

**VILLAGE OF LAKE VILLA  
VILLAGE BOARD  
REGULAR MEETING  
May 15<sup>th</sup>, 2023**

***Call to Order:*** Mayor McDonald called the meeting to at 7:00 p.m.

***Present:*** Mayor McDonald, Clerk Konrad, Trustees: Nielsen, Barbato, O'Reilly, Bartlett and McCollum, Village Administrator Michael Strong, Police Chief Rochelle Tisinai, Public Works Supervisors Ryan Horton and Jim Bowles and Village attorney Rebecca Alexopolous. Trustee Savell was absent.

**ROLL CALL VOTE WAS:**

**AYES: 5 (Nielsen, Barbato, O'Reilly, Bartlett, McCollum)**

**NAYS: 0**

**ABSENT: 1 (Savell)**

**ABSTAIN: 0**

**MOTION CARRIED**

***Public Comment:*** Concerns were raised by a resident of Oak Knoll regarding code violations that the Village will address.

***Minutes:*** It was moved by Trustee Nielsen and seconded by Trustee Barbato to approve the amended May 1st, 2023 Village Board meeting minutes.

**ROLL CALL VOTE WAS:**

**AYES: 5 (Nielsen, Barbato, O'Reilly, Bartlett, McCollum)**

**NAYS: 0**

**ABSENT: 1 (Savell)**

**ABSTAIN: 0**

**MOTION CARRIED**

***Finance:*** It was moved by Trustee Nielsen and seconded by Trustee Barbato to approve the Accounts Payable Report for May 15<sup>th</sup>, 2023 for \$383,765.55

**ROLL CALL VOTE WAS:**

**AYES: 5 (Nielsen, Barbato, O'Reilly, Bartlett, McCollum)**

**NAYS: 0**

**ABSENT: 1 (Savell)**

**ABSTAIN: 0**

**MOTION CARRIED**

***Mayor:*** VFW will hold the Memorial Day Parade on Monday, May 29<sup>th</sup> at Noon. Public Works was awarded a proclamation dedicating May 21<sup>st</sup>-27<sup>th</sup> as Public Works Week.

***Staff Reports:*** Public Works advised that IDOT is moving forward with the Grand Avenue project. Traffic will be, tentatively effected the 1<sup>st</sup> week of June. The IDOT Rt 83 project is in the patching and sidewalk phase with anticipated resurfacing beginning the week of June 12<sup>th</sup>.

The Village Administrator advised that MC2 sent out a revised notice to residents and have established a dedicated email for any questions. The ZBA upcoming meeting will have topics of re-zoning, split zone discussion, modified shipping containers and home occupation matters. The Meeting has been re-scheduled from June 15<sup>th</sup> to June 13<sup>th</sup>.

The Police Department presented their annual report to include the success of multiple programs, training and recognition of officers. They include establishing an 'Internet Purchase Exchange Zone' allowing resident a designated area for internet sales exchanges; IDOT Traffic Safety Campaigns, a state run initiative to keep drivers safe and FLOCK which enhances law enforcement ability to keep the Village and surrounding areas safe. The department successfully completed multiple training opportunities and scenarios that address high risk situations and the following Awards to officers:

Letters of Commendation awarded to:

Det. Gomez  
Sgt. Gardiner  
Sgt Lindberg  
Ofc Demski  
Ofc. Caliendo  
Ofc Willer

Letters of Appreciation awarded to:

Ofc Demski  
Ofc Caliendo  
Ofc Beck  
Ofc Krey  
Ofc Dreyer  
Sgt Dvorak

### ***New Business***

It was moved by Trustee Barbato and seconded by Trustee O'Reilly to approve Ordinance 2023-05-04 appointing a director and alternate director rto represent the Village of Lake Villa on the Central Lake County Joint Action Water agency (CLCJAWA)

### **ROLL CALL VOTE WAS:**

**AYES: 5 (Nielsen, Barbato, O'Reilly, Bartlett, McCollum)**

**NAYS: 0**

**ABSENT: 1 (Savell)**

**ABSTAIN: 0**

**MOTION CARRIED**

### **Authorization to Purchase a Hooklift System for a 2024 International HV607**

Pursuant to previously authorizing the purchase of the International cab and chassis in November 2021 and Village Board direction, Village Staff has received Sourcewell pricing to purchase a Hooklift system upfit for a 2024 International HV607 cab and chassis. The estimated build date of August/September 2023.

The hooklift system allows greater flexibility in usage of its heavy-duty truck chassis by allowing for interchangeability of truck bodies. Included in the upfit are various truck body attachments, including a twelve-foot dump body, V-Box salt spreader, anti-icing skid, and flatbed. The truck will also be outfitted with central hydraulics and eleven-foot

plow. This investment is common with Municipalities due to flexibility in their heavy-duty operations.

Staff is recommending that the Village Board award the purchase to Lindco Equipment Sales for the purchase of the Hooklift System upfit for the procured International cab and chassis. The proposed FY2024 budget of \$310,000 includes the purchase of the 2024 International HV607 cab and chassis (\$80,000), and upfit for the hooklift system (\$224,931).

It was moved by Trustee O'Reilly and seconded by Trustee McCollum to Authorize the Purchase of a Hooklift System from Lindco Equipment Sales in Merrillville, Indiana, in an amount not to exceed \$224,931.

**ROLL CALL VOTE WAS:**

**AYES: 5 (Nielsen, Barbato, O'Reilly, Bartlett, McCollum)**

**NAYS: 0**

**ABSENT: 1 (Savell)**

**ABSTAIN: 0**

**MOTION CARRIED**

**Approval: Managed GIS Services for FY2024**

Village Staff currently rely on an internal Geographic Information System (GIS) to provide intelligent, map based system to access and analyze information on Village infrastructure. This information is accessed by our water/sewer operations to assist in the development process as well as for capital infrastructure and maintenance planning. Because this system as consistently proven to be an effective way to manage operations, Village staff believes GIS services could evolve to support additional operating departments as well as provide data to the public. Specifically, the Village has an opportunity to expand information both internally and externally so that information can be made available to better support our operations and services which include but are not limited to:

**Internal Opportunities**

- Expand asset management capacity
- Improve data quality
- Allow broader access to information
- Data-driven decision making
- Asset inventory
- Replacement Schedules
- Preventative Maintenance

**External Opportunities**

- Educate and Inform – Story Mapping
- Enhance Self-Service
- Community Maps
- Zoning Information
- Project Information
- Marketing and Promotion

A summary of the proposals is below which includes total projected costs for a 12-month period:

- Baxter & Woodman Consulting Engineers \$28,400
- Cloudpoint Geospatial\* \$27,000 Minimum 2-year contract offer
- Spark by MGP, Inc. \$31,900

Village staff met with each of the three firms and reviewed scope of services with their cost estimates for a 12-month period to transition into managed GIS services. Village staff reviewed and contacted references for these firms. While Cloudpoint Geospatial provided the lowest proposal, they require a minimum 2-year service period and propose virtual services only. In addition, travel to and from the Village for on-site meetings or discovery work along with any field work would be billed on an hourly basis.

Based on the Village's existing relationship with Baxter & Woodman, the firm's qualifications, experience, depth of service offerings and cost, Village staff recommend execution of an agreement with Baxter & Woodman for a 12-month period in an amount not to exceed \$30,000. This would authorize an additional 20 service hours for the year on various projects or additional GIS layer development.

It was moved by Trustee Barbato and seconded by Trustee Nielsen to approve of a Master Services Agreement with Baxter & Woodman Consulting Engineers for Managed GIS Services and authorization for the Mayor to execute the agreement in the amount not to exceed \$30,000.

**ROLL CALL VOTE WAS:**

**AYES: 5 (Nielsen, Barbato, O'Reilly, Bartlett, McCollum)**

**NAYS: 0**


**ABSENT: 1 (Savell)**

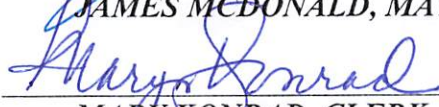
**ABSTAIN: 0**

**MOTION CARRIED**

*Adjournment:* It was moved by Trustee O'Reilly and seconded by Trustee McCollum to adjourn at 8:04 pm.

APPROVED BY ME THIS 5<sup>th</sup> June, 2023

  
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JAMES MCDONALD, MAYOR

  
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MARY KONRAD, CLERK