

**VILLAGE OF LAKE VILLA  
VILLAGE BOARD MEETING  
May 6th, 2019**

**Call to Order:** The meeting was called to order at 7:00 p.m. by Mayor McDonald.

**Salute the Flag:** The Pledge of Allegiance was led by Mayor McDonald.

**Roll Call:** Mayor McDonald, Trustees: Bartlett, Barbato, Harms, Kruckeberg, O'Reilly and Nielsen.

**Present:** Also present was Village Clerk, Mary Konrad, Administrator Karl Warwick, Finance Director Lori Heitman, Chief of Police Craig Somerville, Public Works Director Glenn McCollum and Village Attorney Rebecca Bateman.

**Minutes:** A motion was made by Trustee Nielsen and seconded by Trustee Harms to approve the Village Board Minutes for April 15th, 2019.

**ROLL CALL VOTE WAS:**

**AYES:** 6 (Bartlett, Barbato, Harms, Kruckeberg, O'Reilly, Nielsen)  
**NAYS:** 0  
**ABSENT:** 0  
**ABSTAIN:** 0

**MOTION CARRIED**

**Inauguration of Newly Elected Officials:**

Jake Cramond  
Karen Harms  
Jeff Nielsen

**Roll Call:** Mayor McDonald, Trustees: Cramond, Barbato, Harms, Kruckeberg, O'Reilly and Nielsen

**Finance:** Motion was made by Trustee Kruckeberg and seconded by Trustee Nielsen to approve the Accounts Payable Report for May 6th, 2019 in the amount of \$678,844.42.

**ROLL CALL VOTE WAS:**

**AYES:** 6 (Harms, Nielsen, Kruckeberg, Barbato, O'Reilly, Cramond)  
**NAYS:** 0  
**ABSENT:** 0  
**ABSTAIN:** 0

**MOTION CARRIED**

**Mayor:** Mayor McDonald announced an upcoming Zoning Board Meeting on May 23<sup>rd</sup> at 7pm for the Comfort Care Senior Facility. On April 26<sup>th</sup>, One Hope United welcomed its first Alumni Board member, Ermit Lynch. The Mayor presented Mr. Ermit with a proclamation. Lakes High School Prom pictures were successfully taken at Lehman Mansion over the weekend.

**Chief**

**Of Police:** Chief of Police, Craig Somerville, advised that the department was awarded a \$47,000 grant for the purchase of a body camera system.

**New**

**Business:** *Resolution No. 2019-05-01: Approving the 2018 Capacity Management Operations and Maintenance (CMOM) Program Relative to the Northwest Lake Facilities Planning Area (NWFPA)*

The Village Board discussed approval of a Resolution approving the 2018 Capacity Management Operations and Maintenance (CMOM) agreement.

A motion was made by Trustee Barbato and seconded by Trustee Harms to approve Resolution 2019-05-01, approving the 2018 Capacity Management Operations and Maintenance (CMOM) relative to the Northwest Lake Facilities Planning Area (NWFPA)

**ROLL CALL VOTE WAS:**

**AYES: 6 (Harms, Nielsen, Kruckeberg, Barbato, O'Reilly, Cramond)**

**NAYS: 0**

**ABSENT: 0**

**ABSTAIN: 0**

**MOTION CARRIED**

***Resolution No. 2019-05-02: Authorizing Federal Funding Match for Access to Transit Project***

The Village Board discussed approval of a resolution pledging local funds for the completion of downtown sidewalks on Central, Cedar and Lake Avenue. It was stated that this resolution is being presented for approval because the Village was able to secure additional Federal funding for this project due to project costs increasing since the grant being awarded in 2014.

A motion was made by Trustee Nielsen and seconded by Trustee Harms to approve Resolution 2019-05-02 authorizing Federal Funding Match for Access to Transit Project.

**ROLL CALL VOTE WAS:**

**AYES: 6 (Harms, Nielsen, Kruckeberg, Barbato, O'Reilly, Cramond)**

**NAYS: 0**

**ABSENT: 0**

**ABSTAIN: 0**

**MOTION CARRIED**

***Ordinance No. 2019-05-01: Increasing the Number of Class G Liquor Licenses by five and Reducing the Number of Class A Liquor Licenses by one***

The Village Board discussed approval of an ordinance increasing the number of Class G liquor licenses by five for Bauer's Catering, Corner Crossings, Lakehouse, Galatis and 3 Amigos. The discussion also included reducing the number of Class A liquor licenses by one as a result of the closure of Memories.

A motion was made by Trustee O'Reilly and seconded by Trustee Nielsen to approve Ordinance 2019-05-01, reducing the number of Class A liquor licenses by one from 13 to 12 for the closure of Memories and increasing the number of class G liquor licenses by five for Bauer's Catering, Corner Crossings, Galiati's, 3 Amigos and the Lakehouse

**ROLL CALL VOTE WAS:**

**AYES: 6 (Harms, Nielsen, Kruckeberg, Barbato, O'Reilly, Cramond)**

**NAYS: 0**

**ABSENT: 0**

**ABSTAIN: 0**

**MOTION CARRIED**

***Ordinance No. 2019-05-02: Approving Amendments to the Employee Handbook Regarding Employee Reimbursements and Personal Day***

The Village Board discussed approval of ordinance amending the Employee Handbook to create regulations for employee reimbursements and amending the section related to Personal Days. It was stated by Attorney Bateman that State Law was amended to mandate that municipalities create regulations for employee reimbursements. Attorney Bateman stated that the amended handbook now includes regulations that require employees to obtain approval prior to purchasing work-related items in which the employee will request a reimbursement. A general discussion on the reimbursement regulations occurred.

A motion was made by Trustee Harms and seconded by Trustee Kruckeberg to approve Ordinance 2019-05-02, amending village code related to the employee handbook related to the Employee Reimbursements and use of Personal Days

**ROLL CALL VOTE WAS:**

**AYES: 6 (Harms, Nielsen, Kruckeberg, Barbato, O'Reilly, Cramond)**

**NAYS: 0**

**ABSENT: 0**

**ABSTAIN: 0**

**MOTION CARRIED**

***Ordinance No. 2019-05-03: Approving an Amended Redevelopment Agreement with Norland Holdings***

The Village Board discussed approval of an amended redevelopment agreement with Norland Holdings to reallocate 30% of the TIF incentive to WI Properties, LLC up to a maximum of \$200,000. Administrator Warwick stated that the original redevelopment provided an \$850,000 TIF incentive for three properties, 10 West Grand, 30 Cedar Avenue and 40 Cedar Avenue. It was stated that Norland Holdings is selling 30 Cedar Avenue (apartment building) and is requesting approval of the Village Board to allocate a portion of the TIF to them.

A motion was made by Trustee O'Reilly and seconded by Trustee Harms to approve Ordinance 2019-05-03 approving an amended redevelopment agreement with Norland Holdings to assign a portion of the TIF increment to WI Properties LLC.

**ROLL CALL VOTE WAS:**

**AYES: 5 (Harms, Kruckeberg, Barbato, O'Reilly, Cramond)**

**NAYS: 0**

**ABSENT: 0**

**ABSTAIN: 1 (Nielsen)**

**MOTION CARRIED**

*Old Business*

***Waiver of the Formal Bid Process and Authorization to Purchase: Bobcat Utility Tractor with Atlas Bobcat, not to Exceed \$71,651***

The Village Board discussed waiving the formal bid process and authorizing the purchase of a Bobcat Utility Tractor with Atlas Bobcat, not to exceed \$71,651.

A motion was made by Trustee Harms and seconded by Trustee Barbato to waive the formal bid process and authorize the purchase of a Bobcat 5600 utility vehicle from Atlas Bobcat, not to exceed \$71,651.00.

**ROLL CALL VOTE WAS:**

**AYES: 6 (Harms, Nielsen, Kruckeberg, Barbato, O'Reilly, Cramond)**

**NAYS: 0**

**ABSENT: 0**

**ABSTAIN: 0**

**MOTION CARRIED**

***Waiver of the Formal Bid Process and Authorization to Purchase: Excavator from LF George in an amount not to Exceed \$93,663, including a trade-in credit***

The Village Board discussed waiving the formal bid process and authorizing the purchase of an excavator from LF George, not to exceed \$93,663, which includes a \$23,000 credit for the trade in of the Village's Case Backhoe.

A motion was made by Trustee Harms and seconded by Trustee O'Reilly to waive the formal bid process and authorize the purchase of a Mecalac 6MCR excavator from LFGeorge Inc, not to exceed \$93,663 that includes a \$23,000 trade-in from the Village's Case backhoe.

**ROLL CALL VOTE WAS:**

**AYES: 6 (Harms, Nielsen, Kruckeberg, Barbato, O'Reilly, Cramond)**

**NAYS: 0**

**ABSENT: 0**

**ABSTAIN: 0**

**MOTION CARRIED**

***Ordinance 2019-05-04: Disposal of Surplus Property***

The Village Board discussed and considered approval of an ordinance to dispose of surplus property.

A motion was made by Trustee Nielsen and seconded by Trustee Harms to approve Ordinance 2019-05-04, authorizing the disposal surplus property.

**ROLL CALL VOTE WAS:**

**AYES: 6 (Harms, Nielsen, Kruckeberg, Barbato, O'Reilly, Cramond)**

**NAYS: 0**

**ABSENT: 0**

**ABSTAIN: 0**

**MOTION CARRIED**

***Authorization to Execute: Change Order for the Grass Lake Road Sidewalk Project, not to Exceed \$7,833.17***

The Village Board discussed authorizing the Village Administrator to execute change order #2 for the Grass Lake Sidewalk project in an amount not to exceed \$7,833.17. It was stated that the change order includes costs for an increase in concrete costs (\$536.27), two security planters (\$4,170) and paving a portion of the private driveway (\$3,126.90). It was stated that the last two items were agreed to in the easement agreement with the property-owner. It was also stated that per our intergovernmental agreement with Lake Villa Township and Antioch School District 34, these costs are split between the parties.

A motion was made by Trustee Barbato and seconded by Trustee Harms to authorize the Village Administrator to execute a change order on the Grass Lake Road Sidewalk project with Alliance Contractors for an amount not to exceed \$7,833.17.

**ROLL CALL VOTE WAS:**

**AYES: 5 (Harms, Kruckeberg, Barbato, O'Reilly, Cramond)**

**NAYS: 1 (Nielsen)**

**ABSENT: 0**

**ABSTAIN: 0**

**MOTION CARRIED**

***Executive Session***

A motion was made by Trustee Nielsen and seconded by Trustee Kruckeberg to go into executive session to discuss personnel matters at 8:32.

**ROLL CALL VOTE WAS:**

**AYES: 6 (Harms, Nielsen, Kruckeberg, Barbato, O'Reilly, Cramond)**

**NAYS: 0**

**ABSENT: 0**

**ABSTAIN: 0**

**MOTION CARRIED**

The Village Board existed executive session at 9:12.

***Authorization to Execute: Financial Services Agreement with Lauderbach and Amen***

The Village Board discussed authorizing the execution of a professional services agreement with Lauderbach and Amen. It was stated by Administrator Warwick that this agreement includes the performance of financial management services.

A motion was made by Trustee Kruckeberg and seconded by Trustee Harms to authorize Administrator Warwick to execute a multi-year agreement with Lauderbach and Amen for financial management services.

**ROLL CALL VOTE WAS:**

**AYES: 6 (Harms, Nielsen, Kruckeberg, Barbato, O'Reilly, Cramond)**

**NAYS: 0**

**ABSENT: 0**

**ABSTAIN: 0**

**MOTION CARRIED**

*Adjournment*

A motion was made by Trustee Nielsen and seconded by Trustee Kruckeberg to adjourn at 8:11.

**ROLL CALL VOTE WAS:**

**AYES: 6 (Harms, Nielsen, Kruckeberg, Barbato, O'Reilly, Cramond)**

**NAYS: 0**

**ABSENT: 0**

**ABSTAIN: 0**

**MOTION CARRIED**

Respectfully submitted  
Mary Konrad

*APPROVED BY ME THIS \_\_\_\_\_ DAY OF MAY, 2019.*

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*JAMES MCDONALD, MAYOR*

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*MARY KONRAD, CLERK*