

**VILLAGE OF LAKE VILLA
VILLAGE BOARD
COMMITTEE OF THE WHOLE MEETING
January 9th, 2023**

Call to Order: Mayor McDonald called the meeting to order at 7:00 p.m.

Present: Mayor McDonald, Clerk Konrad, Trustees: Harms, Barbato, O'Reilly, and Cramond, Village Administrator Strong, Treasurer Stacy Michael, Police Chief Rochelle Tisinai, Public Works Superintendents Ryan Horton and Jim Bowles, Village attorney Rebecca Bateman-Alexopoulos.

ROLL CALL VOTE WAS:

AYES: 4 (Harms, Barbato, O'Reilly, Cramond)

NAYS: 0

ABSENT: 2 (Nielsen, Savell)

ABSTAIN: 0

MOTION CARRIED

Discussion **Village Employee Timesheet/Payroll & Scheduling Software**

Village Staff presented to the board an outline of current employee scheduling, timesheet entry and payroll processes and alternative solutions addressing various internal and external challenges and issues with that have been encountered with existing systems. Village Staff sought direction from the Village Board on next steps as it relates to these processes and opportunities to integrate them with the Village's existing enterprise resource planning (ERP) software client, BS&A.

FY2023/2024 Village Budget & Fund Structure Review

This discussion related to the Village's recent Audit report that was presented by Eder Casella & Co. Village Staff discussions with the Board concerning opportunities to streamline the budget structure for FY2023/2024. Specifically, Village Staff presented opportunities for fund consolidation and process that aim to streamline the budgeting process and reduce the need and volume of inter-fund transfers. The Village's financial services firm, Lauterbach & Amen joined the discussion with the Village Board to assist outlining recommended process for the FY2023/2024 budget cycle. Village Staff sought direction from the Village Board on fund consolidation opportunities that would be required to be brought back to the Village Board for official action at a future meeting date.

Proposed Utility Bill Changes for 2023

Village Staff presented changes to the Village's bi-monthly Utility Bill in order to promote greater transparency on the charges that are included on the bill. Village Staff recommended that the utility bill include an itemized list of the associated fees that are assessed during each billing cycle. These fees include the following (2023 rates are included):

- **Water Rate** – \$9.69 per 1,000 gallons used with a 3,000 gallons minimum usage per month
- **Sewer Rate** – \$7.54 per 1,000 gallons used with 1500 gallons minimum usage per month
- **Vehicle** – \$3.00 per household per month.
- **Ex Flow Charge (Ex Flo Chg)** – \$1.50 per household per month. This charge funds the Northwest Sewer district to help improve sanitary lagoons to reduce sewer overflows.
- **Refuse & Recycling** – 96T cart is \$23.57 per month; 64T cart is \$20.19 per month.
- **Solid Waste Agency of Lake County (SWALCO)** – \$0.11 per month per household or rental unit.

Public Comment: None

Adjournment: It was moved by majority to adjourn at 8:30 pm.

ROLL CALL VOTE WAS:

AYES: 4 (Harms, Barbato, O'Reilly, Cramond)


NAYS: 0

ABSENT: 2 (Nielsen, Savell)

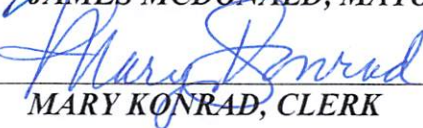
ABSTAIN: 0

MOTION CARRIED

APPROVED BY ME THIS 17th January, 2023



JAMES MCDONALD, MAYOR



MARY KONRAD, CLERK