

Attached is the agenda packet for the May 15, 2023 Board Meeting. For those of you with Drop Box, the file will be placed in the Drop Box Folder.

The Village Board meeting will begin at 7:00 PM. With the new Village Board meeting format, all discussions and business will occur at the Village Board meeting. After consideration of the meeting minutes and accounts payable, the meeting will proceed to new and old business.

Please contact the Mayor if you have any questions or if you wish to attend the meeting electronically.

James McDonald, Mayor
Mary Konrad, Clerk
Austin Adams, Treasurer



Trustees:
Allena Barbato
Scott Bartlett
Glenn McCollum
Jeff Nielsen
Tom O'Reilly
Doug Savell

AGENDA

VILLAGE OF LAKE VILLA

May 15, 2023

7:00 pm

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Public Comment
4. Approval of the Minutes of May 1, 2023 Board Meeting
5. Accounts Payable – May 15, 2023
6. Mayor
 - a. Approval: Ordinance No. 2023-05-04: An Ordinance Appointing a Director and Alternate Director to represent the Village of Lake Villa on the Central Lake County Joint Action Water Agency
7. Staff Reports
 - a. Police Department Annual Report
8. New Business
 - a. Approval: Authorization to Purchase a Hooklift System for a 2024 International HV607 from Lindco Equipment Sales in an amount not to exceed \$224,931
 - b. Approval: Authorization to Enter into a Professional Services Agreement with Baxter & Woodman Inc. for Managed GIS Services for FY2024
9. Executive Session
10. Adjournment

James McDonald, Mayor
Mary Konrad, Clerk
Austin Adams, Treasurer



Trustees:
Allena Barbato
Scott Bartlett
Glenn McCollum
Jeff Nielsen
Tom O'Reilly
Doug Savell

DATE: May 8, 2023
TO: Village Board of Trustees
FROM: Michael Strong
Village Administrator
RE: Agenda Transmittal

New Business

a. Authorization to Purchase a Hooklift System for a 2024 International HV607

Staff Contact: Ryan Horton, Superintendent of Public Works

Pursuant to direction provided by the Village Board during the budget workshop in March 2023 relative to the FY2024 budget, Village Staff has received Sourcewell pricing to purchase a Hooklift system upfit for a 2024 International HV607 cab and chassis. The Village previously authorized the purchase of the International cab and chassis in November 2021, which currently has an estimated build date of August/September 2023.

A hooklift system offers the Village greater flexibility in usage of its heavy-duty truck chassis by allowing for interchangeability of truck bodies. The system features a fitted hydraulic hooklift hoist that allows workers to roll on and roll off different truck bodies or containers. Included in the upfit are various truck body attachments, including a twelve-foot dump body, V-Box salt spreader, anti-icing skid, and flatbed. The truck will also be outfitted with central hydraulics and eleven-foot plow. Municipalities who are looking for flexibility in their heavy-duty vehicles are moving toward hooklift systems because of the versatility they offer municipal operations.

The Village obtained pricing through Sourcewell, a membership-based cooperative purchasing government organization, and Village staff is recommending that the Village Board award the purchase to Lindco Equipment Sales for the purchase of the Hooklift System upfit for the procured International cab and chassis.

Below is an estimated summary of the project budget:

FY2024 Funding Source	Amount Budgeted	Amount Requested	Budgeted? Yes/No
Capital Fund – Fleet Vehicles 90-00-00-8149	\$310,000	\$304,931*	Yes

*Includes the amount for previously authorized purchase of 2024 International HV607

The proposed FY2024 budget of \$310,000 includes the purchase of the 2024 International HV607 cab and chassis (\$80,000), and upfit for the hooklift system (\$224,931).

Suggested Motion: *Motion to Authorize the Purchase of a Hooklift System from Lindco Equipment Sales in Merrillville, Indiana, in an amount not to exceed \$224,931.*

b. Approval: Managed GIS Services for FY2024

Staff Contact(s): Michael Strong, Village Administrator and Jim Bowles, Superintendent of Public Works – Water/Sewer

Village Staff rely on an internal Geographic Information System (GIS) to provide intelligent, map-based system to access and analyze information on Village infrastructure. This is especially the case for our water/sewer operations which regularly access this information to assist in the development process as well as for capital infrastructure and maintenance planning. During the March budget workshop, Village staff presented how this data was currently being used, as well as shared a vision for how GIS services could evolve to support additional operating departments as well as provide data to the public.

Specifically, the Village has an opportunity to expand information both internally and externally so that information can be made available to better support our operations and services.

Internal Opportunities

- Expand asset management capacity
- Improve data quality
- Allow broader access to information
- Data-driven decision making
- Asset inventory
- Replacement Schedules
- Preventative Maintenance

External Opportunities

- Educate and Inform – Story Mapping
- Enhance Self-Service
 - Community Maps
 - Zoning Information
 - Project Information
- Marketing and Promotion

Some of the projects that would address these opportunities include enhancing data quality with current layer data for Village utilities, greater remote access in the field to GIS data for Public Works employees, new data layers for street lights and signs, developing interactive online maps for residents and visitors, and training for staff.

Village staff presented its GIS needs to qualified firms through proposal meetings to help potential consultants understand the Village's current GIS landscape, discuss data quality and availability, and outline future GIS project-related needs for the Village. A staff review team consisting of representatives from the Public Works Department and Administration Departments met with prospective Consultants and discussed current and future projects.

A summary of the proposals is below which includes total projected costs for a 12-month period.

Company Name	Proposal Amount
Baxter & Woodman Consulting Engineers	\$28,400
Cloudpoint Geospatial*	\$27,000
Spark by MGP, Inc.	\$31,900

*Cloudpoint Geospatial only offered a minimum 2-year (24-month) proposal

Village staff met with each of the three firms and reviewed scope of services with their cost estimates for a 12-month period to transition into managed GIS services. Village staff reviewed and contacted references for these firms. While Cloudpoint Geospatial provided the lowest proposal, they require a minimum 2-year service period and propose virtual services only. In addition, travel to and from the Village for on-site meetings or discovery work along with any field work would be billed on an hourly basis.

Based on the Village's existing relationship with Baxter & Woodman, the firm's qualifications, experience, depth of service offerings and cost, Village staff recommend execution of an agreement with Baxter & Woodman for a 12-month period in an amount not to exceed \$30,000. This would authorize an additional 20 service hours for the year on various projects or additional GIS layer development.

Below is an estimated summary of the project budget:

FY2024 Funding Source	Amount Budgeted	Amount Requested	Budgeted? Yes/No
General Fund – Managed GIS Services 01-10-20-5216	\$6,000	\$6,000	Yes
Water/Sewer Fund – Managed GIS Services 60-42-20-5216	\$12,000	\$12,000	Yes
Water/Sewer Fund – Managed GIS Services 60-43-20-5216	\$12,000	\$12,000	Yes

Suggested Motion: *Approval of a Master Services Agreement with Baxter & Woodman Consulting Engineers for Managed GIS Services and Authorization for the Mayor to Execute the Agreement in the Amount Not to Exceed \$30,000.*

**VILLAGE OF LAKE VILLA
VILLAGE BOARD
REGULAR MEETING
May 1st, 2023**

Call to Order: Mayor McDonald called the meeting to at 7:00 p.m.

Present: Mayor McDonald, Clerk Konrad, Trustees: Harms, Nielsen, Barbato, O'Reilly, Cramond and Savell, Village Administrator Michael Strong, Police Chief Rochelle Tisinai, Public Works Supervisors Ryan Horton and Jim Bowles and Village attorney Rebecca Alexopolous.

ROLL CALL VOTE WAS:

AYES: 6 (Harms, Nielsen, Barbato, O'Reilly, Cramond, Savell)

NAYS: 0

ABSENT: 0

ABSTAIN: 0

MOTION CARRIED

Public Comment: None

Minutes: It was moved by Trustee Harms and seconded by Trustee Savell to approve the amended April 17th, 2023 Village Board meeting minutes.

ROLL CALL VOTE WAS:

AYES: 6 (Harms, Nielsen, Barbato, O'Reilly, Cramond, Savell)

NAYS: 0

ABSENT: 0

ABSTAIN: 0

MOTION CARRIED

Finance: It was moved by Trustee Barbato and seconded by Trustee Harms to approve the Accounts Payable Report for May 1st, 2023 for \$168,384.87

ROLL CALL VOTE WAS:

AYES: 6 (Harms, Nielsen, Barbato, O'Reilly, Cramond, Savell)

NAYS: 0

ABSENT: 0

ABSTAIN: 0

MOTION CARRIED

Old Business: **Ordinance 2023-05-01: Adopting an Employee Handbook for FY2024**

Each year, Village Staff undergoes a comprehensive review of the Village's Employee Handbook and recommends updates as needed, which are then considered and adopted by the Village Board. The updates to the Employee Handbook are designed to keep the Village compliant with changing laws or to reflect actual personnel practices. The Village board conferred on a list of key revisions made to various sections of the Employee Handbook dated May 1, 2023.

It was moved by Trustee Nielsen and seconded by Trustee Harms to approve Ordinance 2023-05-01 regarding changes to the Employee Handbook for FY2024

ROLL CALL VOTE WAS:

AYES: 6 (Harms, Nielsen, Barbato, O'Reilly, Cramond, Savell)

NAYS: 0

ABSENT: 0

ABSTAIN: 0

MOTION CARRIED

Salary Classification and Pay Plan for FY2024

The Village Board conferred on approving an updated Salary Classification and Pay Plan for FY2024 that reflects the personnel changes and annual budget the Village Board approved on April 3, 2023. Previously, the Village's salary classification system and pay plan were made a part of the Employee Handbook. Village staff is recommending that the Pay Plan be taken out of the Handbook and made its own document and policy. During the detailed personnel review and recommendation process for the Fiscal Year 2024 budget, staff identified and recommended and received approval by the Village Board to amend the following positions within the official Pay Plan:

- Reclassification of Superintendent of Public Works Positions
- Reclassification of the Administrative Services Director
- Reclassification of Maintenance Worker III/Foreman
- Reclassification of Assistant to the Village Administrator
- Addition of a Part-Time Management Intern

The new part-time position was established to support the expanded special events, projects, and initiatives in the Administration and Finance Departments as well as provide additional capacity to Village communications. Village staff is no longer recommending a reclassification of the Administrative Services Director since staff is not currently recruiting the vacant position.

It was moved by Trustee Harms and seconded by Trustee Savell to approve a salary classification system and pay plan for FY2024

ROLL CALL VOTE WAS:

AYES: 6 (Harms, Nielsen, Barbato, O'Reilly, Cramond, Savell)

NAYS: 0

ABSENT: 0

ABSTAIN: 0

MOTION CARRIED

Annual Salary Adjustments for Police Chief and Village Administrator

The Village Board conferred on annual salary adjustments for the Police Chief and Village Administrator for FY2024. In accordance with the employment agreements with these two employees, the Mayor conducted an annual review of Police Chief Tisinai's performance and Village Administrator Strong's performance during the previous fiscal year and determined that an adjustment to their base salaries is appropriate.

It was moved by Trustee Barbato and seconded by Trustee Nielsen to approve Base Salary in the amount of \$125,180 for the Police Chief and \$149,100 for the Village Administrator Positions for FY2024

ROLL CALL VOTE WAS:

AYES: 6 (Harms, Nielsen, Barbato, O'Reilly, Cramond, Savell)

NAYS: 0

ABSENT: 0

ABSTAIN: 0

MOTION CARRIED

Mayor: Lakes High School will have Prom Pictures taken at Lehmann Mansion May 6th 2:30-4:30 Prom; Miss Lake Villa applications are available on line until June 1st and congratulations to Timothy O'Toole's who will be celebrating its 5th year in operation in Lake Villa.

Staff Reports: Public Works supervisor Ryan Horton completed a week's long Illinois Municipal Public Works Conference/Training in Effingham Illinois. This event will continue to be part of his training for the next three years. A possible temporary access road through Sherwood Park was mapped out. This would facilitate both Public Works and the Police Department with their 24hr efforts in running the village. Discussion will continue as to the feasibility.

The Police Department will be participating Special Olympics' Cop on a Roof Top May 19th with the Lindenhurst Police Department for Special Olympics at the Dunkin Donuts at Sand Lake and Rt 45.

***Inauguration
of Newly Elected***

Officials: Trustees Nielsen, McCullom, Bartlett and Savell were sworn in by Village Clerk Konrad

Roll Call: Trustees Nielsen, Barbato, O'Reilly, Bartlett, Savell and McCullom were present with Mayor McDonald, Clerk Konrad Village Attorney Rebecca Alexopolus

***New Business:* Approval: Annual Appointment of Village Officials and Officers**

Pursuant to Section 1-6A-2 of the Village Code, the Mayor shall appoint, with the consent and approval of the Village Board, officers of the Village at the first regular meeting of the Village Board in May of each year. A list includes both elected officials, appointed members of the Village's Planning Commission/Zoning Board of Appeals, Police Commission, Police Pension Board, and annual Officer Appointments.

It was moved by Trustee O'Reilly and seconded by Trustee Savell to approve the Mayors appointments for Fiscal Year 2023-2024

ROLL CALL VOTE WAS:

AYES: 6 (Nielsen, Barbato, O'Reilly, Bartlett, Savell, McCullom)

NAYS: 0

ABSENT: 0

ABSTAIN: 0

MOTION CARRIED

Resolution 2023-05-01: Appointing Representatives to Solid Waste Agency of lake County (SWALCO)

The Village of Lake Villa is a member of SWALCO, which is governed by a Board of Directors comprised of the member municipalities. Each member community is required to designate a representative and alternate(s) to serve a two-year term on the SWALCO Board of Directors. The representative(s) must be an elected official, such as a mayor or trustee, or an administrative official, such as a Village Administrator. This resolution designates the Village Administrator as the primary Director and the Superintendent Horton of Public Works as Alternate representative. These appointments are for the period of two-years.

It was moved by Trustee Savell and seconded by Trustee McCollum to approve Resolution 2023-05-01 Appointing Village of Lake Villa Representatives to the Solid Waste Agency of Lake County Board of Directors.

ROLL CALL VOTE WAS:

AYES: 6 (Nielsen, Barbato, O'Reilly, Bartlett, Savell, McCullom)

NAYS: 0

ABSENT: 0

ABSTAIN: 0

MOTION CARRIED

Ordinance 2023-05-01: Vehicle Leases for Public Works Vehicles

The Village Board adopted Ordinance 2022-12-02 and established a vehicle leasing program with Enterprise Fleet Management ("EFM") in 2022. The program authorizes the Village Administrator to execute vehicle orders for use by Public Works and the Police Department under the Enterprise Fleet Management program. For FY2023/2024, Public Works and EFM have identified two Public Works vehicles that have exceeded useful life and in need of replacement. These include service vehicles for water/sewer and a utility truck. The Ordinance 2023-05-01 includes two (2) vehicle order forms which include a Ford F-350 and a Ford F-350 Transit Cargo Van. Under the terms of the arrangement, the installation of needed aftermarket equipment is included in the lease payments for these vehicles and are coordinated by EFM. Upon delivery of the vehicles, the actual costs for aftermarket outfitting, and any proceeds from the sales of replaced vehicles will be credited to the Village. Based on the quotes, the Village Board is asked to authorize execution of these quotes in an amount not to exceed \$153,237 or approximately \$30,648 per year.

It was moved by Trustee McCollum and seconded by Trustee Savell to approve Ordinance 2023-05-01 approving the Vehicle Leasing Program for the 2022-2023 Fiscal Year

ROLL CALL VOTE WAS:

AYES: 6 (Nielsen, Barbato, O'Reilly, Bartlett, Savell, McCullom)

NAYS: 0

ABSENT: 0

ABSTAIN: 0

MOTION CARRIED

Award of Bid: Northern Interceptor Manhole Rehabilitation Project

The Village owns and maintains two sanitary collection mains that convey sanitary sewage to a northern and southern interceptor main located along Petite Lake Road and Monaville Road that connect to the Lake County interceptor on Route 59. As part of the FY2024 capital improvement program, funding is allocated to rehabilitate approximately 20 manholes located along the northern interceptor route in the Village. The scope of work will include inspecting the manholes, concrete patching, lining manhole structures and rehabilitation due to corrosive gasses. Overtime, this corrosion can lead to structure failure of the manhole structures and possible collapse.

In early March the Village placed this project out to bid, and two bids were received from:

- **Archon Construction Co., Inc**
- **Emergia Inc.,**

Village staff recommends that the bid be awarded to Archon Construction Co., Inc., in an amount not to exceed \$84,813 which includes the contract amount plus an approximate 10% contingency for unanticipated expenses relative to the project.

If awarded, the project would commence in June 2023 and be completed by October 15, 2023.

It was moved by Trustee O'Reilly and seconded Trustee Nielsen to award the bid for the Northern Interceptor Manhole Rehabilitation Project to Archon Construction Co., Inc. and authorize the Mayor to execute an agreement in the amount not to exceed \$84,813

ROLL CALL VOTE WAS:

AYES: 6 (Nielsen, Barbato, O'Reilly, Bartlett, Savell, McCullom)

NAYS: 0

ABSENT: 0

ABSTAIN: 0

MOTION CARRIED

Ordinance 2023-05-02: Amending the Number of Class C and Class G Liquor Licenses

The Village Board conferred on Ordinance 2023-05-02, amending the Village Code relative to license numbers and their allocation for Fiscal Year 2023/2024. Pursuant to Village Code, the Village Board specified the total number of licenses of a specific classification which shall be issued in any license year. The Village was notified that Lake Villa Restaurant, a current Class C and Class G license holder, would not be renewing their licenses. The attached Ordinance 2023-05-02, authorizes the removal of these licenses reducing the Village's license allocations to two (2) Class C licenses, and five (5) Class G licenses.

It was moved by Trustee O'Reilly and seconded by Trustee Barbato to approve Ordinance 2023-05-02 Amending the Number of Class C and Class G Liquor Licenses

ROLL CALL VOTE WAS:

AYES: 6 (Nielsen, Barbato, O'Reilly, Bartlett, Savell, McCullom)

NAYS: 0

ABSENT: 0

ABSTAIN: 0

MOTION CARRIED

Approval: Annual Financial Audit Services Agreement with Eder, Casella & Company

The Village has received financial auditing services from Eder, Casella & Company since 2017. As a professional service, auditing services are not required to be solicited by bid. However, the Village periodically solicits proposals for auditing services to ensure it is receiving the level of services and pricing to meet the Village's needs. Eder, Casella & Company has provided a high level of service over the past few years, especially in the past couple years during the administrative transition in Village Hall. Additionally, the firm has been instrumental in assisting the Village, along with its financial management services firm Lauterbach & Amen, in seeking ways to streamline and consolidate the budget to help reduce auditing services and costs. In addition, Eder, Casella & Company's familiarity with the Village's accounting systems and financial records are an added efficiency. Village staff is recommending the Village Board approve an Agreement with Eder, Casella & Company to provide auditing services for the year ended April 30, 2023.

It was moved by Trustee Savell and seconded by Trustee McCollum to approve an Agreement with Eder, Casella & Company for annual financial auditing services and authorize the Mayor to execute an agreement in the amount not to exceed \$31,750.

ROLL CALL VOTE WAS:

AYES: 6 (Nielsen, Barbato, O'Reilly, Bartlett, Savell, McCullom)

NAYS: 0

ABSENT: 0

ABSTAIN: 0

MOTION CARRIED

Adjournment: It was moved by Trustee Nielsen and seconded by Trustee Savell to adjourn at 8:12pm.

APPROVED BY ME THIS _____ May, 2023

JAMES MCDONALD, MAYOR

MARY KONRAD, CLERK

05/11/2023 04:07 PM

User: CDENZEL

DB: Lake Villa

CUSTOM INVOICE REPORT FOR VILLAGE OF LAKE VILLA

EXP CHECK RUN DATES 05/02/2023 - 05/15/2023

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR CODE: ACEANT ACE HARDWARE ANTIOCH 15083		
BANK CODE: 40208		
61553/A	FASTENERS	27.07
13835282/2	STIHL OIL	67.08
04/25/2023	CREDIT	(20.95)
TOTAL BANK CODE: 40208		73.20
TOTAL VENDOR ACEANT ACE HARDWARE ANTIOCH 15083		73.20
VENDOR CODE: AFLAC AFLAC		
BANK CODE: 40208		
245503	AFLAC	2,370.65
TOTAL BANK CODE: 40208		2,370.65
TOTAL VENDOR AFLAC AFLAC		2,370.65
VENDOR CODE: AFRFLA A FREEDOM FLAG CO.		
BANK CODE: 40208		
24950	FLAGS	958.90
TOTAL BANK CODE: 40208		958.90
TOTAL VENDOR AFRFLA A FREEDOM FLAG CO.		958.90
VENDOR CODE: AMEGAS AMERICAN GASES CORP		
BANK CODE: 40208		
191728	OXYGEN/ACETYLENE	28.68
TOTAL BANK CODE: 40208		28.68
TOTAL VENDOR AMEGAS AMERICAN GASES CORP		28.68
VENDOR CODE: ANTAUT ANTIOCH AUTO PARTS		
BANK CODE: 40208		
291440	CREDIT FOR RETURNED ALTERNATOR/ INVOICE	(283.63)
291686	SQUAD # 295	9.94
294159	BOXED MINIATURES	17.00
294972	TRUCK # 20	91.04
298201	TRUCK # 2	215.80
296452	HUBLESS ROTOR	58.00
296342	OIL FILTER/ CHROME NUT	94.58
297245	SQUAD # 277	4.97
297734	SILENT GUARD KIT/ BRAKE PADS/ BRAKE ROTO	333.78
TOTAL BANK CODE: 40208		541.48
TOTAL VENDOR ANTAUT ANTIOCH AUTO PARTS		541.48
VENDOR CODE: BROALA BROOKS-ALLAN		
BANK CODE: 40208		
46547	UNIFORM ALLOWANCE	167.38
46551	UNIFORM ALLOWANCE- JACKIE	237.92

05/11/2023 04:07 PM

User: CDENZEL

DB: Lake Villa

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BOTH OPEN AND PAID

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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR CODE: BROALA BROOKS-ALLAN		
BANK CODE: 40208		
TOTAL BANK CODE: 40208		405.30
TOTAL VENDOR BROALA BROOKS-ALLAN		405.30
VENDOR CODE: BSIONL BACKFLOW SOLUTIONS, INC		
BANK CODE: 40208		
8105 ANNUAL BSI ONLINE SUBSCRIPTION		495.00
TOTAL BANK CODE: 40208		495.00
TOTAL VENDOR BSIONL BACKFLOW SOLUTIONS, INC		495.00
VENDOR CODE: BUREQU BURRIS EQUIPMENT CO.		
BANK CODE: 40208		
PS2011008-1 KUBOTA PIN/ SPRING WASHER/ NUT		48.66
TOTAL BANK CODE: 40208		48.66
TOTAL VENDOR BUREQU BURRIS EQUIPMENT CO.		48.66
VENDOR CODE: CASH CASH		
BANK CODE: 40208		
05112023-NSWWA NSWWA LUNCH		50.00
TOTAL BANK CODE: 40208		50.00
TOTAL VENDOR CASH CASH		50.00
VENDOR CODE: CENLCJAWA CENTRAL LAKE COUNTY JAWA		
BANK CODE: 40208		
0401-0430 APRIL 2023		47,876.28
TOTAL BANK CODE: 40208		47,876.28
TOTAL VENDOR CENLCJAWA CENTRAL LAKE COUNTY JAWA		47,876.28
VENDOR CODE: CES CES		
BANK CODE: 40208		
LKV/097565 STREET LIGHTS		199.12
TOTAL BANK CODE: 40208		199.12
TOTAL VENDOR CES CES		199.12
VENDOR CODE: CLESWE CLEAN SWEEP		
BANK CODE: 40208		
PS524428 STREET SWEEPING		2,838.94
TOTAL BANK CODE: 40208		2,838.94
TOTAL VENDOR CLESWE CLEAN SWEEP		2,838.94

05/11/2023 04:07 PM

User: CDENZEL

DB: Lake Villa

CUSTOM INVOICE REPORT FOR VILLAGE OF LAKE VILLA

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BOTH OPEN AND PAID

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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR CODE: COMCAB COMCAST CABLE		
BANK CODE: 40208		
05112023-2880	65 CEDAR AVE OFC	378.64
TOTAL BANK CODE: 40208		378.64
TOTAL VENDOR COMCAB COMCAST CABLE		378.64
VENDOR CODE: COMED COMED		
BANK CODE: 40208		
05052023	222 OAK KNOLL DR UNIT A	2,949.29
TOTAL BANK CODE: 40208		2,949.29
TOTAL VENDOR COMED COMED		2,949.29
VENDOR CODE: CORMAI CORE & MAIN LP		
BANK CODE: 40208		
S707443	2023 WATER METER- WATER/SEWER SPLIT	2,366.00
S012982	2019 METER MATE	2,915.58
TOTAL BANK CODE: 40208		5,281.58
TOTAL VENDOR CORMAI CORE & MAIN LP		5,281.58
VENDOR CODE: CUSTRU CUSTOM TRUCK ONE SOURCE		
BANK CODE: 40208		
2023007078906	TRUCK # 22	446.25
2023007079903	TRUCK # 21	1,291.07
TOTAL BANK CODE: 40208		1,737.32
TOTAL VENDOR CUSTRU CUSTOM TRUCK ONE SOURCE		1,737.32
VENDOR CODE: CUTWOR CUTLER WORKWEAR		
BANK CODE: 40208		
PS-INV019577	UNIFORM ALLOWANCE- KURT SKINNER	150.00
TOTAL BANK CODE: 40208		150.00
TOTAL VENDOR CUTWOR CUTLER WORKWEAR		150.00
VENDOR CODE: DATINT DATA INTEGRATORS, INC.		
BANK CODE: 40208		
23155	NEWSLETTER/ UTILITY BILLING APRIL 2023	22.14
TOTAL BANK CODE: 40208		22.14
TOTAL VENDOR DATINT DATA INTEGRATORS, INC.		22.14
VENDOR CODE: DEKCOM DEKIND COMPUTER CONSULTANTS		
BANK CODE: 40208		
36040	2- SAMSUNG MONITORS FOR PUBLIC WORKS	451.47
36043	HP ZBOOK FIREFLY FOR DETECTIVE/ DOCKING	2,583.10
36042	TV/ VIDEO CONFERENCE KIT- INTERVIEW ROOM	3,083.96

05/11/2023 04:07 PM

User: CDENZEL

DB: Lake Villa

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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR CODE: DEKCOM DEKIND COMPUTER CONSULTANTS		
BANK CODE: 40208		
35804	MONTHLY SERVICE FOR JUNE/ LICENSE FOR 36	1,752.00
35907	OVER CONTRACT HOURS FOR APRIL 2023	127.50
TOTAL BANK CODE: 40208		7,998.03
TOTAL VENDOR DEKCOM DEKIND COMPUTER CONSULTANTS		7,998.03
VENDOR CODE: DUSDC DUSTY'S DC ELECTRICAL & POWDERCOAT		
BANK CODE: 40208		
014171	KOHLER SM ENG STARTER	110.00
TOTAL BANK CODE: 40208		110.00
TOTAL VENDOR DUSDC DUSTY'S DC ELECTRICAL & POWDERCC		110.00
VENDOR CODE: EJUSA EJ USA, INC.		
BANK CODE: 40208		
110230030272	STORM SEWERS	3,130.24
TOTAL BANK CODE: 40208		3,130.24
TOTAL VENDOR EJUSA EJ USA, INC.		3,130.24
VENDOR CODE: FACMOTPAR FACTORY MOTOR PARTS CO.		
BANK CODE: 40208		
50-4526346	STOCK-	131.00
50-4526651	BARREL PUMP	39.99
162-143273	SQUAD # 274	87.72
TOTAL BANK CODE: 40208		258.71
TOTAL VENDOR FACMOTPAR FACTORY MOTOR PARTS CO.		258.71
VENDOR CODE: FOXWAT FOX WATERWAY AGENCY		
BANK CODE: 40208		
0000838-IN	PARK SUPPLIES- DIRT	180.00
TOTAL BANK CODE: 40208		180.00
TOTAL VENDOR FOXWAT FOX WATERWAY AGENCY		180.00
VENDOR CODE: GALL'S GALL'S, LLC		
BANK CODE: 40208		
024320527	UNIFORM ALLOWANCE- LOGAN DRYER	78.63
024306473	UNIFORM ALLOWANCE- THOMAS DVORAK	35.99
024306323	UNIFORM ALLOWANCE- LOGAN DRYER	45.86
024250598	UNIFORM ALLOWANCE- LOGAN DRYER	120.83
024235084	UNIFORM ALLOWANCE- MIKE GARDINER	45.86
024235082	UNIFORM ALLOWANCE- ESTEBAN GOMEZ	29.31
TOTAL BANK CODE: 40208		356.48

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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR CODE: GALL'S GALL'S, LLC		
	TOTAL VENDOR GALL'S GALL'S, LLC	356.48
VENDOR CODE: HOMDEP HOME DEPOT CREDIT SERVICES		
BANK CODE: 40208		
5523285	STREET LIGHTS	39.96
8021425	SHOP SUPPLIES	22.47
5974135	MASTER LOCK	1,036.19
	TOTAL BANK CODE: 40208	1,098.62
	TOTAL VENDOR HOMDEP HOME DEPOT CREDIT SERVICES	1,098.62
VENDOR CODE: HORY RYAN HORTON		
BANK CODE: 40208		
04232023	TRAINING/ TRAVEL- RYAN HORTON	147.07
05042023	TRAINING/ TRAVEL -RYAN HORTON	65.01
05042023	TRAINING/ TRAVEL- RYAN HORTON	23.48
04272023	TRAINING/ TRAVEL- RYAN HORTON	50.00
	TOTAL BANK CODE: 40208	285.56
	TOTAL VENDOR HORY RYAN HORTON	285.56
VENDOR CODE: ICOPS ICOPS		
BANK CODE: 40208		
ICOPS 05042023	PAY PERIOD 04/15-04/28/2023	276.00
	TOTAL BANK CODE: 40208	276.00
	TOTAL VENDOR ICOPS ICOPS	276.00
VENDOR CODE: IDES IL DEPT OF EMPLOYMENT SECURITY		
BANK CODE: 40208		
0801626	UNEMPLOYMENT BENEFITS- WARWICK	170.50
	TOTAL BANK CODE: 40208	170.50
	TOTAL VENDOR IDES IL DEPT OF EMPLOYMENT SECURITY	170.50
VENDOR CODE: ILLEPA ILLINOIS EPA		
BANK CODE: 40208		
L17-5135	PRINCIPAL AND INTEREST FOR DRINKING WATE	134,616.00
	TOTAL BANK CODE: 40208	134,616.00
	TOTAL VENDOR ILLEPA ILLINOIS EPA	134,616.00
VENDOR CODE: ILSTATRE ILLINOIS STATE TREASURER		
BANK CODE: 40208		
05112023	ANNUAL REPORT OF UNCLAIMED PROPERTY -DEA	100.00
	TOTAL BANK CODE: 40208	100.00
	TOTAL VENDOR ILSTATRE ILLINOIS STATE TREASURER	100.00

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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR CODE: IMPCOU IMPRESSIONS COUNT		
BANK CODE: 40208		
230571	PUBLIC HEARING SIGNS	226.80
TOTAL BANK CODE: 40208		226.80
TOTAL VENDOR IMPCOU IMPRESSIONS COUNT		226.80
VENDOR CODE: IPWMAN IL PUBLIC WORKS MUTUAL AID NETWORK		
BANK CODE: 40208		
05012023	MEMBERSHIP DUES	100.00
TOTAL BANK CODE: 40208		100.00
TOTAL VENDOR IPWMAN IL PUBLIC WORKS MUTUAL AID NETV		100.00
VENDOR CODE: JAMBAT JAMES P. BATEMAN, LTD.		
BANK CODE: 40208		
05052023-0 PARK	0 PARK AVENUE MATTERS	465.00
05052023-GENERAL	GENERAL MATTERS	15,872.05
05052023-SEWER	SEWER AND WATER MATTERS	95.00
05052023-REDWOOD	REDWOOD MATTERS	138.40
05052023-LINCOLN	LINCOLN AVENUE CAPITAL MATTERS	333.80
TOTAL BANK CODE: 40208		16,904.25
TOTAL VENDOR JAMBAT JAMES P. BATEMAN, LTD.		16,904.25
VENDOR CODE: JGUNI J.G. UNIFORMS		
BANK CODE: 40208		
114507	POLICE PATCHES	300.49
TOTAL BANK CODE: 40208		300.49
TOTAL VENDOR JGUNI J.G. UNIFORMS		300.49
VENDOR CODE: KATFIE KATHLEEN FIELD ORR & ASSOC.		
BANK CODE: 40208		
17169	LEGAL SERVICES/ TIF	1,397.00
TOTAL BANK CODE: 40208		1,397.00
TOTAL VENDOR KATFIE KATHLEEN FIELD ORR & ASSOC.		1,397.00
VENDOR CODE: KIMMID KIMBALL MIDWEST		
BANK CODE: 40208		
101010993	WATER SUPPLIES	47.00
101014098	WATER DEPT SUPPLIES- NUT/ SCREW	50.00
TOTAL BANK CODE: 40208		97.00
TOTAL VENDOR KIMMID KIMBALL MIDWEST		97.00
VENDOR CODE: LAKAUT LAKELAND AUTOBODY INC		
BANK CODE: 40208		

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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR CODE: LAKAUT LAKELAND AUTOBODY INC		
BANK CODE: 40208		
36504	SQUAD # 278	90.00
82374	SQUAD # 294	4,128.69
TOTAL BANK CODE: 40208		4,218.69
TOTAL VENDOR LAKAUT LAKELAND AUTOBODY INC		4,218.69
VENDOR CODE: LAKEPOND LAKE AND POND SOLUTIONS, LLC.		
BANK CODE: 40208		
5829	2023 ANNUAL MANAGEMENT PROGRAM/ LEHMANN :	1,023.00
5830	2023 ANNUAL MANAGEMENT PROGRAM/ SHERWOOD	1,155.23
6030	POND TREATMENT/ SHERWOOD PARK	1,978.88
6029	POND TREATMENT/ LEHMANN MANSION	1,046.97
TOTAL BANK CODE: 40208		5,204.08
TOTAL VENDOR LAKEPOND LAKE AND POND SOLUTIONS, LLC.		5,204.08
VENDOR CODE: LAKLAR LAKELAND/LARSEN		
BANK CODE: 40208		
96512	MONTHLY ELEVATOR MAINT	202.38
TOTAL BANK CODE: 40208		202.38
TOTAL VENDOR LAKLAR LAKELAND/LARSEN		202.38
VENDOR CODE: LAKSEP LAKELAND SEPTIC SERVICE		
BANK CODE: 40208		
83675	2 HOLDING TANKS AT LOFFREDO PARK	396.00
TOTAL BANK CODE: 40208		396.00
TOTAL VENDOR LAKSEP LAKELAND SEPTIC SERVICE		396.00
VENDOR CODE: LAUAME LAUTERBACH & AMEN, LLP		
BANK CODE: 40208		
78189	FINANCIAL SERVICES- APRIL 2023	5,440.00
TOTAL BANK CODE: 40208		5,440.00
TOTAL VENDOR LAUAME LAUTERBACH & AMEN, LLP		5,440.00
VENDOR CODE: LAWDOC LAWN DOCTOR OF ANTIOCH-		
BANK CODE: 40208		
254641	LEHMAN MANSION	527.77
TOTAL BANK CODE: 40208		527.77
TOTAL VENDOR LAWDOC LAWN DOCTOR OF ANTIOCH-		527.77
VENDOR CODE: LCCOL LAKE COUNTY COLLECTOR		
BANK CODE: 40208		
02-29-400-036/2022	TAXES 2022 -1ST INSTALLMENT/ 0 PETITE L	13.60

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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR CODE: LCCOL LAKE COUNTY COLLECTOR		
BANK CODE: 40208		
02-28-209-004/2022	TAXES 2022-1ST INSTALLMENT/ 0 OAKLAND DR	8.82
TOTAL BANK CODE: 40208		22.42
TOTAL VENDOR LCCOL LAKE COUNTY COLLECTOR		22.42
VENDOR CODE: LCREC LAKE COUNTY RECORDER OF DEEDS		
BANK CODE: 40208		
05112023	FILE # 77968730/ # 7970470/ # 7970471	150.00
TOTAL BANK CODE: 40208		150.00
TOTAL VENDOR LCREC LAKE COUNTY RECORDER OF DEEDS		150.00
VENDOR CODE: LEAONL LEADS ONLINE		
BANK CODE: 40208		
403859	INVESTIGATION SYSTEM SERVICE PACKAGE	2,509.00
TOTAL BANK CODE: 40208		2,509.00
TOTAL VENDOR LEAONL LEADS ONLINE		2,509.00
VENDOR CODE: LEEJEN LEE JENSEN SALES CO. INC.		
BANK CODE: 40208		
0021194-00	HONEYWELL GAS DETECTOR	850.00
TOTAL BANK CODE: 40208		850.00
TOTAL VENDOR LEEJEN LEE JENSEN SALES CO. INC.		850.00
VENDOR CODE: LEXLLC LEXIPOL LLC		
BANK CODE: 40208		
INVLEX16389	ANNUAL LAW ENFORCEMENT POLICY MANUAL & D.	7,905.95
TOTAL BANK CODE: 40208		7,905.95
TOTAL VENDOR LEXLLC LEXIPOL LLC		7,905.95
VENDOR CODE: LVPOL LAKE VILLA POLICE PENSION FUND		
BANK CODE: 40208		
LVPOL 050423	PAY PERIOD 04/15-04/28/23	5,960.37
TOTAL BANK CODE: 40208		5,960.37
TOTAL VENDOR LVPOL LAKE VILLA POLICE PENSION FUND		5,960.37
VENDOR CODE: MAGHAR MAGEE HARTMAN, P.C.		
BANK CODE: 40208		
05042023	LEGAL SERVICES RENDERED FOR APRIL 2023	2,829.00
TOTAL BANK CODE: 40208		2,829.00

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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR CODE: MAGHAR MAGEE HARTMAN, P.C.		
	TOTAL VENDOR MAGHAR MAGEE HARTMAN, P.C.	2,829.00
VENDOR CODE: MAJCRA MAJOR CRASH ASSISTANCE TEAM		
BANK CODE: 40208		
2023-1	MEMBERSHIP FEE MAY 1, 2023- APRIL 30, 20	500.00
	TOTAL BANK CODE: 40208	500.00
	TOTAL VENDOR MAJCRA MAJOR CRASH ASSISTANCE TEAM	500.00
VENDOR CODE: MENANT MENARDS - ANTIOCH		
BANK CODE: 40208		
28319	SHOP SUPPLIES- LIQUID HANDSOAP	33.98
28275	WATER/SEWER SUPPLIES- PBC CAP/ HINGE	97.72
28285	FIRE HYDRANT SUPPLIES	29.69
28156	KEY PAD- VILLAGE HALL/PD	246.13
28314	LOFFREDO PARK/ TOILET REPAIR KIT	33.98
28444	SHOP SUPPLIES- HUNTER GREEN PAINT	118.84
27832	SHOP SUPPLIES	22.32
27759	SHOP SUPPLIES	108.36
27876	LOCKERS	22.66
MENANT	PARKS BATHROOM	21.16
27868	SHOP SUPPLIES	26.97
27458	PARKS BATHROOM	21.16
27608	SHOP SUPPLIES	66.79
	TOTAL BANK CODE: 40208	849.76
	TOTAL VENDOR MENANT MENARDS - ANTIOCH	849.76
VENDOR CODE: MENFOX MENARDS-FOX LAKE		
BANK CODE: 40208		
43853	CEDAR LINE POST/ HANDSPLIT CEDAR RAIL	493.30
	TOTAL BANK CODE: 40208	493.30
	TOTAL VENDOR MENFOX MENARDS-FOX LAKE	493.30
VENDOR CODE: MESIM M.E. SIMPSON COMPANY, INC		
BANK CODE: 40208		
40382	METER CALIBRATION/VERIFICATION	2,450.00
	TOTAL BANK CODE: 40208	2,450.00
	TOTAL VENDOR MESIM M.E. SIMPSON COMPANY, INC	2,450.00
VENDOR CODE: MGNLOCK MGN LOCK-KEY & SAFES, INC		
BANK CODE: 40208		
636872	GLACIER PARK KEYS	186.50
	TOTAL BANK CODE: 40208	186.50
	TOTAL VENDOR MGNLOCK MGN LOCK-KEY & SAFES, INC	186.50

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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR CODE: MIDAGR MIDWEST AGGREGATES		
BANK CODE: 40208		
1860396	SCREENED BLENDING SAND	211.07
TOTAL BANK CODE: 40208		211.07
TOTAL VENDOR MIDAGR MIDWEST AGGREGATES		211.07
VENDOR CODE: MIDAMERI MID AMERICAN WATER		
BANK CODE: 40208		
258470W	SOCCER FIELD- MANHOLE LID	240.00
TOTAL BANK CODE: 40208		240.00
TOTAL VENDOR MIDAMERI MID AMERICAN WATER		240.00
VENDOR CODE: MID-WEST MIDWEST TRUCKERS ASSOC., INC.		
BANK CODE: 40208		
24820	DRUG TESTING	290.00
TOTAL BANK CODE: 40208		290.00
TOTAL VENDOR MID-WEST MIDWEST TRUCKERS ASSOC., INC.		290.00
VENDOR CODE: MILDES MILIEU DESIGN LLC		
BANK CODE: 40208		
169995	PARKS MOWING	733.67
169996	WELLS- WATER MOWING	144.00
169997	MAINT FACILITY MOWING	252.33
169998	METRA/ EMPTY LOT MOWING	112.50
169999	LIFT-SEWER MOWING	108.00
170000	MANSION- MOWING	252.33
170001	VACANT LOT MOWING	50.00
170002	METRA LOT MOWING	37.50
TOTAL BANK CODE: 40208		1,690.33
TOTAL VENDOR MILDES MILIEU DESIGN LLC		1,690.33
VENDOR CODE: MILTRE MILLBURN TREE FARM		
BANK CODE: 40208		
05112023	MULCH	330.00
TOTAL BANK CODE: 40208		330.00
TOTAL VENDOR MILTRE MILLBURN TREE FARM		330.00
VENDOR CODE: MOTSOL MOTOROLA SOLUTIONS, INC.		
BANK CODE: 40208		
6588420220502	STARCOM21 NETWORK	918.00
TOTAL BANK CODE: 40208		918.00
TOTAL VENDOR MOTSOL MOTOROLA SOLUTIONS, INC.		918.00

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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR CODE: NACO NACO RETIREMENT SOLUTIONS		
BANK CODE: 40208		
NACO 050423	PAY PERIOD 04/15-04/28/2023	2,700.38
TOTAL BANK CODE: 40208		2,700.38
TOTAL VENDOR NACO NACO RETIREMENT SOLUTIONS		2,700.38
VENDOR CODE: NCPERS NCPERS GROUP LIFE INSURANCE		
BANK CODE: 40208		
4281062023	IMRF LIFE INSURANCE	32.00
TOTAL BANK CODE: 40208		32.00
TOTAL VENDOR NCPERS NCPERS GROUP LIFE INSURANCE		32.00
VENDOR CODE: NEMRT NORTH EAST MULTI-REGIONAL		
BANK CODE: 40208		
322454	ANNUAL MEMBERSHIP FEES	2,565.00
TOTAL BANK CODE: 40208		2,565.00
TOTAL VENDOR NEMRT NORTH EAST MULTI-REGIONAL		2,565.00
VENDOR CODE: NORILPOL NORTHERN IL POLICE ALARM SYSTEM		
BANK CODE: 40208		
14997	NIPAS MEMBERSHIP ASSESSMENT	5,300.00
TOTAL BANK CODE: 40208		5,300.00
TOTAL VENDOR NORILPOL NORTHERN IL POLICE ALARM SYST		5,300.00
VENDOR CODE: NORILREG NORTHEASTERN IL REGIONAL CRIME LAB		
BANK CODE: 40208		
244	MEMBERSHIP AND MAINTENANCE AGREEMENT FY	15,762.00
TOTAL BANK CODE: 40208		15,762.00
TOTAL VENDOR NORILREG NORTHEASTERN IL REGIONAL CRIM		15,762.00
VENDOR CODE: NVBPLA NVB PLAYGROUNDS		
BANK CODE: 40208		
59801	PLAYGROUND EQUIPMENT/ MULCH	2,900.00
TOTAL BANK CODE: 40208		2,900.00
TOTAL VENDOR NVBPLA NVB PLAYGROUNDS		2,900.00
VENDOR CODE: PACANASER PACE ANALYTICAL SERVICES, LLC		
BANK CODE: 40208		
19553800	WATER TESTING	232.00
TOTAL BANK CODE: 40208		232.00

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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR CODE: PACANASER PACE ANALYTICAL SERVICES, LLC		
	TOTAL VENDOR PACANASER PACE ANALYTICAL SERVICES, LI	232.00
VENDOR CODE: PADPUB PADDOCK PUBLICATIONS, INC.		
BANK CODE: 40208		
249660	HEARING NOTICE/ REZONE 0 PARK AVE	264.50
TOTAL BANK CODE: 40208		264.50
TOTAL VENDOR PADPUB PADDOCK PUBLICATIONS, INC.		264.50
VENDOR CODE: PERAUT PERFORMANCE AUTO REPAIR		
BANK CODE: 40208		
000022488	TRUCK # 14	45.93
000022783	TRUCK # 18	46.77
000021797	TRUCK # 12	50.82
TOTAL BANK CODE: 40208		143.52
TOTAL VENDOR PERAUT PERFORMANCE AUTO REPAIR		143.52
VENDOR CODE: PITBOWES PITNEY BOWES BANK IN PURCHASE POWER		
BANK CODE: 40208		
05042023	METER POSTAGE	(102.00)
TOTAL BANK CODE: 40208		(102.00)
TOTAL VENDOR PITBOWES PITNEY BOWES BANK IN PURCHASE		(102.00)
VENDOR CODE: PORTER PORTER LEE CORPORATION		
BANK CODE: 40208		
28474	OFFICE SUPPLIES- LABELS/ CARTRIDGE RIBBO	352.03
TOTAL BANK CODE: 40208		352.03
TOTAL VENDOR PORTER PORTER LEE CORPORATION		352.03
VENDOR CODE: PROSAF PROSAFETY		
BANK CODE: 40208		
2/894700	GLOVES	160.00
TOTAL BANK CODE: 40208		160.00
TOTAL VENDOR PROSAF PROSAFETY		160.00
VENDOR CODE: RAYOHE RAY O'HERRON CO., INC		
BANK CODE: 40208		
2269886	UNIFORM ALLOWANCE	147.20
2269938	UNIFORM ALLOWANCE	1,195.75
2269906	UNIFORM ALLOWANCE	1,047.67
TOTAL BANK CODE: 40208		2,390.62
TOTAL VENDOR RAYOHE RAY O'HERRON CO., INC		2,390.62

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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR CODE: RUSPOW RUSSO POWER EQUIPMENT		
BANK CODE: 40208		
PSI20008969	BLADE SHARPENING/ SHOP SUPPLIES	25.39
SPI20206782	BLADE	136.95
TOTAL BANK CODE: 40208		162.34
TOTAL VENDOR RUSPOW RUSSO POWER EQUIPMENT		162.34
VENDOR CODE: SENSUS SENSUS USA INC.		
BANK CODE: 40208		
ZA23007634	1 YEAR RENEWAL FOR AUTOREAD SOFTWARE SUP	1,715.95
TOTAL BANK CODE: 40208		1,715.95
TOTAL VENDOR SENSUS SENSUS USA INC.		1,715.95
VENDOR CODE: SHEWIL SHERWIN-WILLIAMS CO		
BANK CODE: 40208		
7266-3	METRA LIGHTS	194.64
8834-2	MANSION	126.76
6977-6	WOOD STAIN- MANSION	63.38
6948-7	WOOD STAIN- MANSION	84.28
TOTAL BANK CODE: 40208		469.06
TOTAL VENDOR SHEWIL SHERWIN-WILLIAMS CO		469.06
VENDOR CODE: SMASOF SMARTSAFETY SOFTWARE INC		
BANK CODE: 40208		
TLSMN0000938	EASY STREET DRAW SUBSCRIPTION	156.00
TOTAL BANK CODE: 40208		156.00
TOTAL VENDOR SMASOF SMARTSAFETY SOFTWARE INC		156.00
VENDOR CODE: SPEPYR SPECTRUM PYROTECHNICS, INC.		
BANK CODE: 40208		
05102023-FIREWORKS	DEPOSIT FOR FIREWORKS 09/09/2023	9,000.00
TOTAL BANK CODE: 40208		9,000.00
TOTAL VENDOR SPEPYR SPECTRUM PYROTECHNICS, INC.		9,000.00
VENDOR CODE: SPOTLESS SPOT-LESS		
BANK CODE: 40208		
7708	VILLAGE HALL CLEANING- MARCH/ APRIL	800.00
7707	POLICE DEPT CLEANING- MARCH/ APRIL	405.00
TOTAL BANK CODE: 40208		1,205.00
TOTAL VENDOR SPOTLESS SPOT-LESS		1,205.00
VENDOR CODE: STREICH STREICHER'S		
BANK CODE: 40208		

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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR CODE: STREICH STREICHER'S		
BANK CODE: 40208		
I1628018	BADGES	878.75
I1629692	BALLISTIC PANE	1,060.00
I1629970	BALLISTIC PANELS	1,160.00
TOTAL BANK CODE: 40208		3,098.75
TOTAL VENDOR STREICH STREICHER'S		3,098.75
VENDOR CODE: TECAME TECHSTAR AMERICA CORPORATION		
BANK CODE: 40208		
46205	TONER	25.95
TOTAL BANK CODE: 40208		25.95
TOTAL VENDOR TECAME TECHSTAR AMERICA CORPORATION		25.95
VENDOR CODE: TESASS TESKA ASSOCIATES, INC.		
BANK CODE: 40208		
13192	SSA LAND USE/ PLAN COMMISSIONER TRAINING	1,135.00
TOTAL BANK CODE: 40208		1,135.00
TOTAL VENDOR TESASS TESKA ASSOCIATES, INC.		1,135.00
VENDOR CODE: TRANSUNION TRANSUNION		
BANK CODE: 40208		
484442-202304-1	APRIL 2023	185.00
TOTAL BANK CODE: 40208		185.00
TOTAL VENDOR TRANSUNION TRANSUNION		185.00
VENDOR CODE: VISMED VISTA MEDICAL CENTER WEST		
BANK CODE: 40208		
00046478-00	PHYSICAL EXAM- NALANI WARNER	110.00
TOTAL BANK CODE: 40208		110.00
TOTAL VENDOR VISMED VISTA MEDICAL CENTER WEST		110.00
VENDOR CODE: WARDIR WAREHOUSE DIRECT		
BANK CODE: 40208		
5480816-0	OFFICE SUPPLIES- NAMEPLATES NEW BRD MEMB	33.90
5486244-0	OFFICE SUPPLIES- KEY TAG/ SOAP REFILL	77.64
5448223-0	OFFICE SUPPLIES- MANILLA ENVELOPES/ BATT	84.03
TOTAL BANK CODE: 40208		195.57
TOTAL VENDOR WARDIR WAREHOUSE DIRECT		195.57
VENDOR CODE: WASTEMANAG WASTE MANAGEMENT OF ILLINOIS		
BANK CODE: 40208		
7167548-2013-3	REFUSE PICKUP	55,221.40

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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR CODE: WASTEMANAG WASTE MANAGEMENT OF ILLINOIS		
BANK CODE: 40208		
TOTAL BANK CODE: 40208		55,221.40
TOTAL VENDOR WASTEMANAG WASTE MANAGEMENT OF ILLINOIS		55,221.40
GRAND TOTAL:		383,765.55

VILLAGE OF LAKE VILLA

ORDINANCE NO. 2023-05-04

AN ORDINANCE APPOINTING A DIRECTOR AND ALTERNATE DIRECTOR TO
REPRESENT THE VILLAGE OF LAKE VILLA ON THE CENTRAL LAKE COUNTY
JOINT ACTION WATER AGENCY

ADOPTED BY THE
CORPORATE AUTHORITIES
OF THE VILLAGE OF LAKE VILLA
THIS 15TH DAY OF MAY, 2023

Published in pamphlet form by the Corporate Authorities of the Village of Lake Villa, Lake County, Illinois this 15th day of May, 2023.

VILLAGE OF LAKE VILLA

ORDINANCE 2023-05-04

AN ORDINANCE APPOINTING A DIRECTOR AND ALTERNATE DIRECTOR TO
REPRESENT THE VILLAGE OF LAKE VILLA ON THE CENTRAL LAKE COUNTY
JOINT ACTION WATER AGENCY

WHEREAS, the Village of Lake Villa heretofore entered into an Intergovernmental Agreement (“Agreement”) with other units of local government for the purpose of establishing the Central Lake County Joint Action Water Agency (“Agency”); and

WHEREAS, the Agency is governed by a thirteen-member Board of Directors; and

WHEREAS, Section 9 of the Agreement provides that each member municipality shall appoint one Director and one Alternate Director to the Agency Board; and

WHEREAS, Section 9 of the Agreement requires the Director and Alternate Director to be the Village President, an elected member of the corporate authority, or other elected official of the municipality; and

WHEREAS, Section 9 of the Agreement requires appointments to be made by Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LAKE VILLA, COUNTY OF LAKE, ILLINOIS, AS FOLLOWS:

Section 1. The corporate authority of the Village of Lake Villa hereby states and confirms that James McDonald, Mayor, shall be, and is hereby appointed as a Director of the Agency, for a term through April 30, 2025, in accordance with the provisions of Section 9 of the Agreement.

Section 2. The corporate authority of the Village of Lake Villa hereby states and confirms that Glenn McCollum, Village Trustee, shall be, and is hereby appointed as an Alternate Director of the Agency, for a term through April 30, 2025, in accordance with the provisions of Section 9 of the Agreement.

Section 3. All ordinances and resolutions heretofore enacted which are in conflict with this ordinance are hereby repealed but repealed to the extent of such conflict only.

Section 4. The Village Clerk is hereby directed to file a Certified Copy of this Ordinance with the Secretary of the Central Lake County Joint Action Water Agency.

Section 5. This ordinance shall be in full force and effective immediately from and after is passage and approval.

APPROVED this 15 of May, 2023_by a vote of the Board of Trustees of the Village of Lake Villa.

AYES: Trustees

NAYS:

ABSTAIN:

ABSENT:

Approved by the Mayor on May 15th, 2023

James McDonald
Mayor, Village of Lake Villa

(SEAL)

ATTEST:

Mary Konrad, Village Clerk



2168 East 88th Drive
Merrillville, Indiana 46410

Voice: (219)795-1448

Fax: (219)736-0892



QUOTATION

Quote Number: 230123

Quote Date: Feb 15, 2023

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Viking-Cives #080818-VCM

Quoted To:

Lake Villa Public Works
65 Cedar Ave.
P.O. Box 519
Lake Villa, IL 60046
USA

TERMS & CONDITIONS OF QUOTE

- > Quotes are only valid for 30 days from date of quote.
- > Quotes past 30 days must be requested.
- > 25% restocking fee on all cancelled and returned orders.

Customer ID	Good Thru	Payment Terms	Sales Rep
LakeVilla-01	3/17/23	Net 30 Days	51622

Quantity	Item	Description	Unit Price	Amount
		<p>SOURCEWELL CONTRACT:</p> <p>CONTRACT HOLDER: Viking-Cives</p> <p>CONTRACT NUMBER: 062222-VCM</p> <p>CONTRACT MATURITY DATE: 08/15/2026</p> <p>CONTRACT NUMBERS: NJ2500, SW-TK0514, SW-TK0510, SW-TK0554, SW-SR0212, SW-SR0400, SW-SR0305, SW-SP0105, SW-SP0410, SW-SP0345</p> <p>SOURCEWELL MEMBER:</p> <p>MEMBER NUMBER: 106126</p> <p>MEMBER: Village of Lake Villa</p> <p>CONTACT: Ryan Horton</p> <p>TITLE: Superintendent</p> <p>PHONE: 847-356-6100</p> <p>E-MAIL: rhorton@lake-villa.org</p> <p>TERMS OF QUOTE:</p> <p>***Due to the supply chain issues the following applies.***</p> <p>* All quotes are only valid for thirty (30) days from date of quote.</p>		
		Subtotal		Continued
		Sales Tax		Continued
		TOTAL		Continued

25% Restock Fee on All Cancelled and Returned Orders



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LakeVilla-01	3/17/23	Net 30 Days	51622

Quantity	Item	Description	Unit Price	Amount
		<p>TERMS ONCE QUOTE BECOMES A SALES ORDER:</p> <p>***Due to the supply chains issues the following applies.***</p> <p>* Any increases during the terms of the sales order, such as surcharges, material increases and freight increases will be added to the sales order.</p> <p>* Customer will be notified of these increases during the process for their approval or cancellation of the order.</p> <p>ESTIMATED DELIVERY TIME FRAME:</p> <p>* Allow approximately 200 days for all equipment to be in stock at Lindco after receiving your purchase order.</p> <p>* Allow approximately 90-120 Days to complete units, once all equipment and chassis are in stock at Lindco.</p> <p>***Based on supply chain issues all of the above estimated time frames are subject to change.***</p>		
			Subtotal	Continued
			Sales Tax	Continued
			TOTAL	Continued

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LakeVilla-01	3/17/23	Net 30 Days	51622

Quantity	Item	Description	Unit Price	Amount
		SUMMARY OF QUOTE:		
		Hooklift System installed on customer supplied 2024 International HV607 SBA		

		SOURCEWELL TOTAL PRICE:		

1.00		Equipment per below items mounted and fully operational.	224,931.00	224,931.00

		HOOKLIFT:		

1.00	SHFLEX-84	Stellar Hook Shuttle 84-10 Flex Hook Lift, design for 84" to 96" C.A.. Body lengths 10'-12'. Unit weighs 1400 pounds		
		* 125017 Tilt ASM Flex 36 Narrow Top Gen2		
		* 33341 Secondary ASM 84-10 Flex 36		
		* 33339 Dump ASM 84-10 Flex 36		
		* 41826 Base ASM 84-10 Flex 36 Lrg Fling Rlr		
		* 114321 Mtg Kit for Flex Gen2		
		* Std Zinc pins		
		* Std black paint		
1.00	43120	Stellar tab alarm kit w/bracket.		
Subtotal				Continued
Sales Tax				Continued
TOTAL				Continued

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LakeVilla-01	3/17/23	Net 30 Days	51622

Quantity	Item	Description	Unit Price	Amount
1.00	81300	ACCESSORIES: Stellar 17.5K - 30k pintle hitch bumper assmby. Includes FMVSS108 compliant light kit, back up alarm, and wiring.		
1.00	115694	Stellar - Steel underbody toolbox with flip down door. Dimensions are 18" H x 36" L x 18" D. Features powder coated black box with polished stainless steel door		
3.00	8548	Stellar - Skid 35.63 HH 5 X 2 12'-5		
1.00	119702	Stellar - Container 12' x 46" sides 12 cubic yard w/ 36" HH & 110" inside lock		
3.00	9499	Stellar - Roller Kit 4.50 DIA 5" tubes rubber		
		STAND ALONE CAB SHIELD:		
1.00	1773477	Duraclass SS 1/2 Cabshield., enclosed w/access panels, (14) ovals, slotted window * 1512178 Cab Shield Mounting Kit, free standing * 1343325 Stainless support		
		CAB SHIELD LIGHTS:		
14.00	SL65A0	Buyers LED amber oval strobe light with rubber grommet * Six (6) in front of cab shield		
			Subtotal	Continued
			Sales Tax	Continued
			TOTAL	Continued

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LakeVilla-01	3/17/23	Net 30 Days	51622

Quantity	Item	Description	Unit Price	Amount
70.00	Misc.	* Six (6) in rear of cab shield * One (1) in each side of cab shield 1/2" stainless conduit for wire run		
		REFLECTOR TAPE:		
70.00	Misc.	Lindco Red & White reflector tape installed on top back of cab shield, below lights, full width, back of Anti-Icing Unit * Top back of cab shield * Below lights * Back of Anti-Icing Unit * Back of V-Box Spreader		
		REAR BUMPER ASSEMBLY/PINTLE HOOK:		
1.00	PH30	Buyers 30 ton rigid mount pintle hook		
2.00	B46	Buyers 3/4" drop forged D-ring w/weld bracket 4-1/2" x 4-1/2" O.D.		
1.00	054002	Velvac 7-Way Blade Type Socket (Male / Truck Side)		
		MUDFLAPS & FENDERS:		
2.00	MF2375-SS	Lindco Mud Flap Bolting Plate-Stainless		
			Subtotal	Continued
			Sales Tax	Continued
			TOTAL	Continued

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LakeVilla-01	3/17/23	Net 30 Days	51622

Quantity	Item	Description	Unit Price	Amount
1.00	322418R	Steel (Each)		
1.00	MIN2260B	DuraGuard 3/8" HD 24" x 18" Poly Guard Mud Flap - Black - with Lindco Equipment Sales, Inc. Logo & Merrillville, IN molded blue/white into flap (price per pair)		
1.00	B100BTPA	Minimizer Single Axle Fender Set, Black Poly, 22.5" Dual Wheels		
		Minimizer Black Plastic Bolt-On Bracket Kit		
		FLATBED:		
1.00	SPCT96126-1/4	Parkhurst 12'6" X 96" Next Generation Structureline platform		
		* 1/4" treadplate floor		
		* 6" structural channel side and end rails with 2 x 4 outboard stake pockets with 3/8" x 2" tie rail		
		* 4" structural channel c/m on 12" centers		
		* LED light kit		
		* Light brackets		
		* Primed and painted black		
1.00	HDS4296	Parkhurst 42" x96" - 3/16" Next Generation Heavy duty bulkhead with laser cut window and knee brace gusset kit. Powder coat black.		

Subtotal	Continued
Sales Tax	Continued
TOTAL	Continued

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LakeVilla-01	3/17/23	Net 30 Days	51622

Quantity	Item	Description	Unit Price	Amount
1.00	70010-011-LAKE VILLA	SPREADER: <hr/> Swenson EVDA Dual Auger V-Box 12'-82-56, Hydraulic-driven spreader * Hydraulic driven spreader with 3.6:1 gearbox ratio * Hydraulic interlock for safer operation * 12' length, 82" width, 56" side height * 45 degree slope * 1-1/2" x 3/8" double welded cross bars * 12 gauge 201 stainless steel sides and ends * 10 gauge 201 stainless steel longitudinals * Tapered inverted V * 7" diameter hard surfaced auger with stepped flights * 10 gauge stainless steel bolt in replaceable conveyor floor * Swing up spinner * Three internal baffles and four external baffles in lower spinner assembly * 20" poly spinner disc * Drop-n-Lock top screens * Auger motors located in the rear * Stainless steel S/T/T strobe and flashing light bar		
			Subtotal	Continued
			Sales Tax	Continued
			TOTAL	Continued

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LakeVilla-01	3/17/23	Net 30 Days	51622

Quantity	Item	Description	Unit Price	Amount
1.00	LISC SG06070056-3	* (2) 115 gallon tanks with 1-1/2" quick fill and flush kit		
1.00	LISC SG06090052	Certified Power prewet, valve instack w/flow meter with stainless bracket		
1.00	P-R7-07	Certified Power prewet plumbing kit 1 line 4 nozzles slide in		
100.00	Misc.	EZ Connector - Partial Bumper kit- Trailer side only		
2.00	8-049 304W/FJX-108"	Stainless steel tubing for wire run from back to front of skid		
6.00	A2-12.7-A	Mid-State 1/2"x9' 304 S/S Line with fittings		
2.00	12-065 304W/FJX-108"	PCI HD Series Clamps for 1/2" tubing		
6.00	A3-19-A	* Pressure and return lines for spinner		
2.00	8-049 304W/FJX-108"	Mid-State 3/4"x9' 304 S/S Line with fittings		
6.00	A2-12.7-A	PCI HD Series Clamps for 3/4" tubing		
1.00	H4F4	* Pressure and return lines for Auger		
1.00	H4F4	Mid-State 1/2"x9' 304 S/S Line with fittings		
1.00	H6F6	PCI HD Series Clamps for 1/2" tubing		
		* Pressure and return lines for pre-wet system		
		Dixon 1/2" male nipple		
		* Spinner pressure line		
		Dixon 1/2" male nipple		
		* Pre-wet pressure line		
		Dixon 3/4" male nipple		
		* Auger pressure line		
Subtotal				Continued
Sales Tax				Continued
TOTAL				Continued

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LakeVilla-01	3/17/23	Net 30 Days	51622

Quantity	Item	Description	Unit Price	Amount
1.00	6HF6	Dixon 3/4" female coupler		
		* Spinner, Auger, and Pre-wet return line		
2.00	4HDP-H4DC	Dixon 1/2" Dust Cap/Plug		
2.00	6HDP-H6DC	Dixon 3/4" Dust Plug/Cap		
1.00		Hoses & Fittings		
		V-BOX VIBRATOR:		
1.00	DC-3200	Cougar Dump Body Vibrator 12 volt DC, 3200 lbs of force, 85 amps, 4000 RPM, Includes mounting kit, wiring kit, switch		
150.00	Misc.	Stainless steel mounting channel		
25.00	Misc.	Safety chain		
		ANTI-ICE SYSTEM:		
1.00	LAI1300-WL	Swenson LAI1000 Anti-Icing unit. 1300 gallon capacity with Options Listed Below		
		* 1300 gallon poly tank with sump		
		* Includes baffles and flow meter		
		* 235 gpm liquid pump and motors		
		* Three (3) lane stainless steel spray bar with stream nozzles		
		* Light bar with S/T/T LED Amber Strobes		
		* Stainless 201		
100.00	Misc.	Stainless steel tubing for wire run from back		
Subtotal				Continued
Sales Tax				Continued
TOTAL				Continued

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Quantity	Item	Description	Unit Price	Amount
1.00	00002 332 39	to front of skid		
1.00	8-049 304W/FJX-108"	Swenson V-box flush kit		
1.00	12-065 304W/FJX-108"	Mid-State 1/2"x9' 304 S/S Line with fittings		
3.00	A2-12.7-A	Mid-State 3/4"x9' 304 S/S Line with fittings		
3.00	A3-19-A	PCI HD Series Clamps for 1/2" tubing		
1.00	H4F4	PCI HD Series Clamps for 3/4" tubing		
1.00	6HF6	Dixon 1/2" male nipple		
1.00	4HDP-H4DC	Dixon 3/4" female coupler		
1.00	6HDP-H6DC	Dixon 1/2" Dust Cap/Plug		
1.00		Dixon 3/4" Dust Plug/Cap		
150.00	Misc.	Hoses and Fittings		
4.00	5332-27	Stainless steel tubing and strap for receiver tubes and adaptor for storing spray bar in up position when storing unit.		
		Multiprens USA 15K Ratchet Strap 3" x 27' with #215 Flat Hooks 27'		
		FORCE:		
		PTO & PUMP:		
1.00	1079971	Force America PTO Hot Shift "278"		
1.00	1063355	Non-offset 12v DIN 5462 90% Md 129% Hd		
1.00	1180811	Force America Load Sense direct mounted pump, CFG-999182, TXV92-R-KIT-CFG		
		Force America 6000 psi filter - 25 micron microglass, 435 psi Delts)-single end open		
Subtotal				Continued
Sales Tax				Continued
TOTAL				Continued

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Quantity	Item	Description	Unit Price	Amount
1.00	1097338	- nitrile seals, dual #16 or 1-1/2" SF ports, 102 psi bypass valve RESERVOIR & VALVES: Force America VT35G2-B-SS- stainless, 30 gallon reservoir/valve combo tank with slosh shield		
1.00	1084357	Force America Full Port 2" NPT Brass Ball Valve 600 PSI		
1.00	1039496	Force America Temp/level Sensor 158 Degree F 30 Gal With Slosh Shield Vt-35		
1.00	1090588	Force America Valve Assembly; AAF12LS-4(500B)-10-4-4-CB4(500B)-2(7)-2 (21)-2(7)-BO, Main at 3000 psi, AAF-VDM-GEN2-CFG		
1.00	1095633	Force America crossover relief w/pressure release.		
1.00	1022175	CONTROLS: Force America Control Console w/Joystick, switches, spreader control, arm rest and all harnesses. (CFG-056498, MPJC-6100-3-GEN5-ULTRA) * Ultra controller includes auger feedback kit & complete direct liquid harnessing kit		
2.00	8-049 304W/FJX-108"	STAINLESS STEEL TUBING FOR HOOK LIFT: Mid-State 1/2"x9' 304 S/S Line with fittings		

Subtotal	Continued
Sales Tax	Continued
TOTAL	Continued

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Quantity	Item	Description	Unit Price	Amount
6.00	A2-12.7-A	PCI HD Series Clamps for 1/2" tubing		
2.00	12-065 304W/FJX-108"	Mid-State 3/4"x9' 304 S/S Line with fittings		
6.00	A3-19-A	PCI HD Series Clamps for 3/4" tubing		
		STAINLESS STEEL TUBES FOR PLOW:		
4.00	8-049 304W/FJX-72"	Mid-State 1/2"x6' 304 S/S Line with fittings		
12.00	A2-12.7-A	PCI HD Series Clamps for 1/2" tubing		
		QUICK COUPLERS FOR PLOW:		
4.00	4HF4	Dixon 1/2" female coupler		
4.00	H4F4	Dixon 1/2" male nipple		
8.00	4HDP-H4DC	Dixon 1/2" Dust Cap/Plug		
1.00		Hydraulic Adapters and Fittings		
1.00		Hydraulic Hoses		
40.00	Hydraulic Oil	Hydraulic Oil		
		FRONT QUICK COUPLER MANIFOLD:		
3.00	4HF4	Dixon 1/2" female coupler		
		* One for spinner pressure		
		* One for pre-wet pressure		
		* One for Anti-Icing pressure		
3.00	4HDP-H4DC	Dixon 1/2" Dust Cap/Plug		
1.00	6HF6	Dixon 3/4" female coupler		
		* One for auger pressure		
1.00	6HDP-H6DC	Dixon 3/4" Dust Plug/Cap		
		* Quick couplers mounted to side of pintle hitch on each side		
Subtotal				Continued
Sales Tax				Continued
TOTAL				Continued

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Quantity	Item	Description	Unit Price	Amount
		* Truck portion quick couplers will need 45 degree elbows and not go pass the pintle hitch		
1.00	H6F6	Dixon 3/4" male nipple		
1.00	6HDP-H6DC	Dixon 3/4" Dust Plug/Cap		
1.00	R7-01	EZ Connector R7-01 - Complete Kit w/(1) Male, (1) Female plug and mounting bracket		
1.00		Vibrator quick disconnect		
75.00	Misc.	Stainless steel material for quick coupler station		
		PLOW HITCH:		
1.00	16500310	Buyers Snow Dogg quick hitch A-frame swivel adapter		
1.00	16400302	Buyers Snow Dogg quick hitch plow assembly - 4 inch cylinder		
		PLOW:		
1.00	MW39R11J-LES	Viking 11' x 39" J-Style snow plow; poly moldboard, power reverse push frame, trip edge, 5/8" x 8" cutting edge, 2-lift chains, cushion valve		
300.00	Misc.	Add driver side and passenger side mailbox cut outs		
Subtotal				Continued
Sales Tax				Continued
TOTAL				Continued

25% Restock Fee on All Cancelled and Returned Orders



2168 East 88th Drive
Merrillville, Indiana 46410

Voice: (219)795-1448

Fax: (219)736-0892



QUOTATION

Quote Number: 230123

Quote Date: Feb 15, 2023

Page: 14

Viking-Cives #080818-VCM

Quoted To:

Lake Villa Public Works
65 Cedar Ave.
P.O. Box 519
Lake Villa, IL 60046
USA

TERMS & CONDITIONS OF QUOTE

- > Quotes are only valid for 30 days from date of quote.
- > Quotes past 30 days must be requested.
- > 25% restocking fee on all cancelled and returned orders.

Customer ID	Good Thru	Payment Terms	Sales Rep
LakeVilla-01	3/17/23	Net 30 Days	51622

Quantity	Item	Description	Unit Price	Amount
270.00	Misc.	Snow deflector installation hardware		
1.00	3712144	"Lindco" Snow Deflector 12"		
1.00	1308110	S.A.M. 36" blade guides		
		LIGHTING & ELECTRICAL:		
		JUNCTION BOXES:		
2.00	PH-310	Phoenix 10-Pole Junction Box * Mounted on back side of rear hinge		
		MASTER CIRCUIT BREAKER:		
1.00	175-S0-080-2	Chief 80 amp high amp circuit breaker. * Installed in valve enclosure		
		LIGHTS:		
4.00	ED3702AC	Ecco Directional LED: Dual-color, 12 flash patterns, 12-24VDC, amber/clear * (2) mounted in front grill * (2) mounted on rear		
1.00	F2410100	ALT LED Mini Lightbar, Amber with Clear Dome, 8 Flash Patterns Includes Standard Magnet Mount and S/S Permanent Mount Kit, 12-24 VDC * Installed on roof		
2.00	MWL-19	Maxxima LED clear work light * Installed on rear of truck		
1.00	3006ST	GoLight Stryker 12 volt combination spot light, wireless handheld control, chrome with		
Subtotal				Continued
Sales Tax				Continued
TOTAL				Continued

25% Restock Fee on All Cancelled and Returned Orders



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Customer ID	Good Thru	Payment Terms	Sales Rep
LakeVilla-01	3/17/23	Net 30 Days	51622

Quantity	Item	Description	Unit Price	Amount
1.00	30111	stainless steel mounting hardware, permanent mount. * Installed on top of truck		
1.00	0552243	GoLight Dash Mounted Remote Holster		
1.00	PLB12SS	PLOW LIGHTS: J.W. Speaker LED Plow Lights; built-in amber turn signal and lens heater. (Pair)		
2.00	MWL-19	Buyers stainless steel plow light brackets, extended for 2 post mount lights * Hood mounted SPREADER LIGHTS: Maxxima LED clear work light * Mounted on driver side and curbside, outside of rear bumper		
1.00	A4693	CAMERA SYSTEM: Brigade color camera kit complete with VBV-770D-000N 7" LCD color monitor, VBV-701C color camera and 66' cable		
1.00	MSF5000	Stainless Steel Camera Box with "U" Pivot Bracket (Rev. J, 091317).		
1.00	MSF5010A	Camera Wash 30' tubing kit complete with air and washer (Rev. A 051517)		
1.00	MSF8470037004A	Camera wash system for one (1) camera		
Subtotal				Continued
Sales Tax				Continued
TOTAL				Continued

25% Restock Fee on All Cancelled and Returned Orders



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Customer ID	Good Thru	Payment Terms	Sales Rep
LakeVilla-01	3/17/23	Net 30 Days	51622

Quantity	Item	Description	Unit Price	Amount
		PAINT:		
1.00	Under Coat	Under coat dump body 8-10' body		
3.00	PAINT HOOKLIFT SKID	Paint hooklift skid.		
1.00	PAINT HOOKLIFT	Paint hooklift black		
1.00	PAINT PINTLE HITCH	Paint Pintle Hitch		
1.00	PAINT PLOW HITCH	Paint Plow Hitch, Including lift arm, side plates, bumper and lift cylinder black		
1.00	PAINT-MISCEL	Paint Miscel		
		MISCELLANEOUS, FREIGHT, INSTALLATION:		
2,628.75	Misc.	Miscellaneous Material - includes any or all of the following: wiring, electrical connectors, tie downs, clamps, nut, bolts, washers, steel, oil, grease, etc.		
8,788.00	FREIGHT	FREIGHT		
337.00	INSTALLATION	Lindco-Cives Installation Labor Hours		
			Subtotal	224,931.00
			Sales Tax	
			TOTAL	224,931.00

25% Restock Fee on All Cancelled and Returned Orders

**VILLAGE OF LAKE VILLA, ILLINOIS
GIS IMPLEMENTATION SERVICES
WORK ORDER**

Engineer's Project No. 0230517.00

Project Description:

This project consists of engineering services for the development and implementation of a Village-wide GIS. Specifically, the setup, configuration, and deployment of Esri's ArcGIS Online (AGOL) Organization and associated web-based and mobile applications. Additionally, the existing Village GIS datasets and County data layers will be the foundation of the Village GIS. The Project summary is more specifically described in Attachment A of this Work Order and the tasks are more specifically described in Attachment B.

Engineering Services:

Specific Engineering services are described in the Master Engineering Services Agreement between the Owner and Engineers dated _____. A detailed scope of services for this project is listed in Attachment A of this Work Order. Manpower requirements and a fee summary are listed in Attachment B.

Compensation:

Compensation for the services to be provided under this Work Order will be in accordance with the Engineering Services Agreement dated _____ and Attachment A to this Work Order. The Engineers' fee based on hourly services provided will not exceed **\$28,400** for Engineering Services without prior written approval of the Village.

Submitted by: **Baxter & Woodman, Inc.**

By: _____

Title: _____

Date: _____

Approved by: **Village of Lake Villa, Illinois**

By: _____

Title: _____

Date: _____

Additional Comments and Conditions: None.

PROJECT DESCRIPTION

This Project entails the development and implementation of a Village-wide GIS. Specifically, the setup, configuration, and deployment of Esri's ArcGIS Online (AGOL) Organization account for the Village. As part of the project we will develop and deploy four applications to enhance the Village staff's existing GIS experience. Building on the Village's GIS foundation, a web mapping application will be developed to provide full access to the existing and developed data. In addition, three separate, utility based mobile applications for the collection of pertinent tabular information as well as locations of assets will be developed. The applications will be built on the Esri ArcGIS Online platform using Experience Builder and Field Maps for ArcGIS (both AGOL applications). As part of this Project, the existing Village and County GIS datasets will be used as the foundation in all GIS applications. All data obtained, collected, converted, and developed will be loaded into the Esri Cloud Environment for ready access by the developed and future GIS applications.

SCOPE OF SERVICES

The following scope of services details the anticipated tasks necessary to successfully complete this Project:

1. PROJECT MANAGEMENT – Plan, schedule, and control the activities that must be performed to complete the Project. These activities include, but are not limited to, budget, schedule, and scope. Coordinate with the Village staff and project team to ensure the goals of the Project are achieved.
2. VILLAGE GIS INITIALIZATION
 - a) Esri AGOL Entitlement (License) Recommendations
 - b) Perform an evaluation on the Village's existing data layers
 - c) Connect to Lake County REST Service(s) for basemap data in developed applications.
 - d) Vision-casting / Future planning for GIS enhancement.
3. DATA STANDARDIZATION & DATA MODEL DEVELOPMENT
 - a) Configure, convert and load existing Village GIS data into the Esri Cloud environment. - Web Application will include the existing Village-wide GIS data layer.
 - b) Create dataset domains and standardize the attribute table fields.
4. ARCGIS ONLINE ORGANIZATION ACCOUNT CONFIGURATION & MANAGEMENT
 - a) Load all obtained and developed data into the Esri Cloud environment.
 - b) Create and assign datasets as "Authoritative" in the Village's AGOL Organization.
 - c) Reconnect all existing Village Esri maps & apps to the Authoritative datasets.
 - d) Reorganize datasets and applications in the Village's AGOL.

5. ARCGIS ONLINE WEB BASED MAPPING APPLICATION DEVELOPMENT

- a) Develop and internal AGOL Experience Builder web application which includes all collected, developed, converted, and obtained data layers.

6. ARCGIS ONLINE FIELD MAP FOR ARCGIS APPLICATION DEVELOPMENT (3 Apps)

- a) Develop and deploy the following mobile data collection applications.
 - Storm Sewer Inventory / Maintenance (Field Map for ArcGIS)
 - Water System Inventory / Maintenance (Field Map for ArcGIS)
 - Sanitary Sewer System Inventory / Maintenance (Field Map for ArcGIS)
- b) Work with Village staff to develop the concept, functionality, and tasks needed in the finished application.
- c) Coordinate with Village staff to determine attribute data to be collected at each main break location.
- d) Thoroughly test and debug the application at various stages of development to ensure quality throughout.
- e) Field Map applications will have edit capabilities based on Village staff recommendations.

7. USER TRAINING

- a) Provide 3 onsite or virtual training sessions for Village staff.
 - Training will be for mobile, viewer, and administrative functions.
 - Attendees for each session will be determined in coordination with the Village.

8. GENERAL GIS CONSULTING SERVICES

- a) Provide up to 80 hours of onsite and/or virtual technical services.
 - Tasks will include data development, data management, application development, quality assurance/quality control, additional user training.
 - Additional services may be included if requested by the Village and agreed upon with Baxter & Woodman.
- b) Hours will only be used when requested by the Village with an agreed upon estimate of the number of hours to complete.

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VILLAGE OF LAKE VILLA

GIS Implementation Services

BUDGET ESTIMATE

Prepared by: Andy Zaletel, Baxter & Woodman

TASKS	COST
Village GIS Initialization	\$2,000
Esri Entitlement Recommendations	
Village Data Evaluation	
County Data REST Service(s) Connection (Lake)	
Vision-Casting / Future Planning Meeting	
Project Management / Meetings	
Data Standardization & Data Model Development	\$2,500
Convert Village datasets to Esri Local Government Information Model (LGIM) Template	
Create domains and standarize datasets	
ArcGIS Online Organizational Account Configuration & Management	\$2,500
Load data into the Esri Cloud	
Create and assign datasets as "Authoritative"	
Reconnect all existing Esri maps & apps to the authoritative datasets	
Reorganize datasets and applications in the Village ArcGIS Online Organization account.	
AGOL Web Application Development	\$4,000
Internal Application which includes all collected / developed / converted / obtained data layers	
AGOL Field Map for ArcGIS Application Development (3 Apps)	\$5,000
Storm Sewer Inventory / Maintenance*	
Water System Inventory / Maintenance*	
Sanitary Sewer System Inventory / Maintenance*	
*These are suggested apps, but can be substituted based on the needs of the Village	
**Field Map Apps will have edit capabilities based on Village staff and Entitlement (License) Level - See Esri Licensing Tab	
User Training	\$2,000
User Training Sessions - Mobile and Administrative Users	
General GIS Consulting Services (80 Hours)	\$10,400
Onsite technical services - Data development, QA/QC, Application Development, etc.	
TOTAL BUDGET ESTIMATE	\$28,400

MASTER ENGINEERING SERVICES AGREEMENT

THIS ENGINEERING SERVICES AGREEMENT ("Agreement") effective as of _____, - _____ ("Effective Date") between Village of Lake Villa ("Owner") and Baxter & Woodman, Inc. an Illinois Corporation ("Engineer").

Owner's Project, of which the Engineer's services under this Agreement are a part, is generally identified in Exhibit A ("Project"), attached hereto and incorporated as though fully set forth herein;

Engineer has the capability and capacity to provide the necessary services to complete certain engineering services, as further set forth herein, necessary to complete the Project;

Owner desires to retain Engineer to provide the said services under the terms and conditions hereinafter set forth, and Engineer is willing to perform such services;

In consideration of the mutual covenants and agreements hereinafter set forth and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Owner and Engineer (hereinafter, collectively, the "Parties", or each, individually, a "Party") agree that the recitals set forth above are a material part of this Agreement and further agree as follows:

1. **SERVICES OF ENGINEER**

- 1.1 Engineer shall provide, or cause to be provided, if part of its scope, the services set forth herein and in Exhibit B (collectively, the "Services"), attached hereto and incorporated as though fully set forth herein.
- 1.2 Professional Services are to be provided on a project-by-project basis when directed by the Owner, and will be enumerated in a Project Work Order following the general format shown in Exhibit C, attached hereto and incorporated as though fully set forth herein.

2. **OWNER'S RESPONSIBILITIES**

- 2.1 Owner shall provide the Engineer with all criteria and full information as to the Owner's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, and any budgetary limitations; and furnish copies of all design and construction standards which Owner will require to be included in the Drawings and Specifications, and furnish copies of Owner's standard forms, conditions, and related documents for Engineer to include in the Bidding Documents, when applicable.

- 2.2 Owner shall furnish the Engineer all available information pertinent to the Project including reports and data relative to previous designs, existing conditions, or investigations at or adjacent to the Project Site.
- 2.3 Owner shall furnish or otherwise make available additional project related information and data as is reasonably required to enable Engineer to complete its Services.
- 2.4 Owner warrants that all known hazardous materials on or beneath the site have been identified to the Engineer. The Engineer shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, unidentified or undisclosed hazardous materials. The Engineer shall not be required by the Owner to provide certifications that soils, including soil mixed with other clean construction or demolition debris, are or are not contaminated unless this service is set forth in Exhibit B.
- 2.5 Owner agrees and acknowledges that the Engineer will rely, without liability, upon the accuracy and completeness of all information furnished by the Owner, including its consultants, contractors, specialty contractors, manufacturers, suppliers, and publishers of technical standards pursuant to this Agreement without independently verifying the information.
- 2.6 Owner agrees and acknowledges that the Engineer may reasonably rely on the express and implied representations made by contractors, manufacturers, suppliers, and installers of equipment, materials, and products required by the construction documents as being suitable fit for their intended purposes and compliant with the construction documents and applicable project requirements.
- 2.7 Owner shall arrange for safe access to and make all provisions for Engineer to enter upon public and private property as required for Engineer to perform Services under this Agreement.

3. **SCHEDULE FOR RENDERING SERVICES**

- 3.1 Engineer is authorized to begin Services as of the Effective Date.
- 3.2 Engineer shall complete its obligations within a reasonable time. Specific periods of time for rendering Services, if any, or specific dates by which Services are to be completed, if any, are set forth in Exhibit B, and the Parties hereby agree such periods of time or specific dates are reasonable.
- 3.3 If Owner authorizes changes in the scope, extent, or character of the Project, then the time for completion of Engineer's Services, and the rates and amounts of Engineer's compensation shall be adjusted equitably.

- 3.4 If the Engineer is hindered, delayed or prevented from performing under the Agreement as a result of any act or neglect of the Owner (or those for whom the Owner is responsible) or force majeure, the time for completion of the Engineer's work shall be extended by the period of the resulting delay and the rates and amounts of Engineer's compensation shall be adjusted equitably. Force majeure includes, but is not limited to acts of God, wars, terrorism, strikes, labor walkouts, fires, natural disasters, or requirements of governmental agencies.

4. **COMPENSATION, INVOICES AND PAYMENTS**

- 4.1 Method of Compensation: The Owner shall pay the Engineer for the Services performed or furnished under Attachment A as provided for in the Project Work Order. The Engineer may adjust the employee wages, overhead, and expenses in Attachment B of the Project Work Order on or about January 1 of each subsequent year and will send the new schedule to the Owner.
- 4.2 The Engineer may submit requests for periodic progress payments for Services rendered. Payments shall be due and owing by the Owner in accordance with the terms and provisions of the State of Illinois Local Government Prompt Payment Act (50 ILCS 505/1 et seq.) (the "Act"). If Owner fails to comply with the requirements as set forth in the Act, the Engineer may, after giving seven (7) days written notice to the Owner, suspend Services under this Agreement until the Engineer has been paid in full all amounts due for Services, expenses, and late payment charges as provided in the Act. For the avoidance of any doubt, the provisions set forth in the Act shall apply to Owner, regardless of whether Owner is an entity specifically identified in Section 2 of the Act.
- 4.3 The Owner may, at any time, by written order, make changes to the scope of Services, which changes shall not become effective unless and until Engineer issues its written acceptance of same. If such changes cause an increase or decrease in the Engineer's fee or time required for performance of any Services under this Agreement, an equitable adjustment shall be made and this Agreement shall be modified. No Service for which added compensation is to be charged will be provided without first obtaining written authorization from the Owner. The Parties further agree that if elements of the scope of Services are reduced or eliminated by the Owner, then the Owner agrees to waive, forgive, release, and hold harmless the Engineer from all claims, causes of action, and damages arising from those reduced and/or eliminated Services. The Engineer shall not be responsible for any changes made to the Project documents by the Owner, contractor, or others without the Engineer's prior review and written approval.

5. OPINION OF PROBABLE CONSTRUCTION COSTS

- 5.1 The Engineer's opinion of probable construction costs, if the provision of which is included in its scope of Services, represents its judgment as a professional engineer. The Owner acknowledges that the Engineer has no control over construction costs or contractor's methods of determining prices, or over competitive bidding, or market conditions. The Engineer cannot and does not warrant or guarantee that proposals, bids, or actual construction costs will not vary from the Engineer's opinion of probable cost. Engineer shall not be responsible for any cost variance.

6. ENGINEER'S PERFORMANCE

- 6.1 The standard of care for all professional engineering and related services performed or furnished by the Engineer under this Agreement will be the same care and skill ordinarily used by members of Engineer's profession practicing under similar circumstances at the same time and in the same locality on similar projects. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with Engineer's Services.
- 6.2 Engineer shall be responsible for the technical accuracy of its Services and its instruments of service resulting therefrom, and Owner shall not be responsible for discovering deficiencies, if any, in them. Engineer shall correct known deficiencies in its instruments of service without additional compensation except to the extent such action is directly attributable to deficiencies, errors or omissions in Owner-furnished information.
- 6.3 The Engineer will use reasonable care to comply with applicable laws, regulations, and Owner-mandated standards as of this Agreement's Effective Date. Changes to these requirements after the Effective Date of this Agreement may be the basis for modifications to Owner's responsibilities or to Engineer's scope of Services, times of performance, or compensation, all of which shall be adjusted equitably as necessary.
- 6.4 Engineer may employ such sub-consultants as Engineer deems necessary to assist in the performance or furnishing of the Services, subject to reasonable, timely, and substantive written objections by the Owner.
- 6.5 Engineer shall not supervise, direct, control, or have charge or authority over any contractors' work, nor shall the Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety at the site, nor for any failure of any contractor to comply with laws and regulations applicable to such contractor's furnishing and performing of its work.

- 6.6 Engineer neither guarantees the performance of any contractor nor assumes responsibility for any contractors' failure to furnish and perform the work in accordance with the contract documents, which contractors are solely responsible for their errors, omissions, and failure to carry out the work.
- 6.7 Engineer shall not provide or have any responsibility for surety bonding or insurance-related advice, recommendations, counseling, or research, or enforcement of construction or surety bonding requirements.
- 6.8 Engineer is not acting as a municipal advisor as defined by the Dodd-Frank Act. Engineer shall not provide advice or have any responsibility for municipal financial products or securities.
- 6.9 Engineer shall not be responsible for the acts of omissions of any contractor, subcontractor, or supplier, or of any of their agents or employees or any other person (except Engineer's own agents, employees, and consultants), at the Project site or otherwise in the furnishing or performing of any work; or for any decision made regarding the contract documents, or any application, interpretation, or clarification, of the contract documents, other than those made by the Engineer.
- 6.10 Shop drawing and submittal review by Engineer shall apply only to the items in the submissions and only for the purpose of assessing, if upon installation or incorporation in the Project, they are generally consistent with the construction documents. Owner agrees that the contractor is solely responsible for the submissions (regardless of the format in which provided, i.e. hard copy or electronic transmission) and for compliance with the contract documents. Owner further agrees that the Engineer's review and action in relation to these submissions shall not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend to safety programs or precautions. Engineer's consideration of a component does not constitute Engineer's acceptance of the assembled item.
- 6.11 Engineer's site observation shall be at the times agreed upon in Exhibit B. Through standard, reasonable means, Engineer will become generally familiar with observable completed work. If Engineer observes completed work that is inconsistent with the construction documents, that information shall be communicated to the contractor and Owner to address.

7. INSURANCE

- 7.1 For the duration of the Project, the Engineer shall procure and maintain the following insurance coverage and Certificates of Insurance will be provided the Owner upon written request. The insurance required shall provide coverage for not less than the following amounts, or greater where required by law:

(1) Worker's Compensation

Statutory Limits

(2)	General Liability Per Claim/Aggregate	\$1,000,000/\$2,000,000
(3)	Automobile Liability Combined Single Limit	\$1,000,000
(4)	Excess Umbrella Liability Per Claim/Aggregate	\$10,000,000/\$10,000,000
(5)	Professional Liability Per Claim/Aggregate	\$5,000,000/\$5,000,000

- 7.2 Notwithstanding any other provisions of this Agreement, and to the fullest extent permitted by law, the collective aggregate liability of the Engineer and its officers, directors, employees, agents, or consultants, to anyone claiming by, through or under Owner for any claims, losses, costs, or damages arising out of, resulting from, of in any way related to the Project or the Agreement for any claim or cause of action, including but not limited to the negligence, professional errors or omissions, strict liability, breach of contract, indemnity, subrogation, or warranty (express or implied), hereafter referred to as the "Claims", shall not exceed the total remaining insurance proceeds available under the terms and conditions of Engineer's responding insurance policy.

8. **INDEMNIFICATION AND MUTUAL WAIVER**

- 8.1 To the fullest extent permitted by law, Engineer shall indemnify and hold harmless the Owner and its officers and employees from claims, costs, losses, and damages ("Losses") arising out of or relating to the Project, provided that such Losses are attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom, but only to the extent caused by the Engineer's grossly negligent acts or omissions.
- 8.2 To the fullest extent permitted by law, Owner shall indemnify and hold harmless the Engineer and its officers, directors, employees, agents and consultants from and against all Losses (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court, arbitration, or other dispute resolution costs) arising out of or relating to the Project provided that any such Losses are attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom, but only to the extent arising out of or occurring in connection with the Owner's, or Owner's officers, directors, employees, consultants, agents, or others retained by or under contract to the Owner, negligent acts or omissions, willful misconduct, or breach of this Agreement.

- 8.3 To the fullest extent permitted by law, Owner and Engineer waive against each other, and the other's employees, officers, directors, insurers, and consultants, any and all claims for or entitlement to special, incidental, indirect, exemplary, enhanced, punitive, or consequential damages, in each case regardless of whether such party was advised of the possibility of such losses or damages or such losses or damages were otherwise foreseeable, and notwithstanding the failure of any agreed or other remedy of its essential purpose.
- 8.4 In the event Losses or expenses are caused by the joint or concurrent fault of the Engineer and Owner, they shall be borne by each party in proportion to their respective fault, as determined by a mediator or court of competent jurisdiction.
- 8.5 The Owner acknowledges that the Engineer is a business corporation and not a professional service corporation, and further acknowledges, accepts, and agrees that the Engineer's officers, directors, and employees shall not be subject to any personal liability for services provided under this Agreement.

9. **TERM & TERMINATION**

- 9.1 The term of this Agreement commences as of the Effective Date and, unless terminated earlier pursuant to any of the Agreement's express provisions, will continue in effect until the parties have performed their obligations under the Agreement's terms and conditions ("Term").
- 9.2 In addition to any other express termination right set forth elsewhere in this Agreement:
- (1) Engineer may terminate this Agreement, effective on written notice to Owner, if: (i) Owner fails to pay any amount when due hereunder, and such failure continues more than ten (10) calendar days after Engineer's delivery of written notice thereof; or (ii) there have been three (3) or more such payment failures in the preceding twelve (12) month period, regardless of whether any such failures were timely cured.
 - (2) Either party may terminate this Agreement effective on written notice to the other party if the other party materially breaches this Agreement through no fault of the terminating party, and such breach: (i) is incapable of cure; or (ii) being capable of cure, remains uncured thirty (30) calendar days after the non-breaching party provides the breaching party with written notice of such breach.
 - (3) Either party may terminate this Agreement, effective immediately, if the other party: (i) is dissolved or liquidated or takes any corporate action for such purpose; (ii) becomes insolvent or is generally unable to pay, or fails to pay, its debts as they become due; (iii) files or has filed against it a petition for voluntary or involuntary bankruptcy or otherwise becomes subject, voluntarily or involuntarily, to any proceeding under any domestic or foreign bankruptcy or insolvency law; (iv) makes or seeks to make a general assignment for

the benefit of its creditors; or (v) applies for or has appointed a receiver, trustee, custodian, or similar agent appointed by order of any court of competent jurisdiction to take charge of or sell any material portion of its property or business.

- 9.2 If this Agreement is terminated by either party, the Engineer shall be paid for all Services performed through the effective date of termination, including reimbursable expenses. In the event of termination, the Owner will receive reproducible copies of Drawings, Specifications and other documents completed by the Engineer up to the effective date of termination.

10. USE OF DOCUMENTS

- 10.1 All documents (data, calculations, reports, Drawings, Specifications, Record Drawings and other deliverables, whether in printed form or electronic media format, provided by Engineer to Owner pursuant to this Agreement) are instruments of service in respect to this Project, and the Engineer shall retain an ownership and property interest therein (including the copyright and right of reuse at the discretion of the Engineer) regardless of the Project's completion. Owner shall not rely in any way on any document unless it is in printed form, signed or sealed by the Engineer or one of its consultants.
- 10.2 Either party to this Agreement may rely on data or information set forth on paper (also known as hard copy) that the party receives from the other party by mail, hand delivery, or facsimile, are the items that the other party intended to send. Information in electronic format or text, data, graphics, or other types that are furnished by one party to the other are furnished only for convenience and not for reliance by the receiving party. The use of such electronic files will be at the user's sole risk. If there is a discrepancy between the electronic files and the hard copies, the hard copies will govern.
- 10.3 Because data stored in electronic media format can deteriorate or be modified inadvertently or otherwise without authorization of the data's creator, the party receiving electronic files agrees that it will perform acceptance tests and/or procedures within sixty (60) calendar days of receipt, after which the receiving party shall be deemed to have accepted the transferred data thus. Any transmittal errors detected within the sixty (60) day acceptance period will be corrected by the party delivering the electronic files.
- 10.4 When transferring documents in electronic media format, the transferring party makes no representations as to long-term compatibility, usability, or readability of such information resulting from the use of software application packages, operating systems, or computer hardware differing from those used by the creator.
- 10.5 The Engineer's document retention policy will be followed upon Project closeout. Executed copies of agreements, work orders, letters of understanding or proposals; design or other

documents created by the Engineer or received from the Owner or a third party; plan review submittals from a third party and the Engineer's review of those submittals; and studies or reports prepared by the Engineer will be kept for time periods set forth in the Engineer's document retention policy.

11. SUCCESSORS, ASSIGNS AND BENEFICIARIES

- 11.1 Owner and Engineer are hereby bound, as are their respective successors, assigns, employees, and representatives to the other party to this Agreement with respect to all covenants, terms, promises, and obligations contained herein.
- 11.2 Neither the Owner nor Engineer may assign, sublet, or transfer any rights under or interest in (including, but without limitation, monies that are due or may become due) this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is required by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this Agreement.
- 11.3 Unless expressly provided otherwise in this Agreement, nothing contained shall be construed to create, impose, or give rise to any duty owed by Owner or Engineer to any Contractor, Subcontractor, Supplier, or other individual or entity, or to any surety for or employee of any of them. All duties and responsibilities undertaken to this Agreement will be for the sole and exclusive benefit of Owner and Engineer and not for the benefit of any other party.

12. DISPUTE RESOLUTION Any dispute arising out of or relating to this Agreement, including the alleged breach, termination, validity, interpretation, and performance thereof ("Disputes") shall be resolved with the following procedures:

- 12.1 Upon written notice of any Dispute, the parties shall attempt to resolve it promptly by negotiation between executives who have authority to settle the Dispute and this process should be completed within thirty (30) calendar days (the "Negotiation") from the date of notice prior to invoking the procedures of paragraph 12.2 or other provisions of the Agreement, or exercising their rights under law.
- 12.2 If the dispute has not been resolved by Negotiation in accordance with Section 12.1, then the parties agree that they shall first submit any and all unsettled claims, counterclaims, disputes, and other matters in question between them arising out of or relating to this Agreement or the breach thereof ("Disputes") to mediation. Owner and Engineer agree to participate in the mediation process in good faith. The process shall be conducted on a confidential basis, and shall be completed within 120 calendar days of notice if the Dispute unless the parties mutually

agree to a longer period. If such mediation is unsuccessful in resolving a Dispute, then the parties may seek to have the Dispute resolved by a court of competent jurisdiction.

13. MISCELLANEOUS PROVISIONS

- 13.1 This Agreement is to be governed by the law of the state or jurisdiction in which the Project is located.
- 13.2 Any notice required under this Agreement will be in writing and addressed to the designated party at its address on the signature page. Notices sent in accordance with this Section will be deemed effectively given: (a) when received, if delivered by hand, with signed confirmation of receipt; (b) when received, if sent by a nationally recognized overnight courier, signature required; (c) when sent, if by facsimile or e-mail, (in each case, with confirmation of transmission), if sent during the addressee's normal business hours, and on the next business day, if sent after the addressee's normal business hours; and (d) on the third (3rd) day after the date mailed by certified or registered mail, return receipt requested, postage prepaid.
- 13.3 All express representations, waivers, indemnifications, and limitations of liability in this Agreement will survive its completion and/or termination.
- 13.4 Any provision or part of the Agreement held to be void or unenforceable under any laws or regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon the Owner and Engineer, which agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that expresses the intention of the stricken provision.
- 13.5 No waiver by any party of any of the provisions hereof shall be effective unless explicitly set forth in writing and signed by the party so waiving. Except as otherwise set forth in this Agreement, no failure to exercise, or delay in exercising, any rights, remedy, power, or privilege arising from this Agreement shall operate or be construed as a waiver thereof; nor shall any single or partial exercise of any right, remedy, power, or privilege hereunder preclude any other or further exercise thereof or the exercise of any other right, remedy, power, or privilege.
- 13.6 To the fullest extent permitted by law, all causes of action arising under this Agreement shall be deemed to have accrued, and all statutory periods of limitation shall commence, no later than the date of substantial completion, which is the point where the Project can be utilized for the purposes for which it was intended.
- 13.7 This Agreement, together with any other documents incorporated herein by reference, constitutes the entire agreement between Owner and Engineer and supersedes all prior and contemporaneous understandings, agreements, representations and warranties, both written

and oral, with respect to such subject matter. No amendment to or modification of this Agreement is effective unless it is in writing and signed by each party.

13.8 With the execution of this Agreement, Engineer and Owner shall designate specific individuals to act as Engineer's and Owner's representatives with respect to the services to be performed or furnished by Engineer and responsibilities of Owner under this Agreement. Such an individual shall have authority to transmit instructions, receive information, and render decisions relative to the Project on behalf of the respective party whom the individual represents.

13.9 This Agreement may be executed in counterparts, each of which is deemed an original, but all of which together are deemed to be one and the same agreement. A signed copy of the Agreement delivered by facsimile, e-mail, or other means of electronic transmission is deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the Effective Date.

Engineer: BAXTER & WOODMAN, INC.

Owner: VILLAGE OF LAKE VILLA, ILLINOIS

By: _____

By: _____

Title: Vice President

Title: _____

Date Signed: _____

Date Signed: _____

Address for giving notices:
8678 Ridgefield Road
Crystal Lake, IL 60012

Address for giving notices:
65 Cedar Avenue
Lake Villa, IL 60046

Designated Representative:
Andrew E. Zaletel

Designated Representative:

Phone Number: 815-444-4490

Phone Number: xxx-xxx-xxxx

Email Address: azaletel@baxterwoodman.com

Email Address: client@village.com

VILLAGE OF LAKE VILLA, ILLINOIS

EXHIBIT A

PROJECT DESCRIPTION

Act as Village Engineer Providing the Professional Engineering Services including but not limited to the services described in Exhibit B attached hereto. These services will include serving as the Village's representative, providing consultation and advice, and furnishing customary engineering and construction related services.

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VILLAGE OF LAKE VILLA, ILLINOIS

EXHIBIT B

SCOPE OF SERVICES

1. OWNER STAFF MEETINGS – Provide monthly, four hours of service at no charge to the Owner to attend Staff Meetings.
2. ANNUAL MEETING - Conduct an annual meeting with the Owner to review the scope of services, methods to be followed for requesting services and authorizing expenses, commitments to schedules and deadlines, primary contact for the Owner and Engineer, and similar organizational and communication items. (No Charge)
 - A. MEETING MINUTES – Prepare annual meeting minutes for the Owner to review the scope of services, methods to be followed for requesting services and authorizing expenses, commitments to schedules and deadlines, primary contact for the Owner and Engineer, and similar organizational and communication items. (No Charge)
3. MUNICIPAL SERVICES – Provide municipal-type services including:
 - A. DEVELOPMENT ADMINISTRATION AND NEGOTIATION – Provide professional services for review, administration, and negotiation of development agreements, annexation agreements, development and impact fees, and recapture agreements. Provide financial management progress/status, tracking and other services related to development. This task typically includes researching utility locations, drainage issues, transportation needs, and environmental impacts.
 - B. DEVELOPMENT ASSISTANCE AND REVIEW – Provide professional engineering, planning, and administrative services for the review of development projects. Reviews may include agreements, development fees, concept plans, preliminary plats and plans, final plats and final engineering plans, and estimated costs of construction. This task typically includes the review of sanitary sewage collection systems, potable water distribution systems, stormwater management systems, streets and sidewalks, parking lots, lighting, site grading, and soil erosion and sediment control measures. Prepare a list of findings, conclusions, and recommendations, and incorporate Village comments into a written review letter addressed to the developer and the Village.
 - C. MEETINGS – Attend, initiate, or facilitate up to three (3) meetings with Village staff, the developer, and the developer's consultants to discuss review comments and other design considerations.

- D. PUBLIC MEETINGS – Attend one (1) meeting of the Village Board or the Plan Commission to present recommendations regarding the proposed development.
 - E. SITE VISITS – Inspect the development site to verify pre-development conditions, or to confirm that the development is in substantial conformance with the approved development plans.
 - F. LETTER OF CREDIT REDUCTION – Review the developer’s requests for a reduction in the letter of credit for the development, verify the status of construction, and make a recommendation to the Village.
 - G. RECORD DRAWING – Review record drawings submitted by the developer determine whether the development is in substantial conformance with the approved development plans.
 - H. GENERAL SERVICES – Provide review, consultation, and advice for general municipal engineering, planning, and administrative services and for the development of regulatory ordinances, policies and standards when requested by Village officials.
4. PLANNING AND PRELIMINARY DESIGN: Prepare planning and preliminary design reports:
- A. ADMINISTRATION & MEETINGS - Confer with the Owner and Public Works Director, and their staffs, from time to time, to clarify and define the general scope, extent and character of the project, to review available data and to review Engineer’s draft reports prior to submittal to the Owner and Illinois Environmental Protection Agency (IEPA), if necessary.
 - B. HISTORY REVIEW - Review previous reports by other consultants.
 - C. ANALYSIS OF EXISTING FACILITY - Inspect existing treatment unit structures and equipment as to their conditions and suitability for continued use or modification for reuse.
 - D. DESIGN REPORT - Prepare a Design Report containing schematic layouts, sketches, conceptual design criteria with appropriate exhibits to indicate clearly the considerations involved and the alternative solutions available to the Owner and setting forth the Engineer’s findings and recommendations for the final design of the Project. The Report shall include, but not be limited to the following:
 - (1) A basis of design.
 - (2) An evaluation of the cost-effectiveness and feasibility of alternatives.

- (3) A site plan for the entire property owned by the Owner showing existing, proposed and future facilities.
 - (4) An opinion of the probable total project cost including construction, engineering services, contingencies, and, on the basis of information furnished by the Owner, allowances for legal services, financial consultants, and any administrative services or other costs necessary for completion of the Project.
- E. AGENCY SUBMITTALS - Submit the Design Report to the IEPA for their review, comments, and approval.
- F. PUBLIC MEETINGS - Assist the Owner with the preparation of public information for the Project, and attend public meetings to present the Design Report.
- 5. FINAL DESIGN - Prepare final design documents for Project.
 - A. ADMINISTRATION & MEETINGS - Confer with the Owner and Public Works Director, and their staffs, from time to time, to clarify and define the general scope, extent and character of the project, to review available data and to review Engineer's design documents prior to submittal to the Owner and Illinois Environmental Protection Agency (IEPA), if necessary.
 - B. TOPOGRAPHIC SURVEY - Perform topographic survey of the project limits of all natural and man made features at the water treatment plant site in order to develop base sheets for project plan drawings. In addition, obtain data or record indicating locations of underground utilities.
 - C. GEOTECHNICAL SUBCONSULTANT – Employ a geotechnical subconsultant to make soil borings, collect and analyze soil samples, determine groundwater levels, and prepare a written report for structural design. Soil borings will be made at the site of each major structure.
 - D. DESIGN DOCUMENTS - Prepare Design Documents consisting of Drawings showing the general scope, extent and character of construction work to be furnished and performed by the Contractor(s) selected by the Owner and Specifications which will be prepared in conformance with the format of the Construction Specification Institute.
 - E. AGENCY SUBMITTALS - Submit the Design Documents to the IEPA for their review and approval for the Owner to construct and operate the Project.

- (1) Furnish the Owner with three (3) sets of the Design Documents approved by IEPA.
 - (2) Prepare an opinion of probable construction cost based on the Design Documents approved by IEPA.
- F. CONSTRUCTION DOCUMENTS Prepare for review and approval by the Owner and its legal counsel the forms of Construction Contract Documents consisting of Advertisement for Bids, Bidder Instructions, Bid Form, Agreement, Performance Bond Form, Payment Bond Form, General Conditions, and Supplementary Conditions, where appropriate, based upon documents prepared by the Engineers Joint Contract Document Committee (EJCDC).
- G. ASSISTANCE DURING BIDDING - Assist the Owner in solicitation of construction bids from as many qualified bidders as possible, attend the bid opening and tabulate bid proposals, make an analysis of the bids, and submit recommendations for the award of construction contract.
6. CONSTRUCTION RELATED SERVICES - Provide construction related services including:
 - A. COORDINATION - Act as the Owner's representative with duties, responsibilities and limitations of authority as assigned in the Construction Contract Documents, and advise and confer with Owner officials during construction and issue the Owner's authorized instructions to the Contractor.
 - B. PRECONSTRUCTION SERVICES - Attend the preconstruction conference, and review the Contractor's proposed construction schedule and list of subcontractors.
 - C. MATERIAL TESTING - Review laboratory, shop and mill test reports of materials and equipment furnished and installed by the Contractor.
 - D. RESIDENT PROJECT REPRESENTATIVE - Provide Resident Project Representatives at the construction site on either a full-time basis of forty (40) hours per week from Monday through Friday, not including legal holidays, or on a periodic part-time basis from the Engineer' office of not more than eight (8) hours per regular weekday, as deemed necessary by the Engineers, to stake-out construction lines and grades, to assist the Contractor with interpretation of the Drawings and Specifications, to observe in general if the Contractor's work is in conformity with the Final Design Documents, and to monitor the Contractor's progress as related to the Construction Contract date of completion.

The construction Contractor is a separate company from the Engineer. The Owner understands and acknowledges that the Engineers are not responsible for the Contractor's construction means, methods, techniques, sequences or procedures,

time of performance, compliance with Laws and Regulations, or safety precautions and programs in connection with the Project, and the Engineers do not guarantee the performance of the Contractor and are not responsible for the Contractor's failure to execute the work in accordance with the Construction Contract Documents.

- E. DAILY REPORTS - Keep a daily record of the Contractor's work including notations on the nature and cost of any extra work.
- F. SHOP DRAWING REVIEW - Review and approve Shop Drawings, Manufacturer's Literature, Samples, and other submittals by the Contractor, but only for compliance with the Drawings and Specifications as to quality of materials and performance of equipment. Such review shall not be construed as relieving the Contractor of the responsibility to meet requirements of the Construction Contract Documents.
- G. PARTIAL PAYMENTS - Review the Contractor's requests for payments as construction work progresses, and advise the Owner of the amounts due and payable to the Contractor in accordance with the terms of the Construction Contract Documents.
- H. CHANGE ORDERS - Prepare Construction Contract Change Orders when authorized by the Owner.
- I. FINAL INSPECTION - Conduct a final inspection of construction work when requested by the Contractor or Owner, review the Contractor's written guarantees, and issue an opinion of satisfactory completion for acceptance of the Project by the Owner.
- J. RECORD DRAWINGS - Prepare construction record drawings which show field measured dimensions of the completed work which the ENGINEERS consider significant and provide the Owner with one set of reproducible record drawings and all equipment operation and maintenance manuals within ninety (90) days of the Project completion.
- K. OPERATION AND MAINTENANCE MANUAL - Prepare an operation and maintenance manual.
- L. POST-COMPLETION WORK - Provide construction-related engineering services including, but not limited to, General Construction Administration and Resident Project Representative Services after the original construction contract final completion date for the Project.

- M. **WARRANTY WORK** - Provide construction-related engineering services regarding warranty work by the Contractor after the Project, or parts thereof, has been accepted for operational use by the Owner. Such services will include, but not be limited to assistance to the Owner in enforcing the Contractor's guaranty to repair or replace defective work within the warranty time stated in the Construction Contract Documents for the Project.

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EXHIBIT C

CLIENT NAME
PROJECT NAME HERE

WORK ORDER

Engineer's Project No. _____

Project Description:
(Insert brief project description).

Engineering Services:

(Insert brief description of required services).
A detailed scope of services for this project is listed in Attachment A of this Work Order. Manpower requirements and a fee summary are listed in Attachment B.

Compensation:

Compensation for the services to be provided under this Work Order will be in accordance with the Engineering Services Agreement dated _____ and Attachment A to this Work Order. The Engineer's fee shall be _____.

Submitted by: **Baxter & Woodman, Inc.**

By: _____

Title: _____

Date: _____

Approved by: **Client**

By: _____

Title: _____

Date: _____

Additional Comments and Conditions: None.

Project Description

Insert Project Description.

Scope of Services

The following scope of services details the anticipated tasks necessary to successfully complete this Project:

1. SAMPLE – Insert Description.

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