. Employee shall receive all Village-sponsored medical and dental insurance, and life insurance, if any, as well as paid vacation days, paid sick leave and all other general benefits provided to Village employees by the Employer according to the Village's Employee Handbook, except as specifically provided herein. The Employee shall receive the life insurance benefits provided to all sworn officers as provided by the Village.
- b. The Employee shall earn paid vacation days at the rate of the number of paid vacation days per calendar year pursuant to Section 6.3 of the Employee Handbook. The Employee shall be subject to the same carry-over limitation of said Section 6.3 of the Lake Villa Employee Handbook, as amended from time to time. Employee shall be entitled to payment for any and all remaining accrued and unused vacation leave upon separation, termination, voluntary resignation and/or retirement in accordance with the law and subject to the maximum payout limitations set forth in the Illinois Government Severance Pay Act, 5 ILCS 415/1 et seq., as amended from time to time and to the extent applicable. Upon voluntary resignation and/or retirement, at Employee's election, any accumulated annual and unused vacation leave pay may be paid out to the Employee over the course of the Employee's remaining work time, paid out in a lump sum payment, or deposited into the Employee's deferred compensation plan. Upon voluntary resignation and/or retirement, Employee may also elect to use a combination of payment and deducted paid time off for accrued and unused vacation leave but Employee is not entitled to both payment and deducted paid time off for the same accrued and unused vacation leave.
- c. Employee shall receive the same paid sick leave as other Village employees and shall also be subject to the same maximum carry-over of accrued but unused sick leave, all as provided from time to time in Section 7.1 (Sick Leave) of the Employee Handbook. Employee shall be

entitled to payment for any and all remaining accrued and unused sick leave upon separation, termination, voluntary resignation and/or retirement subject to the maximum payout limitations set forth in the Illinois Government Severance Pay Act, 5 ILCS 415/1 et seq., as amended from time to time and to the extent applicable. Upon voluntary resignation and/or retirement, at Employee's election, any accumulated accrued and unused sick leave may be paid out to the Employee over the course of the Employee's remaining work time, paid out as a lump sum payment, or deposited into the Employee's deferred compensation plan. Upon voluntary resignation and/or retirement, Employee may also elect to use a combination of payment and deducted paid time off for accrued and unused sick leave but Employee is not entitled to both a payment and deducted paid time off for the same accrued and unused sick leave. All accumulated compensatory time earned by the Employee shall be paid to the Employee at her hourly rate of pay in effect immediately prior to her execution of this Agreement, and such payment shall be made at the end of the next payroll period following her execution of this Agreement.

- d. The Employee shall be provided a cell phone for business use by the Employer. All Village-related data, documents, and information on such Village cell phone shall be saved and preserved on such Village cellular telephone when the Employee returns such cell phone to the Village at the time of the termination of the Employee's employment with the Village.
- e. The Village agrees to pay the same percent (%) of the premiums for Employee for group health insurance covering Employee and her dependents (as that term, "dependent", is defined in the applicable group health insurance policy of the Village) as other Village employees not covered by a collective bargaining agreement. To the extent the Employee's group health insurance coverage is not effective immediately for Employee and her dependents, the Village will reimburse Employee for her COBRA coverage for up to three (3) months.

f. The Employer shall provide Employee with a computer which computer, and all information and data thereon, shall remain the Village's property. The Village shall pay all equipment and usage costs for such computer.

10. Dues, Subscriptions and Professional Development. Employer shall annually budget and pay for professional dues per Section 5.5 of the Employee Handbook.

11. Uniform Allowance. The Employee shall receive the same uniform allowance as union police officers.

12. Indemnification. To the greatest extent permitted by law, the Employer shall defend, save harmless and indemnify Employee against any tort, professional liability claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of the Employee's duties as Police Chief. The Village will diligently pursue the compromise and settlement of any such claim or suit and pay the amount of any settlement or judgment rendered thereon. Notwithstanding the other provisions of this Section, the Village's indemnification obligations pursuant to this Section shall not apply to any lawsuit, claim, demand or other legal action arising from the willful misconduct of Employee.

13. Bonding. Employer shall pay the full cost of any fidelity or other bonds required of the Employee under any law or ordinance.

14. Other Terms and Conditions of Employment.

a. The Mayor and Board of Trustees, in consultation with Employee, shall fix any such other terms and conditions of employment, as it may determine from time to time, relating to the performance of Employee, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, in conflict with the Village Code as amended from time to time, or any other law.

- b. All provisions of the Village of Lake Villa Village Code and the Employee Handbook, which is part thereof, as they now exist or hereafter may be amended from time to time, shall also apply to Employee as they would to other employees of the Village, except as specifically inconsistent or in conflict with the express provisions of this Agreement.

15. Notices. Any notice or other communication in connection with this Agreement shall be in writing and shall be deemed "given" to a party (i) when delivered by hand to such party, or (ii) on the second day after deposit in the U.S. mail, postage prepaid and certified (return receipt requested), addressed to the party to which it is to be given at the address set forth below, or (iii) on the date sent, if sent by telegram, telex, email, or facsimile transmission, provided confirmatory notice is sent by first-class mail, postage prepaid, or (iv) on the first day after proper and timely deposit, freight prepaid, with a nationally recognized next-day delivery service to the location of the recipient, to such party at the address set forth below:

If to the Employer: Mayor, Village of Lake Villa
65 Cedar Avenue
Lake Villa, IL 60046

If to the Employee: Rochelle Tisinai
(at her Current Home Address)

Any Party at any time may change the address at which such Party is to be given notice by giving notice of her or its new address to the other Party in the foregoing manner.

17. General Provisions.
- a. The text herein shall constitute the entire agreement and understanding between the Parties hereto and shall supersede all prior agreements.
- b. This Agreement shall be binding upon and inure to the benefit of the heirs at law and executors of the Chief of Police.
- c. This Agreement may not be amended or modified except by written agreement of both Parties hereto.

18. Confidentiality. Employee agrees to and shall keep confidential information which he may acquire during the course of Employee's providing services to the Village, as well as after any termination of Employee and the obligations of this Section 18 shall survive the termination of this Agreement.

19. Severability. The invalidity or unenforceability of any provision hereof shall not in any way affect, impair or render unenforceable any other provision hereof. It is intended that each provision herein which is invalid or unenforceable as written be valid and enforceable to the fullest extent possible.

20. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois. Each of the Parties hereto hereby submits to the nonexclusive jurisdiction of any state court sitting in Lake County, Illinois, in any action brought under or relating to this Agreement, and hereby waives any objection such party may have to the laying of venue of any such action brought in any such court.

21. Captions. Captions and descriptive headings contained herein are for convenience only and are not to be construed as substantive parts of this Agreement.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the date first above written.

EMPLOYER:

EMPLOYEE:

By _____
James McDonald, Mayor
On behalf of the Village of Lake Villa

Rochelle Tisinai
Employee

VILLAGE OF LAKE VILLA

ORDINANCE NO. 2025-05-01

AN ORDINANCE APPOINTING A DIRECTOR AND ALTERNATE DIRECTOR TO
REPRESENT THE VILLAGE OF LAKE VILLA ON THE CENTRAL LAKE COUNTY
JOINT ACTION WATER AGENCY

ADOPTED BY THE
CORPORATE AUTHORITIES
OF THE VILLAGE OF LAKE VILLA
THIS 5th DAY OF MAY, 2025

Published in pamphlet form by the Corporate Authorities of the Village of Lake Villa, Lake County, Illinois this 5th day of May, 2025.

VILLAGE OF LAKE VILLA

ORDINANCE 2025-05-01

AN ORDINANCE APPOINTING A DIRECTOR AND ALTERNATE DIRECTOR TO
REPRESENT THE VILLAGE OF LAKE VILLA ON THE CENTRAL LAKE COUNTY
JOINT ACTION WATER AGENCY

WHEREAS, the Village of Lake Villa heretofore entered into an Intergovernmental Agreement (“Agreement”) with other units of local government for the purpose of establishing the Central Lake County Joint Action Water Agency (“Agency”); and

WHEREAS, the Agency is governed by a thirteen-member Board of Directors; and

WHEREAS, Section 9 of the Agreement provides that each member municipality shall appoint one Director and one Alternate Director to the Agency Board; and

WHEREAS, Section 9 of the Agreement requires the Director and Alternate Director to be the Village President, an elected member of the corporate authority, or other elected official of the municipality; and

WHEREAS, Section 9 of the Agreement requires appointments to be made by Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LAKE VILLA, COUNTY OF LAKE, ILLINOIS, AS FOLLOWS:

Section 1. The corporate authority of the Village of Lake Villa hereby states and confirms that James McDonald, Mayor, shall be, and is hereby appointed as a Director of the Agency, for a term through April 30, 2027, in accordance with the provisions of Section 9 of the Agreement.

Section 2. The corporate authority of the Village of Lake Villa hereby states and confirms that Glenn McCollum, Village Trustee, shall be, and is hereby appointed as an Alternate Director of the Agency, for a term through April 30, 2027, in accordance with the provisions of Section 9 of the Agreement.

Section 3. All ordinances and resolutions heretofore enacted which are in conflict with this ordinance are hereby repealed but repealed to the extent of such conflict only.

Section 4. The Village Clerk is hereby directed to file a Certified Copy of this Ordinance with the Secretary of the Central Lake County Joint Action Water Agency.

Section 5. This ordinance shall be in full force and effective immediately from and after is passage and approval.

APPROVED this 5th day of May, 2025 by a vote of the Board of Trustees of the Village of Lake Villa.

AYES: Trustees

NAYS:

ABSTAIN:

ABSENT:

Approved by the Mayor on May 5th, 2025

James McDonald
Mayor, Village of Lake Villa

(SEAL)

ATTEST:

Connie Olker, Village Clerk



LAKE VILLA POLICE DEPARTMENT

65 CEDAR AVENUE, LAKE VILLA, IL 60046

PHONE: (847) 356-6106 FAX: (847) 356-6103

Chief of Police
Rochelle Tisinai



DATE: April 29, 2025

TO: Mayor James McDonald and Board of Trustees

FROM: Rochelle Tisinai, Chief of Police

RE: Lake County Metropolitan Enforcement Group IGA

I have attached the Lake County Metropolitan Enforcement Group (MEG) IGA for consideration. The IGA allows us to continue to use this multi-jurisdictional authority known as Lake County MEG to conduct investigations concerning individuals engaged in illicit criminal activities with specific emphasis on trafficking of drugs, guns, and humans. This also allows for additional law enforcement for a variety of resources.

We signed the IGA on July 12, 2023. Illinois State Police is updating their records and has asked all agencies to sign this IGA as they are updating their records.

Please let me know if you have any questions.

A handwritten signature in black ink that reads "Rochelle Tisinai".

Rochelle Tisinai

Lake County Metropolitan Enforcement Group

Illinois State Police

INTERGOVERNMENTAL AGREEMENT

The undersigned public agencies, charged with the duty of enforcing the law and protecting their citizens from illegal activity including the trafficking of narcotics, guns, and humans, agree to pool and integrate law enforcement resources. The Parties recognize that the jurisdiction and authority of each is limited and that such limitations are detrimental in combating crime within the designated counties and among the major municipalities within said counties. The parties further recognize that the most effective means to accomplish that duty is through the pooling of resources and joint exercise of respective authorities. Each Party enters into this Intergovernmental Agreement to provide citizens the most effective law enforcement protection against those who engage in actions detrimental to the public safety.

In consideration of the terms herein set forth and the mutual covenants and obligations of the Parties hereto, the undersigned agree to the following:

I. PARTIES

The parties to this agreement are:

Antioch Police Department, Barrington Police Department, Deerfield Police Department, Fox Lake Police Department, Grayslake Police Department, Kildeer Police Department, Lake Villa Police Department, Lake Zurich Police Department, Libertyville Police Department, NCIS, and Vernon Hills Police Department

II. AUTHORITY

The Parties hereby enter into this Agreement pursuant to Article VII, Section 10, of the Constitution of the State of Illinois and the Intergovernmental Cooperation Act (5 ILCS 220/1) *et seq.*, and the Intergovernmental Drug Laws Enforcement Act, 30 ILCS 715/1 *et seq.*, (the "Act").

III. PURPOSE

The purpose of this agreement is to create a multi-jurisdictional authority to be known as Lake County Metropolitan Enforcement Group (LCMEG), hereinafter referred to as the Metropolitan Enforcement Group. The Agreement will set forth the rules, policies, and understanding between the departments. The Metropolitan Enforcement Group will direct its primary enforcement efforts in the following areas:

- A. Covert and overt investigations concerning individuals engaged in illicit criminal activities with specific emphasis on trafficking of drugs, guns, and humans;
- B. Development of intelligence data regarding criminal activity in the area;

- C. Assist local agencies with case development for those investigations that are beyond capabilities of the requesting agency and/or those investigations that indicate a mid-level drug conspiracy or higher;
- D. Dissemination of intelligence activities to the appropriate federal, state, and local law enforcement agencies;
- E. Establishment of liaison with the State's Attorney's Offices and the United States Attorney's Office for legal advice and encouragement of vigorous prosecution of developed cases.
- F. Limit its operations to enforcement of drug laws; enforcement of Sections 10-9, 24-1, 24-1.1, 24-1.2, 24-1.2-5, 24-1.5, 24-1.7, 24-1.8, 24-2.1, 24-2.2, 24-3, 24-3.1, 24-3.2, 24-3.3, 24-3.4, 24-3.5, 24-3.7, 24-3.8, 24-3.9, 24-3A, 24-3B, 24-4, and 24-5 of the Criminal Code of 2012; Sections 2, 3, 6.1, 14 of the Firearm Owners Identification Card Act; and the investigation of street gang related offenses.

IV. ORGANIZATION

A. Policy Board

The Parties agree that a Policy Board shall be established to ensure effective use of personnel in the enforcement of laws concerning drugs, trafficking in persons, involuntary servitude, Firearm Owners Identification Card Act, the investigation of street gang related offenses. The MEG Policy Board shall be composed of an elected official, or his designee, and the Chief Law Enforcement Officer, or his designee, from each participating unit of local government to oversee the operations of the MEG and make such reports to the Director of the State Police as that Department may require.

B. Operating Director

The Policy Board shall designate by majority vote, an Operating Director, who shall be responsible for the daily operation of the MEG. The Operating Director shall report and be accountable to the Director of ISP and the Policy Board.

C. Chairman and Fiscal Officer

The Policy Board shall designate by majority vote, a Chairman, and a Fiscal Officer. The Fiscal Officer shall be the sole Fiscal Officer for the MEG, who shall receive and disburse grant funds for the MEG, but at no time shall s/he consider the contribution of manpower or personnel from the Illinois State Police as a basis for the 50 percent matching grant from the state for the total operating budget from Lake County Metropolitan Enforcement Group. The Director of the Illinois State Police shall monitor Lake County Metropolitan Enforcement Group and determine its eligibility to receive State funding.

V. DURATION

This agreement will be effective upon its execution by all the signed parties and will supersede any and all previous agreements. This agreement will be reviewed and renewed on a yearly basis to coincide with fiscal year July 1 through June 30 the following year.

VI. DUTIES OF THE ILLINOIS STATE POLICE

- A. Monitor the operations of the MEG and determine the MEG's eligibility to receive State grants under the Act;
- B. Coordinate the operations of all MEG units and establish reasonable rules and regulations;
- C. Conduct investigations the Director deems necessary to carry out its duties under the Act;
- D. Provide training in proactive enforcement techniques and covert investigative methods as well as continuing training as outlined in the Onboarding agreement;
- E. Provide specialized equipment and/or communications devices; Subject to availability.
- F. May provide facilities for storage of evidence obtained during MEG investigations and resources to dispose of said evidence upon authority of the appropriate prosecuting authority and/or within the guidelines as established by the Illinois State Police;
- G. Appoint Metropolitan Enforcement Group officers as "Inspectors" of the Illinois State Police and the issuance of credentials pursuant to the authority in 20 ILCS 2620/4;

Any credentials, equipment and components assigned or issued by ISP to any officer must be surrendered to the ISP upon termination of the officer's affiliation with the Metropolitan Enforcement Group.

VII. DUTIES OF THE MEG POLICY BOARD

- A. Oversee the operations of the MEG and make such reports to the ISP as the Director may require;
- B. Designate a single appropriate elected official of a participating unit of local government to act as the financial officer of the MEG for all participating units of local government and to receive funds for the operation of the MEG.
- C. Designate a Metropolitan Enforcement Group Operating Director who will:
 - 1. Be responsible for the overall direction and supervision of the assigned work force;

2. Devise, implement, arrange and administer training for personnel assigned to the Metropolitan Enforcement Group;
3. Be responsible for the submission of grant proposals and monetary requests to the Illinois Criminal Justice Information Authority;
4. Be responsible for oversight of the Metropolitan Enforcement Group asset forfeiture program in accordance with ISP policy, as well as the approval of all expenditures of Metropolitan Enforcement Group funds acquired through State and Federal asset forfeitures and court fines and fees;

D. Designate a Metropolitan Enforcement Group Supervisor who will:

1. Act under the direction of the Metropolitan Enforcement Group Operating Director;
2. Be responsible for the daily operations of their assigned squad and the direct supervision of the assigned work force;
3. Develop, implement, and arrange/administer training for personnel assigned to their supervision;
4. Review, analyze, document and approve use of official advance funds in accordance with ISP reporting practices and directives;
5. Be responsible for overtime approval and assuring accurate procedures are being followed by Metropolitan Enforcement Group officers;
6. Be responsible for apprising the Metropolitan Enforcement Group \ Director of the unit's operations and assist in the formulation of activity reports;
7. Be responsible for other duties as prescribed by the Metropolitan Enforcement Group Director.

VIII. OTHER OPERATIONAL CONSIDERATIONS

A. Metropolitan Enforcement Group Members

1. If personnel are assigned, officers will be of full-time status from the ISP or local law enforcement agencies. Such officers shall, prior to appointment, pass an ISP background investigation. The officer shall not be subject to any current or pending disciplinary actions;
2. The officer will enter into an onboarding agreement with the Metropolitan Enforcement Group which will outline the expectations during the time as a Metropolitan Enforcement Group member. The officer will adhere to all aspects of the agreement during their time on the Metropolitan Enforcement Group;

3. Will adhere to all laws of the State of Illinois and the United States of America;
4. Will comply with their respective agency's policies and procedures as they apply to personnel issues, i.e. salary, overtime, vacation, holiday, and sick time, authorized weapons and vehicle usage;
5. Will agree to participate in the ISP random drug testing policy and to submit to an ISP sanctioned drug test upon request.
6. Report writing and case preparation procedures shall be utilized to document enforcement activities undertaken by the Metropolitan Enforcement Group.
7. All investigations should be deconflicted through the Illinois Statewide Terrorism and Intelligence Center.
8. The ISP Official Advance Funds policies will govern Metropolitan Enforcement Group operations if units chose to utilized Official Advanced Funds provided by ISP.
9. A copy of the directives expected to be followed will be given to the Metropolitan Enforcement Group officer with their onboarding information.

IX. MISCONDUCT

- A. Misconduct by officers of the Metropolitan Enforcement Group shall include the following:
 1. Commission of a criminal offense;
 2. Neglect of duties;
 3. Violation of Metropolitan Enforcement Group policies and/or rules of procedures;
 4. Conduct which may tend to reflect unfavorably upon any of the parties to this agreement.
- B. Upon receipt of a complaint from a law enforcement agency, a states attorney's office, or any other credible source alleging misconduct by a Metropolitan Enforcement Group officer, the following procedures will be initiated:
 1. The Metropolitan Enforcement Group Director shall conduct a preliminary review of the allegations to verify the complaint and to determine the nature, scope, and need to conduct a follow up investigation;
 2. In the event the allegations appear to be credible, the Metropolitan Enforcement Group Director will notify the Zone Commander and the chief executive of the officer's parent agency;

3. If the complaint is of a non-criminal nature, the Metropolitan Enforcement Group Director and chief executive of the officer's parent agency will determine who will conduct the investigation. If the complaint is verified, the parent agency will implement disciplinary action as deemed necessary;
4. If the complaint is of a criminal nature, the Metropolitan Enforcement Group Director and agency head shall require a criminal investigation be conducted by the ISP Division of Internal Investigation. The investigation will be forwarded to the respective States Attorney's office for decision on prosecution.

X. REPORTING

- A. The Metropolitan Enforcement Group Director will immediately notify the respective departments if there are any issues concerning the assigned officer;
- B. The Metropolitan Enforcement Group Director shall evaluate officers on a yearly basis; the evaluation tool will be determined by the Metropolitan Enforcement Group Director in agreement with the parent agency and retained as part of the Inspector's personnel file. The officer will stay on the unit if both parties agree the officer is performing their duties to the best of their ability and is proactively seeking new investigations, making arrests, and effectively impacting the community. If the MEG Director and parent agency determine the officer is no longer effective in the unit, the officer will be removed and reassigned as the parent agency sees fit;
- C. The Metropolitan Enforcement Group Director will present statistics for investigations, arrests, seizures and search warrants for the assigned officer at each board meeting, which will convene at least quarterly or as directed by the unit board of Directors.
- D. The Metropolitan Enforcement Group Director will submit statistics, table of organizations, budgets, and any additional information requested by the ISP immediately upon request.

XI. LIABILITY

- A. The ISP and/or the State of Illinois shall provide representation and indemnification to the extent permitted by law to Metropolitan Enforcement Group officers in the event that any civil proceeding is commenced against such Metropolitan Enforcement Group officer alleging the deprivation of a civil or constitutional right arising out of any act or omission occurring within the scope of Metropolitan Enforcement Group activities provided that such actions were not the result of the officers intentional, willful, or wanton misconduct;
- B. Each Metropolitan Enforcement Group unit shall also maintain a policy of insurance to cover any civil proceedings commenced against such Metropolitan Enforcement Group for instances of a conflict of interest or acts or omissions occurring outside the scope of Metropolitan Enforcement Group activities, including but not limited to the result of officers intentional, willful, or wanton misconduct;

- C. Each agency will accept liability, to the extent required by the Illinois Workers' Compensation Act (820 ILCS 305/1) for personal injuries occurring to its officers while engaged in Metropolitan Enforcement Group activities.

XII. TERMINATION/MODIFICATION OF AGREEMENT

- A. Any party may withdraw from this agreement 30 days after providing written notice of withdrawal to all other parties. Withdrawal of any party will not affect the agreement with respect to the remaining parties. Any modification of this agreement requires written approval by all parties.
- B. The Metropolitan Enforcement Group policy board may disband the operation of this Metropolitan Enforcement Group at any time by a majority vote where upon this agreement will be terminated. All Metropolitan Enforcement Group property obtained through grants from the Illinois Criminal Justice Information Authority shall be disposed of consistent with current property management or disposition guidelines issued by either the Authority's Office of Federal Assistance Programs or the Illinois Criminal Justice Information Authority.
- C. At the time of termination, the active participating agencies will vote on the disbursement of the non-grant Metropolitan Enforcement Group assets and forfeited assets.

XIII. REVIEW AND ACCEPTANCE VERIFICATION

I certify that I am the Chief Executive Law Enforcement Officer for my agency or that I have the authority to represent said agency in the execution of the herein Interagency Agreement. I further certify that I have reviewed and accept the terms and conditions of said Interagency Agreement.

Name: _____
Signature: _____
Title: Chief of Police
Date: _____
Agency: Antioch Police Department

Name: _____
Signature: _____
Title: Chief of Police
Date: _____
Agency: Deerfield Police Department

Name: _____
Signature: _____
Title: Chief of Police
Date: _____
Agency: Grayslake Police Department

Name: _____
Signature: _____
Title: Chief of Police
Date: _____
Agency: Lake Villa Police Department

Name: _____
Signature: _____
Title: Chief of Police
Date: _____
Agency: Libertyville Police Department

Name: _____
Signature: _____
Title: Chief of Police
Date: _____
Agency: Vernon Hills Police Department

Name: _____
Signature: _____
Title: Chief of Police
Date: _____
Agency: Barrington Police Department

Name: _____
Signature: _____
Title: Chief of Police
Date: _____
Agency: Fox Lake Police Department

Name: _____
Signature: _____
Title: Chief of Police
Date: _____
Agency: Kildeer Police Department

Name: _____
Signature: _____
Title: Chief of Police
Date: _____
Agency: Lake Zurich Police Department

Name: _____
Signature: _____
Title: Special Agent in Charge
Date: _____
Agency: NCIS

Name: _____
Signature: _____
Title: _____
Date: _____
Agency: _____

VILLAGE OF LAKE VILLA

ORDINANCE NO. 2025-05-02

AN ORDINANCE AUTHORIZING
THE SALE OF SURPLUS PERSONAL PROPERTY
OWNED BY THE VILLAGE OF LAKE VILLA

ADOPTED BY THE
CORPORATE AUTHORITIES
OF THE
VILLAGE OF LAKE VILLA, ILLINOIS

THIS 5TH DAY OF MAY, 2025

Published in pamphlet form by the Corporate Authorities of the Village of Lake Villa, Lake County, Illinois, this 5th day of May, 2025

AN ORDINANCE AUTHORIZING
THE SALE OF SURPLUS PERSONAL PROPERTY
OWNED BY THE VILLAGE OF LAKE VILLA

WHEREAS, the Village of Lake Villa, Lake County, Illinois (“the Village”) is authorized by 65 ILCS 5/11-76-4 to sell, by various means, surplus personal property which has been determined by a simple majority vote of the Corporate Authorities of the Village to no longer be necessary or useful to the Village; and

WHEREAS, in the opinion of at least simple majority of the Corporate Authorities of the Village, it is no longer necessary, useful, or in the best interest of the Village to retain ownership of the surplus personal property hereinafter described; and

WHEREAS, it has been determined by the Mayor and Board of Trustees of the Village to sell said surplus personal property by an on-line auction service for government property or by a private negotiated sale, without advertising for bids:

NOW THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Lake Villa, Lake County, Illinois, that:

SECTION 1: Pursuant to Chapter 65 ILCS 5/11-76-4 of the Illinois Municipal Code, the Corporate Authorities of the Village find that the following described items of personal property now owned by the Village are no longer necessary or useful to the Village, and the best interests of the Village will be served by the sale thereof, but such sale shall be at not less than the minimum sales prices specified, if any, as set forth below:

<u>DESCRIPTION OF PROPERTY</u>	<u>V.I.N. OR SERIAL NUMBER</u>	<u>MINIMUM SALES PRICE, IF ANY</u>	<u>METHOD(S) OF SALE</u>
1998 International 4900 (Truck #5)	1HTSDAAN3WH529629	N/A	Auction - Online
1999 International 4900 (Truck #6)	1HTSDAAN0XH667971	N/A	Auction - Online
2002 International 4900 (Truck #9)	1HTSDAAN12H501807	N/A	Auction - Online
2010 Saturn III Pathfinder – Remote Control Assy	10010507	N/A	Auction - Online
2010 Saturn III Pathfinder – Printer	3X61BKAS600001	N/A	Auction - Online
2010 Saturn III Pathfinder – Steerable Tractor	09032314	N/A	Auction - Online
2010 Saturn III Pathfinder – P&T Pathfinder Camera	9032314	N/A	Auction - Online
2010 Saturn III Pathfinder – Pull Reel Assy	09123002	N/A	Auction - Online
2010 Saturn III Pathfinder – Zoom P&T Control	09102916	N/A	Auction - Online
2010 Saturn III Pathfinder – Case Unite with Video Display & Keyboard	09090301	N/A	Auction - Online
2010 Saturn III Pathfinder – 6” Steerable TR3300 Tractor	09091202	N/A	Auction - Online
2010 Saturn III Pathfinder – Combo DVD/VCR Case Assy	09100801	N/A	Auction - Online

All sales shall be pursuant to a Bill of Sale which indicates that the sales are “AS IS, EXCLUDING ANY WARRANTIES”.

SECTION 2: The Mayor, or his designee, is hereby authorized to direct the sale of the aforementioned personal property through one or more means as specified above as determined by the Mayor, or his designee, and is further authorized to take all steps necessary and/or appropriate to effectuate and implement such sales consistent with the terms and conditions of this Ordinance:

- A. The Mayor, or the Village Administrator, as his designee, are authorized and directed to sell each such item of surplus property by the means specified above.

- B. No bid or offer shall be accepted for the sale of an item of personal property which is less than the minimum required bid price, if any.
- C. Upon payment in full of the agreed price for each said item of personal property, the Mayor, or the Village Administrator, as his designee, is authorized to convey and transfer the title and ownership of said personal property to the purchaser.
- D. Payment in full of the purchase price shall be made directly to the Village by bank check or money order.

SECTION 3: If any section, subsection, paragraph, sentence, clause or phrase of this Ordinance or any part thereof is, for any reason, held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Ordinance, or any part thereof. The Corporate Authorities hereby declare that they would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases be declared unconstitutional, invalid or ineffective.

SECTION 4: This Ordinance shall be in full force and effect from and after its passage by at least simple majority of all the Corporate Authorities, and approval in the manner provided by law.

Passed by the Corporate Authorities on May 5th, 2025, on a roll call vote as follows:

Trustees

AYES:

NAYS:

ABSENT:

ABSTAIN:

Approved by the Mayor on May 5th, 2025

James McDonald, Mayor
Village of Lake Villa

ATTEST:

Connie Olker, Village Clerk

March 20, 2025

Mr. Michael Strong and Mr. Jim Bowles
Village of Lake Villa
65 Cedar Avenue
Lake Villa, Illinois 60046



Subject: Proposal for Engineering Services
 Local Water Main Replacement Project
 IEPA Loan Application Documents

Dear Michael and Jim,

Applied Technologies Inc. (ATI) is pleased to present this proposal to provide engineering services for the preparation of IEPA Loan Application Documents for replacement of water main on Burnett Avenue, Walden Lane, Laurie Court, and Wesley Avenue, approximately 6,000 lineal feet of water main.

PROJECT DESCRIPTION

This proposal addresses engineering services in order to obtain an IEPA Loan Agreement on behalf of the Village of Lake Villa for the replacement of approximately 6,000 feet of water main located in the residential area on Burnett Avenue, Walden Lane, Laurie Court, and Wesley Avenue. Replacement of the Village's water main is estimated to be approximately \$2,000,000 in construction costs.

SCOPE OF WORK

The project scope of work includes the following specific activities:

PUBLIC WATER SUPPLY LOAN PROGRAM

1. Prepare and submit of **Project Plan** meeting the requirements of 35 Ill. Adm. Code Section 662.510 and a **Project Plan Submittal Checklist** accompanied by a **Pre-Application** to initiate IEPA project review.
2. Secure **Agency Planning Approval** for the proposed project following Village's public participation process as defined by 35 Ill. Adm. Code Section 662.520.



3. Prepare and submit the **Certification of Plans/Specifications Compliance with Loan Rules Form** and obtain a construction permit or, alternatively, an "authorization to construct" (no permit required letter) in accordance with 35 Ill. Adm. Code Section 662.430(a)(4). (This proposal does not include the design or drawing preparation for the project, which will be covered in a separate proposal)
4. Prepare and submit the **PWSLP Loan Application Form** along with all accompanying forms, certifications and authorizations in accordance with 35 Ill. Adm. Code Section 662.430, including certification that the applicant has a sufficient legal interest in the site(s), rights-of-way and easements to permit the building of the facilities being proposed.
5. Prepare and submit a fully executed **PWSLP Financial Information Checklist**, along with all accompanying forms, certifications and authorizations in accordance with 35 Ill. Adm. Code Section 662.430(a)(3).
6. Prepare and submit a fully executed **PWSLP Bid Certifications Form** and all supporting documentation in accordance with 35 Ill. Adm. Code Section 662.430(b).
7. Submit the Village's authorized representative verification that registration with the Central Contractor Registry is complete with an executed **Executive Compensation Data Form (Five Officer Form)**

ENGINEERING BUDGET

We propose an engineering budget composed of the following elements:

Public Water Supply Laon Documents	<u>\$25,000</u>
Total Budget	\$25,000

We propose to proceed with this effort based on a lump sum basis with a not-to-exceed budget amount, unless authorized by the Village. Monthly invoices will be submitted to the Village.



Please contact us with any questions regarding this proposal. Thank you for the opportunity to continue our partnership with the Village of Lake Villa.

Sincerely,
Applied Technologies, Inc.

Robert C. Doeringsfeld, P.E.
Illinois Department Manager

Attachments: Attachment A - General Provisions

Village of Lake Villa

Local Water Main Replacement Project – IEPA Loan Application Documents

Accepted by:

Owner:	<u>Village of Lake Villa</u>
By (Signed):	<u></u>
By (Print):	<u></u>
Title:	<u></u>
Date:	<u></u>

Change Request

BS&A Software, LLC | bsasoftware.com | 855 BSASOFT

Customer: Village of Lake Villa, Lake County IL

Prepared By: Nathan Holder

Quote #	Q-01387	Date	04/21/2025
		Valid Until Date	07/19/2025

Changed Deliverable	Net Change in Cost
Add Cloud Payroll Upgrade to Project Scope	\$4,505.00
Add Cloud Human Resources Upgrade to Project Scope	\$3,135.00
Add Cloud Timesheets Upgrade to Project Scope	\$2,025.00
Add Upgrade Implementation to Project Scope Services include: <ul style="list-style-type: none">– Management of your upgrade by our dedicated upgrade team for a smooth shift from .NET to cloud-based software, minimizing disruption– Project schedule aligned with your processes and needs, ensuring a seamless transition timeline– Expedited upgrade to cloud capturing existing process to minimize demands required of client teams– Onboarding planned around critical process dates, ensuring your team is well-prepared for effective cloud software utilization– Central contact for streamlined communication between project leaders, developers, IT staff, and conversion resources– Testing and implementation of existing municipal customizations prior to go-live, preserving functionality and ensuring critical components are converted– Preliminary data conversion with attachments, mirroring final conversion for a smooth transition– Thorough data verification for all modules, ensuring accuracy and reliability of converted data, including automated balancing– Key module validation managed by dedicated upgrade team (vs. customer in previous methodology), including testing of parallel processes– Migration of key custom user-based designed reports handled out-the-box, enabling seamless access to critical insights.– As needed, transition from .NET Online Payments to cloud architecture configuration for uninterrupted payment processing.– Automated scaffolding of users and security roles based on your previous configurations– Conversion of approval workflows based on role-based security, maintaining established processes– As needed, configuration of existing hardware (barcode scanners, etc.) for seamless integration with cloud environment– Documentation of our standard processes, facilitating easy access to essential information– Upgrade training– Prioritized response post go-live for 2 weeks from the upgrade team– 3 post go-live survey touch points to check-in on post-go live experience– Remote go-live assistance and remote office hours for a successful transition to the cloud-based software– Travel not expected, but any necessary travel would be billed at a per trip and/or per day cost	\$15,900.00
Total Net Changes	25,565.00

Customer: Village of Lake Villa, Lake County IL

Prepared By: Nathan Holder

Quote #	Q-01387	Date	04/21/2025
		Valid Until Date	07/19/2025

BS&A Software, LLC

By: _____
Name: _____
Title: _____
Date _____

Customer

By: _____
Name: _____
Title: _____
Date _____

