



**Maintenance Worker II/III – Public Works
Crew Leader – Operations Division**

The **Village of Lake Villa (pop. 8,471)** is seeking qualified candidates for a **Maintenance Worker II/III** position within the Public Works Department – Operations Division. This full-time position will provide primary support to the Superintendent and serve as a Crew Leader responsible for the daily coordination, supervision, and performance of a variety of field maintenance, repair, and construction activities related to streets, parks, storm sewers, buildings, and grounds. This position may be filled as a Maintenance Worker II or Maintenance Worker III, depending on qualifications.

What We're Looking For

We're looking for a motivated, hands-on team player who takes pride in hard work and community service. The ideal candidate is dependable, driven, and ready to lead by example – someone who enjoys solving problems, learning new skills, and making a visible difference every day. This position offers the chance to grow into a leadership role within our dedicated Public Works Operations Division and be part of a team that keeps Lake Villa running strong.

Primary Duties

- Responsible for facilities, grounds and/or Village infrastructure maintenance functions.
- Assists, or leads construction and maintenance projects.
- Performs simple repair and completes maintenance assignments.
- May be exposed to or required to use chemicals in general maintenance responsibilities.
- Assists workers, or may serve in a lead role, in semi-skilled work and the use of hand tools and maintenance equipment.
- Operates hand tools and power equipment associated with custodial, construction and maintenance operations.
- Operates vehicles as required.
- Must have the willingness and flexibility to work as a member of one or several teams.
- Performs other duties as assigned.

Education, Experience & Qualifications

Maintenance Worker II

- High school diploma or equivalent required; additional technical training or coursework preferred.
- Requires a minimum of 3-4+ years of experience in a similar position as a skilled worker in the maintenance, repair and or construction activity to which assigned; (Examples of relevant experience include right-of-way or transportation maintenance, repair and/or construction activities such as asphalt, concrete, forming, traffic control, trenching, utilities related work, etc.)
- General knowledge of mechanical and automotive equipment.
- Basic mechanical, electrical, and computer skills preferred.
- Must be at least 18 years of age by start date.
- Ability to work after-hours/on-call overtime hours for water, sewer, snow plowing, and weather emergencies. On call after hours will also be required on a rotational basis.
- Valid IL driver's license by employment start date with minimum Class A Commercial Driver's license.
- **Skills:** Some knowledge of the maintenance, repair and manual tasks of the area to which assigned; some knowledge of the safe use and operation and preventive maintenance of the common hand and power tools required in the work; some knowledge of the safe use, operation and preventive maintenance of the equipment to which assigned; snow and ice control experience is preferred, as snow plowing is required for the position; skill in the use of the equipment to which assigned; ability to perform manual labor for extended periods, often under unfavorable weather conditions.

Maintenance Worker III

- All education, experience & qualifications listed above.
- Requires a minimum of 5-7+ years of construction or maintenance experience, including at least two (2) years in a Maintenance Worker II or equivalent position, as a skilled worker in the maintenance, repair and or construction activity to which assigned.

The successful candidate must have ability to perform manual labor for extended periods, often outdoors in adverse weather and must pass a pre-employment physical and drug screen.

Compensation and Benefits

The starting rate for Maintenance Worker II is \$27.37 per hour, with a full pay range of \$27.37 - \$37.38 per hour (approximate annual equivalent \$56,921 - \$77,759). The starting rate for Maintenance Worker III is \$31.68 per hour, with a full pay range of \$31.68 - \$43.28 (approximate annual equivalent \$65,894 - \$90,016). In addition to compensation, the

Village offers an excellent benefits package with participation in the Illinois Municipal Retirement Fund (IMRF); medical, dental, and life insurance; paid holidays; and paid vacation, sick, and personal leave.

Position Details

This is a full-time, non-exempt position for purposes of overtime calculation. Typical work hours are Monday through Friday, 7:00 a.m. – 3:30 p.m., and may require overtime work and work on nights, holidays, and weekends. Under the general direction of the Superintendent of Public Works, this position performs skilled and semi-skilled maintenance work, operates light and heavy equipment, and provides leadership to field staff during daily assignments and projects. Snow and ice control experience is preferred, as snow plowing is required for the position.

How to Apply

Interested candidates should submit a cover letter, resume, and completed Village employment application to:

Village of Lake Villa – Human Resources

65 Cedar Avenue, Lake Villa, IL 60046

Email: hr@lake-villa.org

Position open until filled.

The Village of Lake Villa is an Equal Opportunity Employer